

All minutes are draft until approved by the Trustee at the next meeting

**Trustee of the Lloyd Recreation Ground**

Minutes of the Annual General Meeting of the Trust of the Lloyd Recreation Ground held at Marchwood Village Hall on Monday 20<sup>th</sup> May 2019 at 7.30pm.

Trustee: Mr R Young (Chairman) – in the Chair (P)

Mr J Case (P)

Mr G Gant (A)

Mr D Hindle (P)

Mrs A Hoare (A)

Mr D Makinson (P)

Mr P Mballa (A)

Mr M Proctor (P)

Mr M Saxby (P)

(P) Present

(A) Absent

In attendance: Mr B Gibbs (Clerk to the Trustee and Clerk to the Parish Council)

Also present: Mr Jonathan Holmes (Marchwood Scout & Guide Build Committee)

**Apologies**

1. Apologies were received from Mr G Gant, Mrs A Hoare and P Mballa.

**Election of Chairman**

2. **RESOLVED:** That Mr Richard Young was elected as Chairman of the Trustee of the Lloyd Recreation Ground until the next Annual General Meeting in May 2020.

**Election of Vice Chairman**

3. **RESOLVED:** That Mr Michael Proctor is elected as Vice Chairman of the Trustee of the Lloyd Recreation Ground until the next Annual General Meeting in May 2020.

**Declarations of Interest**

4. There were no declarations of interest recorded at this time.

**Chairman's report**

5. Mr Young said that representative of the Scout & Guide Building Committee would be reporting to the meeting with an update on any progress.

**Public Participation**

6. A resident asked if the Trustee would be allowing questions from members of the public at tonight's meeting. The Chairman of the meeting assured the resident that questions were allowed from members of the public at this meeting provided that any discussion was managed through the Chair.

**Minutes – to approve the Minutes of the meeting held on 12th November 2018**

7. **RESOLVED:** To accept the minutes of the meeting held on the 12<sup>th</sup> November 2018 as a true record.

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**To receive a report from the Marchwood Scout & Guide Building Committee**

8. Mr Young said that representative of the Scout & Guide Building Committee would be reporting to the meeting with an update on any progress. Mr Jonathan Holmes then made a report summarised as follows:

He began by saying that the purpose of this presentation was to update everyone as to the current situation. He said that there was a need to do this following the recent election as this meant that there were a number of new members of the Trust.

He said that the presentation would cover the following items.

- The background to the project.
- Current funding situation.
- Where we are now.
- The insurance position.
- Gas supply.
- Cost to completion.
- Current funding bids.
- Timescales.
- The next steps.

Mr Holmes gave a brief explanation of how the old scout headquarters was at end of life and by 2014 was in need of being replaced. At that time it was proposed to replace this with a building that would be used by the 5<sup>th</sup> New Forest East (Marchwood) Scout group as well as the 1<sup>st</sup> Marchwood Girl Guide group. It was also proposed that the building would have a community function at some point in the future.

Fundraising for the project began in late 2014 and a committee was formed to oversee the project. Planning permission was applied for in 2015 and granted in early 2016. A lease was signed between the Scout & Guide Build Committee and the Parish Council that leased a parcel of land to the Scout & Guide Committee alongside permission to build the new headquarters on that land in return for an annual ground rental.

Work was started in late 2017 before the project was fully funded. A decision was made at this point to commence work in order to retain the existing funding that would otherwise have been lost. The go-ahead was given at a Parish Council meeting held at the time. Work continued until July 2018 when it was clear that the project would not be able to complete the building without raising more money.

Since July 2018 the only work done on the building was primarily undertaken in order to complete the roof and fit shutters, doors and windows in order to make the building secure.

There have been a number of large contributions for such organisations as the Barker-Mill Estate, Veolia and Virador alongside developer contributions collected by New Forest District Council from S106 agreements generated by development in Marchwood.

Mr Holmes said that a number of funding contributions came with conditions such as the money only being paid across on the completion of the building. Other funding from NFDC will not be available until the project has been completed. The Dibden Allotment Fund will only make a further contribution once all other funding is in place.

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Mr Holmes said that some funding was given to the project with a strict deadline for the project to be complete. Currently, the contribution made by Veolia is at risk due to the Company requiring the project to be finished by the end of August 2019. Veolia have also retained some of the original promised contribution.

Mr Holmes made it clear that the project was supported by the grant giving bodies in order to provide for Scout, Guide and community use. In this instance the community use aspect was described as the availability of the building to be booked for use by community groups for over 104 days per year. This did not necessarily mean that the building had to be occupied at all times it was available. Any hirers would only be charged a reasonable rate.

A number of groups from inside and outside of the village have indicated that they might be interested in hiring the facility. In answer to a question, Mr Holmes said it was not the intention of the Scout & Guide Build Committee to be in direct competition with the Marchwood Community Association at the Village Hall. Mr Holmes said that the long term aim of the project would be to break-even on its costs rather than make a profit.

Mr Holmes said that the following was complete.

- The shell of the building including all doors, shutters and windows
- The roof, first fix of electrics and all the internal walls.

The focus now was on completing the flooring and insulation of the building.

