

All minutes are draft until approved by the Council at the next meeting

Marchwood Parish Council

Minutes of the Annual Council Meeting of the Parish Council held at Marchwood Village Hall on Wednesday 19th May 2021 at 7.30pm.

Councillors: Cllr J Case – in the Chair (P)

Cllr W Bucknell	(P)	Cllr M Havercroft	(P)
Cllr D Hindle	(P)	Cllr P Mballa	(P)
Cllr M Proctor	(P)	Cllr M Saxby	(P)
Cllr A Ushamba	(P)	Cllr G Wright	(P)
Cllr R Young	(P)		

(P) Present (A) Absent

In attendance: Mr B Gibbs (Clerk to the Council), Mrs C Cockeram & Mrs A Woodward (RFO).

Also in attendance were District Cllrs Bennison and Hoare and four members of the public.

Cllr Young announced before the meeting commenced that he would not be standing for re-election. He wished his successor all the very best. He also passed on his sincere thanks to his fellow councillors, council employees and district and county colleagues for all their support during his term of office.

To elect a Chairman of the Council for the municipal year 2021-22

22/01 The retiring Chairman sought nominations for the post of Chairman of the Parish Council.

Cllr Hindle proposed Cllr Case with Cllr Havercroft seconding this nomination. There were no other nominations received.

By a show of hands Cllr Case was elected Chairman of the Parish Council for the municipal year 2021-22.

22/02 Having been duly elected Chairman of the Parish Council, Cllr Case signed the acceptance of office declaration in the presence of the Clerk.

Apologies for absence

22/03 Apologies were received from Cllr Bucknell & County Councillor Harrison.

Declarations of Interest

22/04 No declarations of interest were made.

Public Participation

22/05 A parishioner living in the Long Lane area spoke to the meeting. He raised concerns about the current operations of the Staplewood campus (Southampton Football Club). He said that he was also speaking on behalf of other residents. He commented that in his view the following activities were causing friction between the club and their near neighbours.

- Operating plant equipment over the weekend on both Saturdays and Sundays.

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- Noisy activities going on until at least 10.00pm most week days.
- Construction traffic arriving and leaving the site at an inappropriate speed.
- Inconsiderate parking.
- Littering along Long Lane.
- Foul language from users of the site.
- Ongoing issues with un-enforced planning conditions.
- Local concerns regarding the operation of analytical cameras onsite.

The resident said that he had tried to engage with the club over these many issues but without much success. The resident said that he had sought help from Cllr Bennison about these issues. The local residents question the sincerity of the club at the moment.

22/06 A resident spoke about inappropriate speeding within the village. He commented there were particular problems with the Normandy Way 30mph zone and the approaches to both the SGL site and the entrance to the industrial park. He paid his complements to the community speed watch volunteers with their work in this area. He was also concerned that there will be a significant increase in HGV movements over time including those planned as part of the SGL development proposals.

He also spoke about the fact that many HGVs do not follow the agreed pathways through the village. He commented that a significant number of these lorries turned left out of the industrial park in breach of the agreed protocol. He concluded by asking if the Parish Council could be supportive of his request to set a 30-mph limit throughout the entire length of Normandy Way.

If this were implemented it would mean the whole of the Village would then be a 30mph zone.

The resident mentioned that technology exists to enforce compliance such as speed limit reminders. These could be rotated at various points around the village to reinforce the message of inappropriate speeds

22/07 Another resident reported that in time the situation with traffic will become a problem 24 hours a day as traffic movements through the night are continuing to rise.

Chairman's report

22/08 The chairman made no comment other than to thank his colleagues for their belief in his ability to take the Chairmanship over the coming year. He also thanked Cllr Young for all his efforts whilst he was Chairman of the Parish Council especially for all the work done during the Covid emergency.

