

All minutes are draft until approved by the Council at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Parish Council held at Marchwood Village Hall on Monday 20th January 2020 at 7.30pm.

Councillors: Cllr R Young (Chairman) – in the Chair (P)

Cllr J Case (P)	Cllr G Gant (P)
Cllr M Havercroft (P)	Cllr D Hindle (P)
Cllr A Hoare (P)	Cllr P Mballa (P)
Cllr M Proctor (A)	Cllr T Pocock (A)
Cllr M Saxby (P) Until 10.17pm	Cllr G Wright (P)

(P) Present

(A) Absent

In attendance: Mr B Gibbs (Clerk to the Council)

Also present: District Cllr S Bennison and eleven members of the public.

Apologies for absence

20/253 Apologies were received from Cllrs Proctor and Pocock and County Cllr Harrison.

Declarations of Interest

20/254 There were no declarations of interest recorded.

Waterside Heritage

20/255 Mr Graham Parkes (Chairman of Waterside Heritage) introduced himself to the meeting and made a short presentation about Waterside Heritage, its aims and aspirations and his thoughts on the its future direction.

- The original aim of the organisation was the establishment of a permanent exhibition and study centre in the waterside area consisting of the parishes of Hythe and Dibden, Marchwood and Fawley.
- To preserve the artefacts, records, photographs and written history of the waterside area.
- To promote the history of the waterside area within the local schools and colleges.
- To support the publication of booklets and papers on subjects relating to the waterside and its parishes.
- The old railway station at Hythe is now in the control of Waterside Heritage on a 99-year lease.
- All of the organisation's artefacts, records, photographs and the written history are held and exhibited here.
- Four booklets were originally planned to record the history of the area with two already published.
- The Fawley and Hythe editions have been published.
- Dibden Purlieu and Marchwood remain as a work in progress.
- Mr Parkes appealed for help from parishioners in order to collate the text and help with the production of the Marchwood publication.

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20/256 He hoped that the Parish Council would continue to support Waterside Heritage in the future.

20/257 Mr Parkes responded to some questions from members of the Parish Council and members of the public.

20/258 Cllr Young thanked Mr Parkes for his presentation.

Public Participation

20/259 A resident of Hythe and Dibden said he was here to hear a discussion regarding the management of Parish Council minutes. He commented that he was unhappy with the draft minutes from the Parish Council meeting held on the 9th December 2019.

20/260 He asked that the Parish Council re-considers its current position on the potential restoration of the Waterside Railway.

20/261 A resident said that he was upset at the tone of a report for the Parish Council that had been written by the Clerk to the Parish Council.

20/262 He was also unhappy with the way Parish Council minutes are currently drafted.

20/263 Other residents said that they were opposed to the restoration of the Waterside Railway.

20/264 Cllr Young thanked everyone for their comments.

Chairman's report

20/265 Cllr Young said that there were the two community speed watch groups now operating in the village. He thanked Cllr Bennison for her support during the set-up period.

20/266 The Local Government Boundary Commission has launched a consultation on the current New Forest District Council ward boundaries. Cllr Young thought that it was important for the Parish Council to make its views known.

20/267 **RESOLVED:** A working party was set up with Cllrs Young, Case, Havercroft and Hoare as members to review the LGBC Consultation. The working party was asked to report back to the Parish Council at an extra meeting to be held on Monday 24th February 2020 at 7.00pm.

Reports from District Councillors

20/268 Cllr Bennison had previously supplied a written report and asked if members had any questions to ask about it. The written report is added to these minutes as an appendix.

20/269 Cllr Bennison spoke about events taking place in the National Park. The main focus being the establishment of five historic trails.

20/270 Cllr Hoare spoke about the ward boundary consultation and also about the District Council's emerging waste strategy. The aim of this strategy is to reduce the amount of waste produced and increase recycling rates. It also needs to be compliant with government guidance. A consultation will be launched later in the year.

20/271 Cllr Hoare's written report is added to these minutes as an appendix.

