

Marchwood Parish Council

Minutes of the meeting of the
Parish Council
held at Marchwood Village Hall
on Monday 19th May 2014 at 7.30pm.

Members: *Mr K Petty – in the Chair

*Mr K Elcoate	*Ms B Golden
*Mr D Hindle	°Mrs A Hoare
°Mr B Jackson	*Mr R Rowlands
*Mrs J Saxby	*Mr M Saxby
*Mr R Vango-Fisher	*Mr F White

- * Indicates attendance
- o Indicates apologies for absence

In attendance: Mrs M Wathen (Clerk to the Council)

Also present: 2 members of the public

Election of Chairman & Declaration of acceptance of office

1. **RESOLVED:** That Cllr Petty be elected as Chairman of the Council, to serve until the next Annual Meeting in May 2015. Cllr Petty duly signed the declaration of acceptance to office.

Election of Vice Chairman

2. **RESOLVED:** That Cllr M Saxby is elected as Vice Chairman of the Council, to serve in office until the Annual Meeting in May 2015.

Apologies for absence

3. Apologies were received from Cllr Mrs Hoare, Jackson, District Cllr Mrs Bennison and County Cllr Harrison.

Declarations of Interest

4. Cllr Hindle declared that he is a Governor at Marchwood Junior School.

Appointment of Standing Committees

5. **RESOLVED:** That the Standing Committees be appointed as follows:
6. Amenities: Cllr Petty, Cllr M Saxby, Cllr Mrs Golden, Cllr Rowlands, Cllr Mrs Saxby and Cllr Vango-Fisher.

7. Planning: Cllr Petty, Cllr M Saxby, Cllr Elcoate, Cllr Hindle, Cllr Jackson and Cllr White.
8. Policy & Resources: Cllr Petty, Cllr M Saxby, Cllr Hindle, Cllr Mrs Hoare, Cllr Rowlands and Cllr White.

Public Participation

9. There was no public participation.

Chairman's Report

10. Cllr Petty said thank you for the honour of allowing him to be Chairman for the coming year. He thanked Cllr Mrs Hoare for all of her hard work over the past two years.
11. Cllr Mrs Hoare requested that the following statement be read out in her absence. I am so sorry that I am unable to attend tonight's meeting, unfortunately it clashes with New Forest District Council's AGM which I have to attend. I would very much like to thank the members of the Parish Council and staff for their support during my 2 years as Chairman. It has been an honour, and an experience that I have enjoyed.
I am so pleased that as my chairmanship ends we have at last installed our new 3G pitch at Lloyds's Rec which I hope will be well used and enjoyed by the residents of Marchwood. I am also happy that we are again going to host Picnic in the Park to celebrate 120 years of the Parish Council.
For the ensuing year at District, I remain Chairman of Planning, but will also be taking on the role of Deputy Chairman for the New Forest District Council. I would very much like to give my best wishes to the new Chairman and Vice Chairman of Marchwood Parish Council and offer my full support to them.

Minutes

12. **RESOLVED:** To confirm the minutes of the meeting held on 17th March 2014.

Appointment of representatives to outside bodies for 2014/15

13. **RESOLVED:** To appoint representatives for 2014/15 as follows:

Marchwood Community Association	Cllr Hindle
New Forest Association of Local Councils	Cllrs Saxby & Petty
Public Transport Liaison Committee	Cllr Mrs Hoare
Waterside Citizens Advice Bureau	Cllrs Mrs Saxby or White
Age Concern	Cllr Jackson
Village Traders	Cllr Mrs Saxby

New Forest Env. Protection Liaison
Committee
New Forest Consultative Panel

Cllr Elcoate and White

Waterside Youth Steering Group
The Handy Trust
Energy Recovery Facility Panel
Marchwood Twinning Association
Waterside Heritage
Marchwood Fete
Marchwood Youth Group

Cllrs Mrs Golden or
Jackson
Cllr Petty
Cllr Petty
Cllrs Saxby & Elcoate
Cllr Petty
Cllr Vango-Fisher
Cllr Petty
Cllr Petty

Appointment of Staffing Panel

14. **RESOLVED:** That the Staffing Panel would comprise of the Chairman, Chairman of the P&R Committee and Cllr Rowlands.