The insurance position was clarified. The building and all fixtures and fittings have now been insured alongside any work undertaken by members of the Scout & Guide Committee. If Darcy Construction is on site then their own insurance would be in place for the duration of their stay.

The gas supply would now be mains gas. Mr Holmes said that Southern Gas Network had said that there is pipe across the Lloyd Recreation Ground that will be able to supply the building.

Mr Holmes said that the sewer pipe has still to be diverted.

Mr Holmes said that there would be an application to vary one of the existing planning conditions so that the fire access road can be shortened. This is possible following new advice from Hampshire Fire & Rescue. This will make the construction cheaper as there will be less to build.

Mr Holmes said that it was possible that some of the work will be done by volunteer effort in order to reduce the cost. However, most of the tasks will need to be completed by professional contractors due to their complex nature. It was envisaged that tasks such as painting, carpentry and tiling will be done by voluntary effort.

Mr Holmes said that the current shortfall is around £41,000 but there were a number of grant applications currently due to be considered including an application currently being considered by the Parish Council and one to Hampshire County Council.

Mr Holmes said that the builders have indicated to him that once the volunteer tasks such as the flooring and screeding it will require a nine week period to complete the building including the sewer diversion. Whilst the timescales are quite tight there will need to be a conversation with Veolia in order to get an extension to their funding deadline.

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Mr Hindle asked who would be doing the Sewer diversion and the installation of the gas supply. Mr Holmes replied that the sewer diversion will be done by Darcy Construction (having paid across a bond to Southern Water in order to do this) and the gas works will be completed by Southern Gas Networks (SGN).

Mr Case asked what are the top three priorities for the project at this moment in time and when would they be complete. Mr Holmes said the most important priority was to raise enough funds to finance the work through to the end of August 2019. It was also important to reduce costs as much as possible and there was a concern about the success of the planning application to reduce the fire access road.

A resident asked what the cost would be if the fire access road could not be reduced. Mr Holmes said this would be about an extra £15,000.

A resident asked if the work will affect the football season from September 2019. Mr Holmes said that if the planning application was successful then the only major external works to be complete was the sewer diversion. This cannot start before mid-July.

Mr Hindle said that any work due to take place in the next few months must not compromise the work being undertaken to reinstate the football pitch and that the summer holiday "Play in the Park" sessions should not be interrupted.

Mr Makinson asked what work was scheduled to reinstate the borders between the Recreation Ground and neighbouring properties. Mr Holmes said that a planting schedule would be put together.

Mr Proctor asked if a tour of the building could be arranged so that members of the Trust could see for themselves how the building looked both internally and externally.

A resident asked what would the total contract value is? She understood the figure to be in the region of £415,000. Mr Holmes said that a number of additional tasks such as the fire access road and the sewer diversion had increased the original costs due to the unforeseen nature of these tasks.

Cllr Hindle said that he was extremely concerned that the upcoming work would take place during the summer holiday period when a considerable number of young people would be at the Recreation Ground.

Cllr Young thanked Mr Holmes for attending the AGM and presenting his report.

### **To receive the annual report on the Trust's activities for 2018-19 – Report A**

9. The Clerk presented the 2018-19 report for acceptance. Items to note were as follows:

- Membership of the Trust has changed due to the recent election.
- Income was £2,883.62
- Income had reduced by £534.62
- Expenditure was zero for 2018-19
- Income had significantly reduced.
- It is planned that there will be a full football season for 2019-20.
- It should be noted that The Lloyd Recreation Ground Trust is fully funded in its day to day activities by its management trustee, Marchwood Parish Council.

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**Association Football 2019-20 season – Report B**

10. As mentioned in an earlier report, it is planned to resume the playing of organised junior and adult football at the Recreation Ground from September 2019. The Deputy Clerk is currently working with the FA Foundation in putting together a grant application to supply new goals and nets.
11. It was noted that if the grant application is unsuccessful than there will be a requirement for the costs of these to be underwritten by the Parish Council. There is also a need to refurbish the tiling within the shower rooms at the Pavilion and this will need to be completed prior to the start of the season.

**The Marchwood Fete 2019 – To confirm the usage of the Lloyd Recreation Ground for the Marchwood Fete on Saturday 6th July 2019**

12. **RESOLVED:** to confirm that the Lloyd Recreation Ground would be made available to the organisers of the Marchwood Village Fete for its event due to take place on Saturday 6<sup>th</sup> July 2019. The terms of use would be as agreed in previous years.

**The Lloyd Recreation Ground Centenary 1920-2020 – Report C**

13. In 2020 the Lloyd Recreation Ground will be 100 years old. It is hoped that the Trustee is able to work together with the Parish Council and its employees so that some sort of event can be held to celebrate this centenary. The original Deed of Gift confirmed that the original trust came into being on the 16th November 1920.
14. It was agreed that holding an event to mark the actual centenary in November 2020 may present problems with weather, ground conditions and such like.
15. **RESOLVED:** to create a working party in order to mark the centenary of the Lloyd Recreation Ground. This working party would report to the Deputy Clerk of the Parish Council.

There being no further business the meeting closed at 8.40pm.