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Report from the County Councillor

20/272 Cllr Harrison had previously sent his apologies and had provided a written report for members to receive. This report is added to these minutes as an appendix.

Parish Council Committee Membership

20/273 The Clerk referred everyone to Report A and said that Cllr Wright had requested to serve on the Amenities committee.

20/274 **RESOLVED:** The Parish Council appointed Cllr Wright to serve on the Amenities committee for the rest of the municipal year 2019-20.

Lloyds Bank One Year Fixed Term Deposit

20/275 The Clerk referred everyone to Report B. A discussion took place about the merits of re-investing the money (£50,000) for another year.

20/276 The discussion focussed on whether the capital sum was accessible during the year if the money was invested.

20/277 **RESOLVED:** The Parish Council instructed the Clerk to renew the fixed term deposit for another year *provided* the capital sum was instantly accessible during the next year. If it was not available then the Clerk was instructed to allow the deposit to mature and be returned to the general reserve.

20/278 **RESOLVED:** If the money is returned to the general reserve then the Policy & Resources committee was empowered to discuss other options to invest this money.

Memorandum of Understanding between the Lloyd Recreation Ground Trust and Marchwood Parish Council

20/279 The Clerk referred everyone to Report C. The draft Memorandum of Understanding (MOU) had now be drawn up to include all tasks undertaken by the Parish Council on behalf of the Lloyd Recreation Ground Trust.

20/280 The Clerk said that the document now needed to be referred to the Policy & Resources committee for an in-depth discussion.

20/281 **RESOLVED:** The Parish Council accepted the draft MOU and referred it to the Policy & Resources committee to review. The date of the next meeting of the committee is the 24th February 2020.

The Handy Trust (provision of a targeted youth service)

20/282 The Clerk referred everyone to Report D and Cllr Case spoke about the new arrangements with the Handy Trust.

20/283 Since the management contract was signed a meeting had taken place to undertake a six-monthly review of the service. The report emerging from that meeting has now been published.

20/284 Cllr Case highlighted the following as the core outcomes of the review.

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- To celebrate notable achievements achieved over the last year.
- To highlight areas for corrective or preventive action.
- To continue planning for the 2020-21 Business Year.

20/285 The Parish Council noted this information.

20/286 Cllr Young thanked Cllr Case for all of his efforts regarding this project. Cllr Case commented that the next step was to receive a bid from the Handy Trust to provide a service that was commensurate with the budget allocated.

20/287 This will be at the next meeting of the Parish Council on the 9th March 2020.

The management of Parish Council Minutes

20/288 The Clerk referred everyone to Reports E & F. It was on the agenda so that the Parish Council was made aware of the concerns of Cllr Bennison regarding how her reports were recorded in Parish Council meeting minutes. She was also concerned that comments in the public session should be recorded more fully.

20/289 During the discussion that followed the following points were made.

- The signed minutes were legal documents that should be held indefinitely at the County Records office.
- Minutes held on the website could be removed at a later date.
- District & County councillor reports could be held as appendices rather than incorporated into the body of the minutes.
- Members of the public presenting written representations could also submit these as an appendix subject to the representation being fair comment and not being derogatory, libellous or slanderous.
- Local Councils may manage their minutes as they chose.
- There are no statutory guidelines regarding public session recording or receiving reports from other councils.
- New Forest District Council only provides a summary of the points made in a public session.
- New Forest District Council does not record any representation made during planning meetings.
- The Parish Council's website holds an electronic archive going back several years.

20/290 **RESOLVED:** District and County councillor reports are to be added as appendices to the minutes of Full Council meetings and published on the Parish Council's website.

20/291 **RESOLVED:** Written representations received from members of the public during the public session may be added as appendices to the minutes of Full Council meetings subject to certain conditions and provided they are presented to the Clerk at the time of the meeting or in advance of it.

These may also be published on the Parish Council's website.