To elect a Vice-Chairman of the Council for the municipal year 2021-22

22/09 Cllr Young proposed Cllr Wright with Cllr Havercroft seconding this nomination. There were no other nominations. By a show of hands Cllr Wright was elected Vice-Chairman of the Parish Council for the municipal year 2021-22.

Minutes

22/10 **RESOLVED:** To accept the minutes of the meeting held on the 15th March 2021.

Reports from the New Forest District Councillors

22/11 Cllr Bennison spoke about the following items relating to Southampton Football Club.

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- The recent planning application.
- Issues with lighting.
- Issues with recent construction works.

Cllr Bennison said that she hoped to arrange a meeting with the Club in due course. In addition she had asked for her colleagues in the Environmental Health team to scrutinise the works.

22/12 Cllr Bennison also reported about the bank at Magazine Lane that has recently collapsed. She had asked Hampshire Highways to review the works that were last undertaken in 2014.

22/13 Cllr Bennison also spoke about the ownership of the northern verge of Cork Lane. Herein lies a ditch that needs to be kept clear so that water can flow without flooding the road. She had asked Hampshire Highways to investigate ownership via the Land Registry.

22/14 Cllr Bennison also spoke about the need for both SGL and ABP to ensure that HGVs turn right into Normandy Way and leave the village via Jacob's Gutter Lane.

Cllr Bennison's full report is appended to these minutes.

22/15 Cllr Hoare spoke about the strategic development site at Cork's Farm as there will be a public consultation shortly to discuss the future proposals. Planning document 21/10434 highlights what has taken place so far.

22/16 The New Forest Spring Clean will take place from the 28th May to the 13th June. Cllr Wright was helping to arrange events in Marchwood.

22/17 Cllr Hoare said that she looked forward to the Party-in-the-Park on the 7th August.

22/18 Cllr Hoare echoed Cllr Case's vote of thanks for Cllr Young for his time as Chairman of the Parish Council.

To consider the structure and membership of Committees for the municipal year 2021-22

22/19 **RESOLVED:** the following councillors were appointed to the Amenities Committee for the municipal year 2021-22.

Cllr Bucknell, Cllr Case (ex-officio) Cllr Havercroft, Cllr Proctor, Cllr Wright, Cllr Young.

22/20 **RESOLVED:** the following councillors were appointed to the Personnel Committee for the municipal year 2021-22.

Cllr Case (ex-officio), Cllr Hindle, Cllr Wright, Cllr Ushamba, Cllr Young.

22/21 **RESOLVED:** the following councillors were appointed to the Planning Committee for the municipal year 2021-22.

Cllr Bucknell, Cllr Case (ex-officio), Cllr Hindle, Cllr Mballa, Cllr Saxby, Cllr Young.

22/22 **RESOLVED:** the following councillors were appointed to the Policy & Resources Committee for the municipal year 2021-22.

Cllr Case (ex-officio), Cllr Havercroft, Cllr Hindle, Cllr Mballa, Cllr Saxby, Cllr Ushamba

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To appoint a Chairman for each Committee for the municipal year 2021-22

22/23 **RESOLVED:** Cllr Proctor was elected as Chairman of the Amenities Committee for the municipal year 2021-22

22/24 **RESOLVED:** Cllr Case was elected as Chairman of the Personnel Committee for the municipal year 2021-22.

22/25 **RESOLVED:** Cllr Saxby was elected as Chairman of the Planning Committee for the municipal year 2021-22.

22/26 **RESOLVED:** Cllr Hindle was elected as Chairman of the Policy and Resources Committee for the municipal year 2021-22.

To consider the appointment of representatives to outside bodies 2021-22

22/27 **RESOLVED:** the following councillors were appointed as representative of the Parish Council to the following outside bodies.

