

The structure and membership of the Committees for the municipal year 2021-22

Dear Councillors,

I enclose a list of the standing committees and their current membership.

I would greatly appreciate it if you could review your current committee memberships and let me know before Wednesday's meeting of your intentions regarding your continued membership of these.

You may also indicate your preferences on the night before the agenda item is completed.

Here of some items to note.

Members may sit on all committees if they so choose.

Members do not have to sit on any committees if they so choose. However, it is desirable that they sit on at least one committee.

The Chair of the Parish Council may sit on all standing committees as an ex-officio member (Standing Order 4 (e) December 2019) if he or she so chooses.

The Full Council is the body responsible for appointing the members of committees (Standing Order 4 (d) (iv) December 2019).

The Full Council is also the body responsible for appointing the chairs of committees (Standing Order 4 (d) (vi) December 2019).

Ideally, a committee should have six members.

It may be desirable to appoint members to act as substitutes for committees so that they may remain quorate at all times (Standing Order 4 (d) (v) December 2019).

Committee Membership as of 17th May 2021.

Amenities:

Bill Bucknell
Malcolm Havercroft
Mike Proctor
Gary Wright
Richard Young (currently ex-officio)

Planning:

Bill Bucknell
John Case
Darryl Hindle
Patrick Mballa
Mike Saxby
Richard Young (currently ex-officio)

Policy & Resources:

John Case
Malcolm Havercroft

Darryl Hindle
Patrick Mballa
Mike Saxby
Alice Ushamba
Richard Young (currently ex-officio)

Personnel:

John Case
Darryl Hindle
Alice Ushamba
Gary Wright
Richard Young (currently ex-officio)

The composition of the committees is to be confirmed at the Annual Council Meeting to be held on 19th May 2021

Representatives to Outside Bodies 2021-22

Dear Councillors,

One of the tasks to be completed on Wednesday is the allocation of Councillors to outside bodies for the next year.

Two new representations will need to be considered.

Cllr Wright and Cllr Young would like to provide verbal reports to the meeting on their conversations with Dan Hoskins (Headteacher, Marchwood Junior School) and Lucy Chambers (Headteacher, Marchwood Infants School) with the aim of establishing a closer working relationship with each of them.

You will also know that Solent Gateway Ltd has established a liaison group with local stakeholders concerning their development plans.

In addition to these important allocations I would like to comment on our existing partners. The ones marked in red need to be evaluated to see if they still require the involvement of the Parish Council.

I have searched through the NFDC website and can find no mention of a Public Transport Liaison Committee still being in existence. Quite possibly, the functions of that committee have now been passed to a body known as Solent Transport. This is a branch of Southampton City Council with the following remit.

Solent Transport brings together Hampshire County Council and Portsmouth and Southampton City Councils and works closely with the Solent Local Enterprise Partnership, Highways Agency, Network Rail, South Hampshire Bus Operators Association and other shareholders, to advance the planning, funding and delivery of strategic transport schemes in the Solent Local Enterprise Area.

Similarly, there is no mention of a Waterside Youth Steering Group still being extant as a result of my searches. However, there is the important relationship between the Parish Council and the Handy Trust to protect and this will require representation into the future.

Both Age UK and Age Concern are national charities with local branches and they appear to be linked. The nearest branch of Age UK is in Southampton but it is listed on the charity commission website as Age Concern Southampton with an office in Freemantle.

There is also an Age Concern New Forest branch in Dibden Purlieu.

Perhaps, this commitment may need to be reviewed by someone willing to re-establish links that now appear to have been lost.

Waterside Citizens Advice is now part of the larger Citizens Advice New Forest (CANF) organisation. From time to time the Parish Council has provided grants to CANF but I don't believe they seek a Parish Council representative as part of their administration and management.

I would also like to ask if it is appropriate for the Parish Council to continue to send a representative to sit on the Marchwood Scout & Guide Building Management Committee now that the project is complete and the building is now occupied.

Here is the list of those organisations who have representation from the Parish Council.

Good luck with your deliberations.

Marchwood Community Association	Darryl Hindle
New Forest Association of Local Councils	Vacancy
Public Transport Liaison Committee	Vacancy *
Waterside Citizens Advice	Vacancy *
Age UK	Vacancy *
New Forest Environmental Protection Liaison	Rich Young & Vacancy
New Forest Consultative Panel	Mike Proctor
Waterside Youth Steering Group	John Case *
The Handy Trust	John Case
Marchwood Twinning Association	Mike Proctor
Waterside Heritage	Mike Proctor
Marchwood Fete	Patrick Mballa
Marchwood Youth Group	Darryl Hindle & John Case
NFDC Quadrant meetings	All Councillors
Scout & Guide Build Committee	Rich Young *
Marchwood Schools Liaison	Newly created
Solent Gateway Ltd Liaison Group	Newly created

To be confirmed at the Annual Council Meeting on the 19th May 2021

Parish Council and Lloyd Recreation Ground Trust Insurance Schedules

Dear Councillors,

The Parish Council currently uses the facilities of Came & Company to act as an insurance broker on our behalf.

There are four policies that require underwriting as follows:

The Parish Council's all risk policy including employer and public liability, business interruption, officer and councillor indemnity and fidelity cover.

The Lloyd Recreation Ground Trust's all risk policy also including employer and public liability, business interruption, officer and councillor indemnity and fidelity cover.

The Parish Council's engineering policy that covers the fuel storage bunds and all machinery stored in the workshop at the LRG.

The Parish Council's motor vehicles policy that covers all of our vehicles including two pickup trucks, a tractor and two ride-on mowers stored in the workshop at the LRG.

The costs are as follows.

Parish Council all risks	£3,892.10
Lloyd Recreation Ground all risks	£2,242.44
MPC Engineering policy	£119.93
MPC Motor Vehicles policy	£2,809.44

I would like the Full Council to approve these invoices for payment.

I have sent electronic copies of the Invoices and schedules to you all as well as publishing these on the website.

Lloyd Recreation Ground Trust

Dear Councillors,

I would like to bring to your attention the following matters.

The Scout & Guide Committee has recently passed to me an invoice from Darcy Construction for the sum of £558.32. This represents the final retention payment required by the company following the completion of the building.

I have spoken to Mr Dean Brunton, (NDFC Planning Performance Team Leader) about this payment and he has confirmed that the remaining S106 balance held by NFDC on behalf of this project equals the invoice sum.

I have therefore made the payment to Darcy Construction and will shortly be submitting a refund request to NFDC.

The Parish Council has received a request from a parishioner to plant a tree at the recreation ground adjacent to her property. This request has already been discussed by the Amenities committee back in February and has now been passed to the Full Council for a decision.

The request is made in good faith and appears to be a request for a like-for-like replacement of a tree that was removed at the beginning of the building project.

I am happy to provide further information to the Parish Council on Wednesday evening.

Football has returned following the relaxation of Covid restrictions and we are delighted to welcome back all of our users.

The new Isuzu pick-up truck is performing splendidly. We have now completed the disposal of the Nissan pick-up HG58 ATU. However, the new owner lives locally so you may see it whilst out and about.

Brendan.