

All minutes are draft until approved by the Council at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Parish Council held at Marchwood Village Hall on
Monday 8th October 2018 at 7.30pm.

Councillors: *Mr R Young (Chairman) – in the Chair

*Mrs R Andrews	*Ms B Golden
*Mr D Hindle	*Mrs A Hoare
*Mr D Makinson	*Mr K Petty
*Mr M Proctor	*Mr J Piernicki
*Mrs J Saxby	*Mr M Saxby

* Indicates attendance
o Indicates apologies for absence

In attendance: Mr B Gibbs (Clerk to the Council)

Also present: David Harrison – County Councillor
Sue Bennison – District Councillor
3 members of the public.

Apologies for absence:

59. All Councillors were present.

Declarations of Interest

60. No declarations of interest were made.

Public Participation

61. A member of the public spoke about the forthcoming Armistice commemoration. She represented the Marchwood Forget-Me-Nots (an organisation in the Village interested in recording its history). As part of the commemorations, Forget-Me-Nots have produced a leaflet recording the names and service records of the nineteen parishioners who fell during the conflict. They would like to incorporate the leaflet as part of the Order of Service on Remembrance Sunday. The Clerk agreed to follow this up with the Staff Officer of Solent Station. The Clerk also said that the Council could print copies as a contribution to the commemoration.

62. A member of the public asked some questions about the Scout & Guide build at the Lloyd Recreation Ground. The questions were as follows:

Has worked stopped?

Is the site secure?

Is the Scout & Guide Headquarters building properly insured?

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Will there be any report on the progress of the project published soon?

Cllr Young commented that there was a meeting of the Scout & Guide Management Committee in the near future and he would report back to the parishioner with information emerging from that meeting.

- 63 The Clerk said that an agreement has now been reached with Southern Water so that the storm drain crossing the site can now be diverted. The documents will be signed and despatched to Southern Water over the next week.

Chairman's report

64. Cllr Young spoke about the fact that there appears to be fewer PCSO's in the Waterside area at the moment. He said the reason for this is a number of them have been recruited as PC's and the vacancies created have not yet been advertised and back-filled.

Minutes

65. **RESOLVED:** To accept the minutes of the meeting of the 16th July as a true record. The clerk apologised for not listing the minutes of the extra-ordinary meeting of the 3rd September on tonight's agenda.

Report from District Councillors

66. Cllr Bennison spoke about a review of Service Level Agreements with the New Forest National Park Authority. She said that from the 31st March 2019 the following services will return to New Forest District Council.

Tree Service – three officer posts were transferred to the National Park Authority.
Conservation Service – two officer posts were transferred to the National Park Authority.
Ecology Advice.
Ranger Service – one post is wholly funded from Developers contributions.

It is likely that one or two post holders from each service will be transferred back to the District Council under TUPE arrangements.

67. The District Council proposes to recruit a new Chief Planning Officer with a proposed salary band of between £75,000 and £79,000. It is hoped that the role will be filled by January 2019.
68. Cllr Bennison spoke about Homeless Reduction Act 2017. The Council is in the process of producing two draft documents, Housing Strategy & Homeless Strategy as a result of this 2017 Act.

One of the actions is to review the Housing Allocation Policy – at present all applicants other than exceptional cases were allocated a property based on length of time on the Waiting List.

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The new allocation list banding will be published soon and all those on the Waiting List will be contacted with their new banding.

This should ensure that council houses when they become available go to those who are in most need.

69. Community Grant 2018/19. Cllr Denison listed her community grant recipients for this year:

Marchwood Scout and Guide Management Committee - £224
Marchwood Twinning Association - £176
Marchwood Fete Steering Group - £200

She concluded her report by commenting that next year's grant funding will be available from 1st April 2019.

70. Cllr Hoare also commented about the review of Service Level Agreements between the District Council and the National Park Authority. She explained that the primary reason for this was the emerging Local Plan process would lead to the potential for large numbers of homes being built over the next 20 years. It is thought that with the importance of high quality open spaces incorporated within any proposed new development it would be more sensible to have all the District Council's planning services in house.

Community Grant 2018/19. Cllr Hoare listed her community grant recipients for this year:

£200 Fete Committee
£100 Marchwood For-Get-Me-Nots
£100 Handy Trust for their annual trip to Thorpe Park
£200 Scout and Guide Build

She concluded her report by saying that the District Council would be removing all one use plastic cups and stirrers from its offices at Appletree Court. At the moment the district Council uses up to 48,000 plastic cups a year but from now on will provide lifelong plastic water bottles that are fully recyclable to all employees and councillors. Glasses will continue to be supplied for meetings and for the public to use.

The District Council is now a member of the New Forest Refill scheme that allows members of the public to fill their water bottles up for free in the foyer of the Council Offices.

Report from County Councillor

71. Cllr Harrison began his report by commenting about Highways Issues and the perception that many local projects are taking a long time to complete. He explained that the reason for this was the lack of officer time available to be allocated to each item of work. This is despite these projects being fully funded.