Scout & Guide Management Committee	Cllr Young
Marchwood Community Association	Cllr Hindle
New Forest Association of Local Councils	All Councillors
Age UK & Age Concern New Forest	Vacancy
New Forest Environmental Protection Liaison	Cllr Young & Cllr Wright
New Forest Consultative Panel	Cllr Proctor
The Handy Trust	Cllr Case (nominated Trustee)
Marchwood Youth Club	Cllrs Case, Young & Hindle
Marchwood Twinning Association	Cllr Proctor & Cllr Bucknell
Waterside Heritage	Cllr Proctor
Marchwood Fete	Cllr Mballa
Marchwood Youth Group	Cllr Case, Cllr Hindle
NFDC Quadrant Meetings	All Councillors
Solent Gateway Liaison Group	All Councillors (limited to two at any one time)
Marchwood Schools Liaison	Cllr Wright & Cllr Young.

22/28 Cllr Wright said that he had been in contact with the Chair of Age Concern New Forest regarding either providing a representative to the meetings or to receive their reports.

22/29 Cllr Proctor said that it may be worthwhile supporting Waterside Heritage by becoming members of that organisation in lieu of grant funding.

22/30 The Clerk spoke about the Marchwood Youth Club. Four of the trustees are either councillors or officers of the Council.

22/31 The Clerk said that the Marchwood Youth Steering Group may be re-launched within the next 12-18 months.

22/32 Cllr Wright spoke about the historic relationships with the two village schools. It was suggested that there could be a closer relationship between the three bodies.

This initiative should not extend to attending Governor meetings.

The Chair of Governors of the Junior School introduced himself and said he supported this initiative.

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Parish Council and Lloyd Trustee Insurance Schedules

22/33 The Clerk spoke about the Parish Council's insurance policies that are due for renewal at the end of May 2021. At the same time the Lloyd Recreation Ground Trust's insurance policy is due at the same time.

There were four policies to consider.

- Core Policy Summary for the Parish Council including Employer liability and public liability.
- Core Policy Summary for the Lloyd Recreation Ground Trust including Employer liability and public liability.
- The Engineering and Construction policy for the Parish Council.
- The Parish Council's Motor Vehicle Policy.

The costs are as follows.

Parish Council all risks	£3,892.10
Lloyd Recreation Ground all risks	£2,242.44
MPC Engineering policy	£119.93
MPC Motor Vehicles policy	£2,164.88

The Clerk told the meeting that the total cost of the core policies would be £5,883.42 with the motor vehicle and engineering insurance policy costing £2,187.46. He continued by saying that these figures were within budget.

22/34 **RESOLVED:** to approve the renewal of the Parish Council's insurance policies from 1st June 2021 at a cost of £4,012.03

22/35 **RESOLVED:** to approve the renewal of the Parish Council's motor vehicle and engineering insurance policy from 1st June 2021 at a cost of £2,164.88

22/36 **RESOLVED:** to approve the renewal of the Lloyd Recreation Ground Trust's insurance policies from 1st June 2021 at a cost of £2,242.44

Falklands War Memorial at Marchwood

22/37 The Clerk spoke about a proposal to provide a plaque to honour the work of the dockyard staff throughout the UK during the preparation of the task force prior to the Falklands War. It is hoped that something can be done to honour the work of the Sea Mounting Station at the time of the crisis.

Marchwood Fete 11th September 2021

22/38 The Clerk said that the Fete would take place on the 11th September. It is hoped that the Parish Council would take a pitch to provide a presence at the fete on the day. Cllr Wright informed the meeting that it is planned to have a community litter pick after the event. He also said that this would also happen of the Party in the Park.

Lloyd Recreation Ground Trust matters

22/39 The Clerk informed the meeting that Scout & Guide Committee had received an invoice from Darcy Construction for the sum of £558.32. This represents the final retention payment required by the company following the completion of the building.

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The Clerk had spoken to Mr Dean Brunton, (NDFC Planning Performance Team Leader) about this payment and it has been confirmed that the remaining S106 balance held by NFDC on behalf of this project equals the invoice sum.

The Clerk then said that the invoice from Darcy Construction had been paid and that he will shortly be submitting a refund request to NFDC.

