

All minutes are draft until approved by the Council at the next meeting

**Marchwood Parish Council**

Minutes of the extra ordinary meeting of the Parish Council held at Marchwood Village Hall on Monday 18<sup>th</sup> February 2019 at 7.30pm.

Councillors: Mrs A Hoare (P) (Vice-Chairman) – in the Chair

|                   |                    |
|-------------------|--------------------|
| Mrs R Andrews (A) | Mr D Hindle (P)    |
| Mr D Makinson (P) | Mr K Petty (P)     |
| Mr M Proctor (P)  | Mr J Piernicki (P) |
| Mrs J Saxby (P)   | Mr M Saxby (P)     |
| Mr R Young (A)    |                    |

(P) Present

(A) Absent

In attendance: Mr B Gibbs (Clerk to the Council)

Also present: Two members of the public.

**Apologies for absence:**

184. Cllrs Andrews and Young sent their apologies.

**Declarations of Interest**

185. Cllr Petty declared a personal interest in agenda item 6 “Grant Application from the Marchwood Scout and Guide Building Management Committee” owing to the fact that his daughter was currently doing some voluntary work with the local rainbows pack.

**Public Participation**

186. A resident asked if any of the Parish Councillors had visited the Lloyd Recreation Ground and entered the Scout & Guide building to see how the project was progressing. The resident also expressed concerns about the figures being presented to the Parish Council at tonight’s meeting. She commented that these were significantly different to those presented to the Lloyd Trustee in November 2018.

187. Another resident commented that it was not clear how the utilities would be supplied to the new building. He expressed concerns about the water, electricity and mains gas supply and said that the infrastructure in situ would not be sufficient to service the new building.

**Chairman’s report**

188. The Chairman made no report.

**Minutes**

189. **RESOLVED:** To accept the minutes of the meeting held on the 21<sup>st</sup> January 2019 as a true record. It was noted that the exempt minutes from that meeting were not presented for approval this evening.

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**Grant Application from the Marchwood Scout and Guide Building Committee.**

190. Cllr Petty began by saying that the document he presented for discussion this evening was unchanged from the December 2018 meeting. He said that the Parish Council was not meeting tonight simply in order to approve the grant of money to the Scouts & guides but that it should see itself as responding to the wishes of the community as expressed in the Marchwood Community Plan document.

This records the fact that a community building to support the Scouts and Guides had been asked for by a significant number of people.

He acknowledged that some of the figures presented to the Parish Council were rather vague and incomplete as they showed no income received.

191 Cllr Hindle said that providing a grant of £30,000 would reduce the Parish Council's reserves by 10% whilst supporting only 3% of the population. He said that providing a grant of this size will no doubt encourage other organisations in the Village to apply for funding.

He continued by saying that the Policy & Resources Committee had completed a review of the Parish Council's Earmarked Reserves and had identified commitments within the Village that would require significant spending over the next few years. These commitments included all of the Parish Council's play areas.

192. Cllr Makinson asked if the contribution made by the Scouts & Guides themselves could be identified. He was also concerned that the ongoing maintenance of the new building would be beyond the Scouts & Guides resources.

193. Cllr Hoare said the provision of any grant would come with conditions that are designed to safeguard the Parish Council's investment.

194. Cllr M Saxby asked if the discussion tonight was around a fixed amount of money or a variable contribution towards to the project.

195. Cllr J Saxby said that there was the potential for the building to remain incomplete for many years.

196 Cllr Piernicki said that the the Village Hall did not receive any funding from the Parish Council and questioned why this should be the case now.

197. Cllr Proctor asked if it could be clarified just exactly how much was required to complete the building and all other associated tasks?

198. Cllr Petty said that the figures received were exactly what the Parish Council had asked for, however, the fact that the Scout & Guide Build Committee's income is not listed would inevitably present a false picture.

199. Cllr Hoare said that it was clear that more information was required from the Scout & Guide Group in order to publish a strategy on how they plan to complete the building.

200. Cllr Petty commented about some of the Parish Council's reserves had to be spent on community projects rather than on the Parish Council's own infrastructure.

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201. **RESOLVED:** The Parish Council deferred the decision until such times as the Scout & Guide Build Management Committee is in a position to provide a fully costed project plan on how they intend to complete the new building.
202. Once the Scout & Guide Build Management Committee is in a position to provide this information it was proposed that a further meeting be held so that this can be reported to the Parish Council or Trustee.

**Orders for Payment February 2019**

203. **RESOLVED:** The Parish Council approved the Orders for Payment that were outstanding up to the date of the meeting

The Clerk referred members to Appendix B in their briefing pack.

**Income & Expenditure as at 31<sup>st</sup> December 2018**

204. **RESOLVED:** The Parish Council noted the Income & Expenditure Report as at 31<sup>st</sup> December 2018.

The Clerk referred members to Appendix C in their briefing pack that showed the summary of the Income and Expenditure (by Cost Centre) up to the 31<sup>st</sup> December 2018.

**Income & Expenditure against budget as at 31<sup>st</sup> December 2018**

205. **RESOLVED:** The Parish Council noted the Income & Expenditure Report against Budget as at 31<sup>st</sup> December 2018.

The Clerk referred members to Appendix D in their briefing pack that showed the Income and Expenditure up to the 31<sup>st</sup> December 2018. The Clerk said that each Cost Centre's actual expenditure was shown in relation to their budget forecast.

**Balance Sheet as at 31<sup>st</sup> December 2018**

206. **RESOLVED:** The Parish Council noted the Balance Sheet report as at 31<sup>st</sup> December 2018.

Members were told that the Balance Sheet up to the 31<sup>st</sup> December 2018 was Appendix E in their briefing pack.

**Bank Reconciliations as at 31<sup>st</sup> December 2018**

207. **RESOLVED:** The Parish Council noted the Parish Council's Bank Reconciliations as at 31<sup>st</sup> December 2018.

The Clerk gave a brief explanation of the purpose of the monthly reconciliations as well as an explanation of what each account held and each individual account's purpose.

**Committee Minutes**

208. **RESOLVED:** To receive as follows:

Planning: 7<sup>th</sup> January 2019

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Policy & Resources: 19<sup>th</sup> November 2018

Amenities: 12<sup>th</sup> November 2018

**Exempt Business**

209     **RESOLVED:** in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

There being no further business the meeting closed at 9.39pm

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**Exempt Business**

210. The Clerk advised the Parish Council that his colleague would be returning to work on Tuesday 19<sup>th</sup> February after a period of just under four months absent.

It was noted that a return to work interview would take place and that following on from this an assessment would be made about a full return to work or a phased return.

211. The Parish Council asked the Clerk to send his colleague their very best wishes on her return to work.

There being no further business the meeting closed at 9 39pm