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72. The County Council has decided to make £500,000 available for Parish Councils to pursue local projects. Cllr Harrison said that details were on the County council's website. He encouraged the Parish Council to think about applying for some funding for specific projects it would like to see in the village.
73. Community Grant 2018/19. Cllr Harrison listed his community grant recipients for this year:
- Mulberry Pre-school
 - Marchwood Youth Club
 - The Solid Silver Club
 - The Handy Trust
- Cllr Judy Saxby thanked Cllr Harrison for his generous donation to the Solid Silver club.
74. Red Cross Mobility Centres Cllr Harrison reported that the Red Cross has decided to close a very large number of mobility centres nationally. This is having a major impact in Hampshire. Totton's facility will close in early October that will leave Lymington as the nearest office to Marchwood.
75. Cllr Harrison concluded his report by saying that he noted the Prime Minister had recently announced an end to the period of austerity.

Reports from Council representatives on outside bodies.

76. Cllr Petty provided a brief report on the planning process for the 2019 Marchwood Summer Fete. It would take place on Saturday 6th July and will have a tropical islands theme.
77. Cllr Petty also spoke briefly about the Marchwood Twinning Association's visit to St Context in May 2019. Planning for this is well advanced.
78. Cllr Hindle said that the Marchwood Community Centre is looking towards refurbishing its kitchen area and was commencing the process of seeking grant funding.
79. Cllr Proctor spoke about the latest meeting of the New Forest Consultative Panel held in Lyndhurst on the 6th September.

The following items were covered at that meeting.

- Affordable housing provision within the National Park
- The New Forest National Park Authority Local Plan.
- Wetland Restoration projects.
- Butterfly numbers within the Forest.
- Birds of Prey including Goshawks.
- Bracken control and composting

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80. Cllr Young spoke briefly about the Scout & Guide headquarters project. Although work has now stopped at the site he said everyone should be aware that fundraising continues. There will be a meeting of the Scout & Guide Management Committee on Wednesday 10th October after which he will report back to members.

Income & Expenditure August 2018

81. **RESOLVED:** The Parish Council noted the Income & Expenditure Report for August 2018.

Members were keen to be in a position to better understand some of the reports presented to them. The clerk agreed to produce some notes accompanying the reports in future.

Income & Expenditure against budget and balance sheet as at 31st August 2018

82. **RESOLVED:** The Parish Council noted the Income & Expenditure Report against budget for August 2018.

The Clerk spoke about a number of other reports that were in the briefing pack including a report on all receipts and payments in August 2018.

Parish Council & Committee Dates 2019

83. **RESOLVED:** The Parish Council approved the dates for its 2019 meetings subject to a few minor amendments. There are some significant dates to note as follows.

Annual Parish Meeting Monday 25th March 2019

Parish Council Elections Thursday 2nd May 2019

Annual Council Meeting Monday 13th May 2019

AGM of the Trustee of the Lloyd Recreation Ground Monday 20th May 2019

All meetings will commence at 7.30pm

The Handy Trust

84. The Clerk presented a report from Lizzie Annell (Youth Worker) on behalf of the Handy Trust. The report showed that the Marchwood Youth Club continues to attract the youth of the village to its sessions in good numbers.

Other items to note:

Lizzie continues to engage with local children at the drop-in sessions at Marchwood and Applemore Schools.

Foodshare projects continue in the area supported by Tesco and Waitrose.

Lizzie also continues to offer a detached youth work service when out an about in the village.

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During the summer holiday period the "Schools in the Park" scheme was very successful

- 85 The Parish Council **NOTED** the report and asked the Clerk to thank Lizzie and her colleagues at the Handy Trust for their hard work within the village and surrounding area.

The Armistice 1918-2018 Centenary

86. The Clerk presented a report to the Council with regard to the forthcoming Armistice commemoration. He outlined the plan for the Remembrance Day Service as follows.

The uninformed march will begin from the Mulberry Centre rather than the McMullen barracks.

There will be informal policing of traffic whilst the march is in progress by members of 17 Port & Maritime Regiment..

The "Two Minute" silence will take place in the Church.

Flags will fly at full mast throughout.

Wreathes will be laid at the Falklands Memorial in addition to those laid at the War Memorial at the St John the Apostle Church.

All are welcome to attend.

The Council has purchased a "Silent Soldier" silhouette for the commemoration with the Marchwood Women's Institute also providing a "Suffragette" silhouette.

It was agreed that these will be positioned at the Main Road / Oakland Drive parcel of open space.

The Clerk agreed to seek the necessary permissions from the landowner and the Highways Authority and to advise the Council's insurers.

The Rural Community Energy Fund

87. The Clerk presented a report to the Council on the subject of renewable energy and efforts to promote it through the Rural Community Energy Fund (RCEF). This is an initiative to increase the production of renewable energy by ensuring that ideas for doing so can become a reality.

The aim of the RCEF is to support rural communities in England so that they can promote and develop renewable energy projects that in turn provide economic and social benefits to the community.

In this instance the renewable energy source would be roof mounted solar panels

Members were in agreement that this idea could be explored further despite there being a current bar on the receipt of new applications for funding.

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The Clerk was asked to report to a future meeting with research on the potential to achieve roof mounted solar panels on buildings with the Council's control.

Committee Minutes

88. **RESOLVED:** To receive as follows:

Planning: 2nd July, 6th August & 3rd September 2018

Policy & Resources: 19th February, 14th May & 14th June 2018

Exempt Business

89. **RESOLVED:** in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

There being no further business the meeting closed at 9.27pm

_____Chairman