22/40 The Parish Council has received a request from a parishioner to plant a tree at the recreation ground adjacent to her property. This request has already been discussed by the Amenities committee back in February and has now been passed to the Full Council for a decision.

22/41 **RESOLVED:** The Clerk was asked to write to the parishioner to inform her that no decision regarding tree plantings can be made until the final two planning conditions have been fully discharged.

22/42 **RESOLVED:** The Parish Council will commit itself to review the request once the planning conditions have been discharged

Orders for Payment April 2021

22/43 **RESOLVED:** The Parish Council approved the Orders for Payment that were outstanding up to the date of the meeting

The Clerk referred members to Appendix A in their briefing pack.

Committee Minutes

22/46 **RESOLVED:** To receive as follows:

Planning: 1st March 2021 & 6th April 2021.

Policy & Resources: 15th February 2021.

Amenities: 8th February 2021.

22/47 **Exempt Business:** To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

There being no further business the meeting closed at 9.06pm

Clr Bennison's report to Marchwood Parish Council
at the Village Hall Maple Room 19th May 2021.

Southampton Football Ground

Since the application for the analytical cameras was granted, I have been trying to set up a meeting with the residents and the Football Club so that the residents could be assured that their privacy was not being invaded.

Despite several calls and a conversation, one with Zoe O'Sullivan (Head of Legal) and two with Vicky Crossley I have failed to bring this about.

The residents have subsequently raised other issues with the Football Club;

Lighting: In particular the extremely pervasive yellow lighting. I have raised this issue with NFDC and am awaiting a response.

I have also been informed of the constructions works that have been occurring over the last few months to raise the level of the pitch adjacent to the Dome. It appears that it has been raised by some 3-4 feet. I have requested advice from the Planning Department as to whether this requires planning permission.

Response awaited.

These current works have raised other issues by residents as regards hours of work and noise.

The hours for the current works are 7am-7pm Monday to Saturday No work on Sunday or Bank Holidays

These hours are longer and would normally be recommended for noisy construction works which are 8am-6pm Monday to Friday, 8am-1pm on Saturday No work on Sunday or Bank Holidays

Rachel Higgins is looking into the complaint regarding construction works being undertaken until 6.30pm on two occasions on a Saturday afternoon. Rachel has advised the Football Club to adopt constructions hours across the site within a Noise Management Plan.

I have asked to be updated regarding the development of this plan.

Southampton Football Club has advised that they have sent out communications to the residential properties. This was dated 22nd April and said

'The work will commence next week 26th April and this first phase is expected to last for 4-5 weeks. The contractors working hours will be 7am-7pm Monday-Saturday, no work will be carried out on a Sunday or Bank holiday. We apologise in advance for any additional noise, large vehicles delivering materials and dust that may be generated during this time.'

No further communication has been received since.

Other matters

Magazine Lane – I have requested that County deal with the bank that has now fallen into the stream and continue with the maintenance works that were started but not finished in 2014.

Cork Lane – Whilst County own part of this lane, they have denied ownership of the area of land where the overgrown ditch is. I have asked that they look into this issue again and advise.

Wild Flower Meadow - How is the wild flower meadow progressing at Quayside Walk Flats.

Village Paths – The picnic area at the end of Magazine Lane is owned by HCC, does the P.C. have any plans to include that area in their Healthy Walks project.

Household Recycling Centre

A resident contacted me to advise that the booking system is being tiresome, they tried three times to get a slot and whilst waiting it 'dumped me out'. Evidently there is also a limit on only once a week visit as well as charges for some items. I have taken this up directly with HCC and await a reply.

Fly tipping

I have been asked to find out what the cost is to NFDC to clear away fly tipping across the Forest. That question really has arisen out of the concerns regarding the restricted access to the H/H Recycling Centre. Again reply awaited.

Cllr. Sue Bennison

19th May 2021