Report of the New Forest District Councillors

15. Neither of the District Councillors were present to give a report.

Report from Hampshire County Councillor

16. The County Councillor was not present to give a report.

Reports of representatives to Outside Bodies

17. Cllr Elcoate reported that the New Forest Env. Protection Liaison group had discussed the issue of the Cycling Charter.
18. Cllr Elcoate reported that the Energy Recovery Facility meeting had requested that more litter picks be undertaken around the area after complaints.
19. Cllr Petty reported that the Marchwood Twinning Association had hosted a visit of residents from St Contest at the start of May and this had been very successful. The Mayor of St Contest has changed. There is a small group of residents from Marchwood travelling to St Contest for the D Day Memorial.
20. Cllr Vango-Fisher reported that Waterside Heritage were attending the All Saints Festival at Dibden Church on 14th June and presenting the history of the church and the damage caused during WW2. Carolyn Bianchi has been elected to the Executive Committee. Thank you for the grant received.
21. Cllr Petty reported that the Marchwood Youth Club had held their AGM and that Kelvin Collins has been elected as Chairman, the other committee members are continuing. All of the committee are positive and the club is moving forward. There was a presentation to David Cooke who has helped at the club since the start but is due to move out of the area in the near future.

22. Cllr Mrs Saxby reported that the Dibden Allotments Trust has assisted 17 residents from Marchwood in the last year. This has included help with school shoes, uniforms and trips. The gardening scheme is still being used by older residents in Marchwood.
23. Cllr Petty reported that the Fete Committee were working hard and the event was moving forward. The next meeting will be looking at the site layout.

Committee minutes

24. **RESOLVED:** To receive as follows:
Amenities: 14th April 2014
Planning: 6th January, 3rd February, 3rd March, 7th April and 12th May 2014
Policy & Resources: 24th February and 28th April 2014

Finance

25. **RESOLVED:**
26. To approve the accounts for the year ended 31st March 2014. Appendix A.
27. To receive the Annual Return – Statement of Accounts and Annual Governance Statement for the year ended 31st March 2014. Appendix B. This was duly signed by the Chairman. It was agreed that the Clerk after confirmation from the Charity Commission answer question 11 in section 1 and question 9 in section 2.
28. To record that arrangements have been made for the external audit to be completed and the return to be done in the prescribed manner.
29. To record that exercise of Electors Rights re. The accounts will be advertised as required for 14 days from 26th May 2014.
30. To receive the final internal audit report for 2013-14 (Appendix C) and to take the report and actions taken to the P&R Committee to be signed off. To add the independent check of the petty cash to the internal audit checks undertaken by Cllrs.
31. Cllr Mrs Bennison entered the meeting at 20.08.

Good Citizens Project

32. **RESOLVED:** To approve the grant of £173.40 under the General Power of Competence and take it from the normal grants budget. To liaise with the Junior School to try and restart the Good Citizens Project.

Picnic in the Park II

33. The following bands have been confirmed as playing: Abba Vision, Ladies of Country, Saints of Sin, Avalon, Blackjack and Welcome Pariah. Abba Vision will be the headline band and some of its members have performed on the West End musical Mamma Mia. There are some concerns over the availability of the bouncy castle stall holders so we could be looking for an alternative. Still need to apply to Cllr Harrison for a grant. Marshalls are needed but perhaps we could ask the charities we are supporting to help supply some marshalls.
Thank you to everyone that is working on this project it sounds as though it is going to be a great day.

34. **RESOLVED:** The charities to be supported on the day are the Solid Silver club, Marchwood Scout & Guide Building Fund and the Royal British Legion.

CCTV camera for the U12 play area

35. **RESOLVED:** To accept the quote from Complete Security for £350 + Vat to install a CCTV camera overlooking the U12's play area.

New Forest National Park Authority, Our past, Our future, working together for the future of the New Forest

36. This document was noted.

Licensing Act 2003 - Variation Premises Licence (S34), Premises: Cue Sports, 14 Marchwood Village Centre, Marchwood, Southampton, SO40 4SF Ref: LICPR/05/00093

37. This application was noted.

There being no further business the meeting closed at 20.58.

Chairman