20/292 In the light of the above resolutions the Parish Council agreed to withdraw the minutes of the meeting of the 9th December 2019 for further amendment.

These would be presented for approval at the next ordinary meeting of the Parish Council.

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Orders for Payment January 2020

20/293 **RESOLVED:** The Parish Council approved the Orders for Payment that were outstanding up to the date of the meeting.

The Clerk referred members to Appendix A in their briefing pack.

Income & Expenditure as at 31st December 2019

20/294 **RESOLVED:** The Parish Council noted the Income & Expenditure Report as at 31st December 2019.

The Clerk referred members to Appendix B in their briefing pack that showed the summary of the Income and Expenditure up to the 31st December 2019.

Income & Expenditure against budget as at 31st December 2019

20/295 **RESOLVED:** The Parish Council noted the Income & Expenditure Report against Budget as at 31st December 2019.

The Clerk referred members to Appendix C in their briefing pack that showed the Income and Expenditure against budget (listed by Cost Code) up to the 31st December 2019.

Balance Sheet as at 31st December 2019

20/296 **RESOLVED:** The Parish Council noted the Balance Sheet report as at 31st December 2019.

Members were told that the Balance Sheet up to the 31st December 2019 was Appendix D in their briefing pack.

Bank Reconciliations as at 31st December 2019 and the 30th January 2020

20/297 **RESOLVED:** The Parish Council noted the Parish Council's Bank Reconciliations as at 31st December 2019 and the 30th January 2020.

Lloyds Bank Instant Access Account £51,464.63
Lloyds Bank 30 Day Notice (Treasurers) Account £81,739.48

Members were told that the Bank Reconciliations up to the 31st December 2019 and the 30th January 2020 was Appendix E in their briefing pack.

Exempt Business

20/298 **RESOLVED:** in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

There being no further business the meeting closed at 10.04pm.

Report of District Councillor Cllr Alison Hoare
January 2020

As you probably know NFDC is reviewing its Waste Strategy, with the aim of reducing the amount of refuse produced and increasing recycling rates. We also want to ensure that any new strategy is compliant with the Government's emerging new strategy for waste.

Once we have considered all the key factors a draft waste strategy will be produced. If this contains significant changes, there will be an approval process through Cabinet and a Period of Public consultation later in the year.

From the 16th January-14th February there is an on=line survey running at

www.newforest.gov.uk/wastesurvey

This is asking for resident's views on how we collect refuse at the moment , what they like , what they don't and people's views on recycling. As the strategy develops more info will be available on this website.

Cllr Alison Hoare
alison.hoare@newforest.gov.uk

Marchwood Parish Council
20th January 2020

District Councillor Report

Call for colourful tales of the Forest – By the NPA

Are you full of fascinating facts about the New Forest?

Do you have family or friends who know everything there is to know about its history?

The New Forest National Park Authority is on the hunt for memories and stories surrounding five new historic trails. The five trails are:

- 1. Stuckton Iron Works Trail**
- 2. Rockford Common Trail**
- 3. Tatchbury Mount Trail**
- 4. Carters Lane Trail**
- 5. Lepe to Fawley Trail**

The five trails have been selected from the Forest's established rights of way for their abundance of historic features and connection to residential areas.

With the help of volunteers, the NPA analysed historic maps dating back to 1759 to research around 700 current rights of way, in 37 parishes. Some 260 walking surveys were conducted to whittle the contenders down.

Now the routes have been selected, the search is on for more facts, figures and colourful tales relating to their history.

Gareth Owen, NPA archaeologist, said: 'I hope the five selected areas will have something for everyone, giving walkers a real insight into the mix of history we have here in the New Forest, as well as the opportunity to visit some lovely, hidden away, locations.'

'The volunteer researchers have, so far, only scratched the surface of what history dwells in these locations.'

One of them is in Marchwood. If you know anything about Carters Lane Trail outlined below please contact me so that I pass what may be useful information on to the National Park.

