

All minutes are draft until approved by the Council at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Parish Council held at Marchwood Village Hall on Monday
15th July 2019 at 7.30pm.

Councillors: Cllr R Young (Chairman) – in the Chair (P)

Cllr J Case (P)	Cllr G Gant (P)
Cllr M Havercroft (P)	Cllr D Hindle (P)
Cllr A Hoare (P)	Cllr D Makinson (P)
Cllr P Mballa (P)	Cllr M Proctor (P)
Cllr T Pocock (A)	Cllr M Saxby (P)

(P) Present

(A) Absent

In attendance: Mr B Gibbs (Clerk to the Council)

Also present: District Cllr S Bennison and County Councillor Harrison.

Apologies for absence

20/86 Apologies were received from Cllr Pocock

Declarations of Interest

20/87 No declarations of interest were received.

Public Participation

20/88 No members of the public were present.

Minutes

20/89 The Clerk presented some amendments to the previously circulated draft minutes of the meetings held on the 3rd and 24th June 2019.

20/90 At the meeting of the 3rd June 2019, Cllr Makinson asked for his vote against the awarding of a grant to the Scout and Guide Build Committee to be recorded on the minutes. This has now been done.

20/91 At the meeting of the 24th June a member of the public had spoken about the Scout and Guide Build Committee's project at the Lloyd Recreation Ground. He had disputed saying some of the comments recorded in the earlier draft that had been circulated. These have now been removed.

20/92 The member of the public also questioned the future financial viability of the project and had asked for some comment to be recorded that reflected his concerns. This had now been done.

20/93 **RESOLVED:** To confirm the minutes of the Annual Council Meeting held on 13th May 2019 and the Extra-Ordinary Council Meetings held on the 3rd June 2019 and the 24th June 2019 as a true record.

20/94 The Clerk explained that there were some exempt minutes from the meetings of the 13th May and 3rd June to be received later in the meeting.

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Chairman's report

20/95 Cllr Young reported the fact that Hampshire County Council have agreed in principle to award £20,000 to the Scout and Guide Build Committee in order to complete the funding for the project.

20/96 Cllr Young also said that the Planning Committee's comments concerning the Fawley Waterside project had been published on social media and had received a lot of positive responses.

Reports from District Councillors

20/97 Cllr Bennison spoke about a new policy regarding the allocation of social housing and how the lists of applicants were now being compiled in a different manner. She said that would be more information in due course.

20/98 A climate change task & finish group has been set up at Appletree Court. Its task is to scrutinise a recent proposal by a district councillor for NFDC to declare a climate emergency.

20/99 The NFDC recreational management strategy has been published. This is a joint venture between the NFNPA and NFDC along with a number of other authorities and other bodies. This has been compiled following a consultation last year and is to be reviewed by the NFDC environment panel.

20/100 Cllr Bennison brought copies of the NFDC partnership and business plans to the meeting and offered them to councillors to read and take note.

20/101 Cllr Hoare spoke about the review into how NFDC manages its waste strategy. Recycling rates had increased but are now static. The Government has provided new guidance on how districts collect waste.

20/102 NFDC will be at the New Forest Show hosting a live smart and recycling tent.

20/103 Cllr Hoare thanked all of the Marchwood Fete committee for their hard work in hosting a fantastic event. She also thanked Cllr Bennison for her work during the event.

Report from the County Councillor

20/104 Cllr Harrison spoke about the appointment of a new Leader at Hampshire County Council. Cllr Keith Mans has now replaced Cllr Roy Perry. Cllr Mans is also a member of two Local Enterprise Partnerships despite being critical of the amount the LEPs have contributed to the New Forest area.

20/105 The County is proposing to make a further £80m saving over the next two years following on from the £940M savings made over the last nine years. No details of where the cuts will come.

20/106 Cllr Harrison said it was hoped the savings will not be made at the Hampshire Waste Recycling Centres including the one in Marchwood.

20/107 Cllr Harrison concluded his report by commenting about his hope that a rail passenger service between Southampton and Hythe can become a reality in the future.

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20/108 In answer to a question regarding the County budget, Cllr Harrison commented that in his view all of the County's employees work hard and are well managed. It was his hope that the further savings envisaged should not impact front line services such as education and highways.

Party in the Park to celebrate the centenary of Lloyd Recreation Ground

20/109 The Clerk introduced this item before handing over to Cllr Hoare. He said that in 2020 it will be 100 years since the Lloyd Recreation Ground was first laid out and passed to the community in trust. It has been suggested that the Parish Council together with the Lloyd Recreation Ground Trustee host a "Party in the Park" event to mark the centenary.

20/110 Cllr Hoare said that a working party has been set up to put the event together. Cllr Makinson, Mr "Roly" Rowlands and the Deputy Clerk were the other members. Cllr Hoare said that the event will need a significant amount of funding in order to be successful.

20/111 She asked if the Parish Council could make the sum of up to £10,000 available to promote the event in the hope of making a small profit.

20/112 A brief discussion followed during which the following points were raised.

- The Policy and Resources Committee should be involved in the management of the funding.
- The sum of money requested is not required to be drawn down straight away.
- Some money needs to be made available soon in order to pay deposits for such things as bands and staging.
- The Parish Council's financial regulations may enable the Clerk to make some of the payments before the Policy & Resources Committee meet.
- This power is limited to £2,500.
- The allocation of a sum of £10,000 towards this project should be an agenda item on a future Policy & Resources Committee meeting.

20/113 **RESOLVED:** the Parish Council noted the request to allocate up to £10,000 towards the costs of promoting the centenary event.

