

All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Policy & Resources Committee held via the Zoom application on Monday 26th April 2021 at 7.30pm.

Councillors: Cllr D Hindle (Chairman) – in the Chair (P)

Cllr J Case (P)	Cllr M Havercroft (P)
Cllr P Mballa (P)	Cllr M Saxby (P)
Cllr A Ushamba (A)	Cllr R Young (P)

(P) Present (A) Absent

In attendance: B Gibbs – Clerk to the Council & A Woodward RFO, Cllr Bucknell and one member of the public.

Apologies

1. Cllr Ushamba sent her apologies.

Public Participation

2. The members of the public present did not wish to speak about any matter but to observe proceedings.

Declarations of Interest

3. No declarations of interest were made.

Chairman's Report

4. The Chairman thanked the Clerk and the RFO for their work in producing the documents for this evening's meeting. He also commented that he would like to make some recommendations about Earmarked Reserves when that agenda item has been reached.

Minutes of the previous meeting

5. **RESOLVED:** To confirm the minutes of the meeting held on 15th February 2021 as a true record.

Grant applications.

6. Grant applications have been received from:

Waterside Heritage – Appendix A
Fareshare – Appendix B

7. **RESOLVED:** To decline the grant application for the year 2021-22 received from Waterside Heritage and to advise them that further grant applications are unlikely to be considered whilst the project to publish a history of Marchwood parish remains unfulfilled.
8. **RESOLVED:** To decline the grant application for the year 2021-22 received from Fareshare at this moment in time.

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9. **RESOLVED:** To invite Fareshare to amend its application for submission in time for the September 2021 meeting (deadline 31st August 2021).

Fareshare were asked to take note of the fact that the total budget for grants throughout the Parish is set at £1,000 and that it should consider amending the amount asked for. It has also asked for a chart of accounts that shows the level of income and expenditure for the organisation within the New Forest district.

Orders for Payment March 2021

10. **RESOLVED:** The Parish Council approved the Orders for Payment that are outstanding up to the date of the meeting.

The Clerk referred members to Appendix C in their briefing pack.

Orders for Payment for the financial year 2020-21 4th Qtr. Jan-Mar 2021

11. **RESOLVED:** The Parish Council approved the 2020-21 third quarter list of Orders for Payment from 1st January 2021 to the 31st March 2021.

The Clerk referred members to Appendix D in their briefing pack.

Income & Expenditure as at 28th February 2021

12. **RESOLVED:** The Parish Council noted the Income & Expenditure Report as at 28th February 2021.

The Clerk referred members to Appendix E in their briefing pack that showed the summary of the Income and Expenditure up to the 28th February 2021.

Income & Expenditure as at 31st March 2021

13. **RESOLVED:** The Parish Council noted the Income & Expenditure Report as at 31st March 2021.

The Clerk referred members to Appendix F in their briefing pack that showed the summary of the Income and Expenditure up to the 31st March 2021.

Income & Expenditure against Budget as at 28th February 2021

14. **RESOLVED:** The Parish Council noted the Income & Expenditure against Budget as at 28th February 2021.

The Clerk referred members to Appendix G in their briefing pack that showed the Income & Expenditure against Budget as at 28th February 2021.

Income & Expenditure against Budget as at 31st March 2021

15. **RESOLVED:** The Parish Council noted the Income & Expenditure against Budget as at 31st March 2021

The Clerk referred members to Appendix H in their briefing pack that showed the Income & Expenditure against Budget as at 31st March 2021.

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Balance Sheet as at 28th February 2021

16. **RESOLVED:** The Parish Council noted the Balance Sheet report as at 28th February 2021.

Members were told that the Balance Sheet up to the 28th February 2021 was Appendix I in their briefing pack.

Balance Sheet as at 31st March 2021

17. **RESOLVED:** The Parish Council noted the Balance Sheet report as at 31st March 2021.

Members were told that the Balance Sheet up to the 31st March 2021 was Appendix J in their briefing pack.

Bank Reconciliations as at 28th February 2021

18. **RESOLVED:** The Parish Council noted the Parish Council's Bank Reconciliations as at 28th February 2021.

Lloyds Bank Instant Access Account £68,439.65
Lloyds Bank 30 Day Notice (Treasurers) Account £24,149.15
Lloyds Bank Business Instant Account £50,005.35

Members were told that the Bank Reconciliations up to the 28th February 2021 was Appendix K in their briefing pack.

Bank Reconciliations as at 31st March 2021

19. **RESOLVED:** The Parish Council noted the Parish Council's Bank Reconciliations as at 31st March 2021.

Lloyds Bank Instant Access Account £25,853.53
Lloyds Bank 30 Day Notice (Treasurers) Account £24,149.34
Lloyds Bank Business Instant Account £50,005.75

Members were told that the Bank Reconciliations up to the 31st March 2021 was Appendix L in their briefing pack.

Financial Risk Assessment 2020-21

20. **RESOLVED:** The Parish Council reviewed and approved the Financial Risk Assessment for the year 2020-21.

Members were told that the Financial Risk Assessment 2020-21 was Appendix M in their briefing pack.

There being no further business the meeting closed at 8.19pm