Carters Lane Trail

This route takes in St John The Apostle Church, the distinctive Marchwood CE Infant School and the site of the parsonage built for the first vicar of Marchwood, Thomas Martelli. All three projects were funded by Horatio Francis Kingsford Holloway, who bought the 500-acre Marchwood Lodge estate in 1834. The estate's history includes use as a factory in WW2, a preparatory school and a pony trekking centre, until it was purchased by the Priory Hospital Group in 1987. Another point of interest is Birchlands Farm, which was owned by the Bishops of Winchester until at least the early 1900s and is still a working farm.

Cllr: Sue Bennison

Email: sue.bennisonNewforest.gov.uk

Email: Sue.Bennison@newforestnpa.gov.uk

Report for Marchwood Parish Council : January 2020

Household Waste Recycling

Hopefully, most of you will know that HCC have recently introduced a new requirement to pre-register your vehicle before using the HWRC at Marchwood. There will otherwise be a £5 charge for using the facility. People can register now via the HCC website. It isn't clear yet when the deadline for registering will be before they start to apply the charge, but the sooner people register the better.

Library Cuts

HCC are proposing to close 10 libraries + 4 community run libraries across Hampshire. Additionally, they are looking at reducing the opening hours of the remaining libraries. Locally, it is planned to close the library at Lyndhurst and shorten hours at Totton and Hythe. There is a consultation underway (a legal requirement), but I expect most of the proposed cuts will be applied.

Highway Issues

I am afraid the situation with our roads is worsening, with more defects and potholes. This is due to inadequate funding, not just in Hampshire but across the country as highway authorities are starved of necessary funds. I don't see any likely improvement on the horizon. The reporting system is quite good but even here, I have noticed that pot holes aren't being repaired within the published target times.. So far, we have been lucky with the winter weather as ice / freezing conditions cause greater deterioration in the roads.

There was an announcement about a proposed investment of some £8 million, apparently agreed by the Solent Local Enterprise Partnership into improvements to the A326. I haven't seen details of the scheme. I am keen to do so. At this stage, it looks as though the investment is at least in part dependent on planning permission being granted for the Fawley Waterside development. This may, or may not happen. It is very far from guaranteed, especially the National Park area of the development. Personally, I will be very disappointed if the money is all spent improving a few roundabouts. I would like to see better access points across the A326 (which acts as a barrier, especially for people on bikes and pedestrians), as well as some slip roads (eg Staplewood road junction).

Adult Social Care

The biggest financial headache faced by HCC is funding demand for Adult Social Care. Demand for the services and the costs of meeting demand has outstripped all forecasts. This is because of a range of factors, but people are living longer, with more complex needs (including dementia). The government still haven't proposed a sustainable method of funding care costs.

ABP Plans

I had a meeting late last year with the Port Director. ABP have still not published the long promised Master Plan that will set out in detail their ambitions for all the land holdings they have in Southampton and the Waterside. I have told the PD that I am very keen on proper provision for the environment, in particular a country park, located at Dibden Bay, as well as gains for the local infrastructure, including the railway and more off road cycling provision all the way down the

Waterside.

Climate Change

HCC have declared a climate change emergency. I am confident that the New Forest National Park Authority will do likewise later this month (I having agreed this with the Leader of HCC). It's important in terms of informing all future policies. Encouragingly, HCC last week announced a new policy aimed at more tree planting and more wildflowers on HCC land. I think they have also reversed an earlier decision preventing the erection of wind turbines on County owned land. They are starting to purchase electric vehicles.

I think a great deal more needs to be done tackling the air quality issues we have locally, not just from traffic but from port related pollution. I am trying to encourage specific actions on all authorities I have involvement with. It is a serious public health issue.

Grant money

I still have some funding available in my community engagement budget. If you know of any Marchwood based organisations that could benefit from a one-off grant (not revenue support), please ask that they contact me with details.

As always, happy to answer any questions member may have.

My e-mail address is david.harrison@hants.gov.uk

County Councillor David Harrison.