The Clerk was instructed to include this item in the agenda for the next Policy & Resources Committee meeting to be held on the 16th September 2019.

20/114 **RESOLVED:** To confirm that the Clerk can incur such expenditure (subject to a limit of £2,500) in order to secure such things as the headline performers, Security arrangements and staging.

The Clerk was asked to inform everyone when any expenditure was made.

The Handy Trust new contract and service level agreement

20/115 Cllr Young said that members of a Parish Council Working Party (Cllrs Case and Young) had met with the Handy Trust in order to progress discussions on the new contract and service level agreement for the provision of youth activities in Marchwood. He said that Cllr Case would now make a report to the Parish council about the outcomes of the meeting.

20/116 Cllr Case said the working party has met twice with the Handy Trust over recent weeks. He said that the Parish Council has paid across £2,600 to the Trust without an agreement being in place. Cllr Case said this situation was not ideal and a fresh focus should be made towards reaching an agreement soon.

All minutes are draft until approved by the Council at the next meeting

20/117 Cllr Case said that the Parish Council should clearly understand what it wanted from any agreement with the Trust whilst at the same time making the Trust aware of this. Cllr Case said that any agreement reached should be transparent so that everyone can see what activities are taking place and where.

20/118 The proposal is for a three year contract to be put in place with a service level agreement renewed each year so that it is signed before the commencement of each operating year. This proposal has now been accepted by the Trust.

20/119 Cllr Case then said that it was important for the Parish Council to see what services it received and when it received them throughout each year as part of a delivery plan.

20/120 Cllr Case then explained how the plan has been put together that draws together the allocations of people employed, time available, locations used and hours worked. Cllr Case said that this part of the document is still being worked on but should be ready soon.

20/121 Once this is complete it will enable everyone to see what activities are taking place, what time is being spent on each activity, why an activity takes place and how much is spent on delivering these activities.

20/122 A brief discussion followed during which the following points were raised.

- Once this task is complete will it lead to increased costs?
- In previous years the Trust had not correctly priced their activities.
- The Marchwood youth worker provides a report of the activities undertaken each year.

20/123 Cllr Case was thanked for his report. He would make a further report at the next meeting of the Parish Council.

Parish Councillor Training

20/124 The Clerk spoke about the need to provide training for new councillors following on from the election in May 2019. He said that he had spoken to his colleagues at the Hampshire Association of Local Councils and had arranged to on-site training sessions on Tuesday 24th September and Tuesday 8th October commencing at 7.00pm.

The total cost of these sessions would be £800 based on an attendance of sixteen people. In order to make this cost effective he had invited members of Fawley Parish Council to attend the sessions thus reducing the cost to Marchwood Parish Council.

20/125 With eleven members attending from Marchwood and five from Fawley this would reduce the cost to the Parish Council down to a figure of £500. This matched that allocated in the 2019-20 Councillor training budget.

20/126 Cllr Young asked that all members make a note in their diaries of these two dates.

Association football at the Lloyd Recreation Ground

20/127 The Clerk said that at last meeting of the Council held on the 24th June a recommendation to the Council to accept one of the quotes detailed in the report should have been explained a little clearer.

All minutes are draft until approved by the Council at the next meeting

20/128 The recommended quotation was received from Matt McGlead Tiling Ltd and was for the sum of £4,860 excluding VAT.

20/129 A decision was taken between meetings to accept this quote having taken note of the fact that the Parish Council wanted to proceed with this project and get the work done before the start of the forthcoming football season. The work will begin on Monday 29th July and is due to be completed within two weeks.

20/130 Another aspect of the project is the need to replace the existing (end of life) goal posts. A grant to cover the cost of new goal posts was applied for from the Football Foundation. They have now confirmed that they are willing to provide a grant of up to £725 towards the costs of these.

20/131 The Deputy Clerk and the AMF Supervisor are now evaluating what type of goal posts would be best suited to the standard of football likely to be played at the recreation ground. Once this has been done it is the hope that a purchase may be made as soon as possible.

20/132 To complete this item the Clerk asked the Parish Council to set an upper limit of expenditure of between £1,500 and £2,000 in order to complete the purchase.

20/133 **RESOLVED:** The Parish Council approved the purchase of as new set goal posts for use at the Lloyd Recreation Ground subject to an upper limit of £2,000.

Orders for Payment July 2019

20/134 **RESOLVED:** The Parish Council approved the Orders for Payment that were outstanding up to the date of the meeting

The Clerk referred members to Appendix A in their briefing pack.

Income & Expenditure as at 30th June 2019

20/135 **RESOLVED:** The Parish Council noted the Income & Expenditure Report as at 30th June 2019.

The Clerk referred members to Appendix B in their briefing pack that showed the summary of the Income and Expenditure (by Cost Centre) up to the 30th June 2019.

Income & Expenditure against budget as at 30th June 2019

20/136 **RESOLVED:** The Parish Council noted the Income & Expenditure Report against Budget as at 30th June 2019.

The Clerk referred members to Appendix C in their briefing pack that showed the Income and Expenditure up to the 30th June 2019.

Balance Sheet as at 30th June 2019

20/137 **RESOLVED:** The Parish Council noted the Balance Sheet report as at 30th June 2019.

Members were told that the Balance Sheet up to the 30th June 2019 was Appendix D in their briefing pack.

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Bank Reconciliations as at 30th June 2019

20/138 **RESOLVED:** The Parish Council noted the Parish Council's Bank Reconciliations as at 30th June 2019.

Members were told that the Bank Reconciliations up to the 30th June 2019 was Appendix E in their briefing pack.

Exempt Business

20/139 **RESOLVED:** in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

There being no further business the meeting closed at 9.14pm.