

# Marchwood Parish Council

Marchwood Village Hall  
Village Centre  
Marchwood  
SO40 4SX

Telephone: 023 8086 0273

Email: [office@marchwoodparishcouncil.org.uk](mailto:office@marchwoodparishcouncil.org.uk)



6<sup>th</sup> November 2018.

To: Members of the Amenities Committee, remainder of the Council for information.

Dear Councillor, a meeting of the Amenities Committee will be held in the Pine Room, Marchwood Village Hall, on Monday 12<sup>th</sup> November 2018 at 7.30pm or on the rising of the Lloyd Recreation Ground Trustee meeting. You are summoned to attend.

Yours sincerely

*Brendan V. Gibbs.*

Clerk to the Council

## AGENDA

1. **Apologies for absence.**
2. **Public participation** - may speak for up to three minutes.
3. **Declarations of Interest.**
4. **Chairman's report**
5. **Previous minutes:** To confirm the minutes of the meetings held on 19<sup>th</sup> February, 14<sup>th</sup> May and 10<sup>th</sup> September 2018.
6. **S106 and CIL Monies (Developer Contributions).** To receive a verbal report from the Clerk.
7. **Budget recommendations for 2019/20 – (Appendix A)**  
To agree a draft budget for the financial year 2019-20. Members are reminded that their budget statement is a recommendation only and will go to the Policy & Resources Committee for its consideration prior to the setting of the Parish Council budget and submission of precept.
8. **AMF Supervisors Report:** To receive a verbal report from the Clerk.
9. **Tree survey reports October 2018.** (Appendix B). To receive a verbal report from the Clerk.
10. **Tree inspection regimes following a recent Court of Appeal judgement.** Report A
11. **Request for access to Oakland Open Spaces from a private residence.** Correspondence enclosed.
12. **Parish Council Amenities Committee priorities for 2018/19**
  - a) **Long Lane footpath.** To receive a verbal report from the Clerk and Cllr Hoare.
  - b) **Community seating and benches.** Report B

Members of the public are welcome to attend meetings of the Parish Council. Copies of items referred to in the agenda are available from the Parish Council office on request.

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# APPENDIX A

[www.marchwoodparishcouncil.org.uk](http://www.marchwoodparishcouncil.org.uk)



## Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget 2018/19 up to 31st August 2018

		<u>Last Year 2017/18</u>		<u>Agreed Budget</u>	<u>Current Year 2018/19</u>		<u>Next Year 2019/20</u>
		<u>Budget</u>	<u>Actual</u>		<u>Revised Budget</u>	<u>Actual YTD</u>	
<b><u>Amenities</u></b>							
<b><u>201</u></b>	<b><u>Amenities</u></b>						
5000	Transfers to EMR	0	4,840	0	0	0	0
5001	Transfer from EMR	0	-3,398	0	0	0	0
	<b>Total Income</b>	0	1,442	0	0	0	0
2135	Play Area Replacements	1,000	0	1,000	1,000	0	1,000
2137	Under 12 Play Area	2,200	0	2,200	2,200	0	2,200
2138	Over 12 Play Area	1,000	0	1,000	1,000	0	1,000
2139	Open Space Maintenance	2,000	5,272	2,000	2,000	1,044	2,000
2141	Public Seating	250	0	250	250	0	250
2142	Dog Bins	750	606	750	750	265	750
2144	Tree Management	6,000	8,627	6,000	6,000	0	6,000
2145	Litter Bins	250	0	250	250	242	250
2146	Skate Park	250	11	250	250	120	250
2147	Admiralty Quay Play Area	250	0	250	250	0	250
2148	Notice Boards	500	1,018	500	500	0	500
2150	Bridge at Oaklands	1,000	0	1,000	1,000	0	1,000
2157	Footpaths	0	9,931	0	0	0	0
2170	War Memorial Restoration	500	0	500	500	0	500
	<b>OverHead Expenditure</b>	15,950	25,464	15,950	15,950	1,671	15,950

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Budget Detail - By Committee

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Note : Budget 2018/19 up to 31st August 2018

		<u>Last Year 2017/18</u>		<u>Agreed Budget</u>	<u>Current Year 2018/19</u>		<u>Next Year 2019/20</u>
		<u>Budget</u>	<u>Actual</u>		<u>Revised Budget</u>	<u>Actual YTD</u>	
2180	Developer Contribution	0	9,931	0	0	0	0
	<b>Total Income</b>	0	9,931	0	0	0	0
<b>201</b>	<b>Net Expenditure</b>	15,950	16,975	15,950	15,950	1,671	15,950
	<b>Amenities - Expenditure</b>	15,950	26,906	15,950	15,950	1,671	15,950
	<b>Income</b>	0	9,931	0	0	0	0
	<b>Net Expenditure</b>	15,950	16,975	15,950	15,950	1,671	15,950
	<b>Total Budget Expenditure</b>	15,950	26,906	15,950	15,950	1,671	15,950
	<b>Income</b>	0	9,931	0	0	0	0
	<b>Net Expenditure</b>	15,950	16,975	15,950	15,950	1,671	15,950

## Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
2135	Play Area Replacements	201	Amenities	Lloyds play area repairs and development.Unspent balance to EM358 or EM359
2137	Under 12 Play Area	201	Amenities	Replacement equipment/surfaces & repairs/maintenance.Unspent balance to EMR 362 .
2138	Over 12 Play Area	201	Amenities	Relacement equipment/surfaces & repair/maintenance.Unspent balance to EM363 .
2139	Open Space Maintenance	201	Amenities	Planting memorial/boat etc,hedging,clearances,water.Unspent balance to EMR 343
2141	Public Seating	201	Amenities	Ongoing phased replacement seating/ benches. Any underspend to EMR 344
2142	Dog Bins	201	Amenities	£500 Dog waste collection & sacks. £250 replacement bins.Unspent balance to EMR 345
2144	Tree Management	201	Amenities	Annual/one off tree inspections 4 areas(one per yr) ,tree works,maint orchard.Unspent to EMR367
2145	Litter Bins	201	Amenities	Phased replacement Litter Bins.Unspent balance to EMR 347.
2146	Skate Park	201	Amenities	£250 ongoing repairs/maintenance.Unspent balance to EM364.
2147	Admiralty Quay Play Area	201	Amenities	Maintenance and enhancement play area. .Unspent balance to EM365.
2148	Notice Boards	201	Amenities	Replacement /enhancement Village notice boards.Village centre replaced 17/18.Unspent to EMR 348 .
2150	Bridge at Oaklands	201	Amenities	To build up sufficient funds to repair/replace bridge at future date.Unspent balance to EMR 326.
2153	Good Citizens Project	201	Amenities	No budget .EMR349 £1,000
2170	War Memorial Restoration	201	Amenities	Costs maintaining Falklands & War Memorials ,Unspent balance to EMR 335

**Supporting Notes Amenities Budgets 2019/20**

**Explanation of overspends and movement of EMR'S funds 2017/18.**

	<b><u>From EMR</u></b>	<b><u>To EMR</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b>Open Space Maintenance</b>		
Overspend offset in part by transfer of £2,885.77 from EMR 343 & EMR 366 to fund cork field steps & Evergreen close steps.	-2885.77	0
<b>Notice boards funded by transfer from EMR348</b>	-512.54	0
<b>Transfers to EMR all relate to financial activity in 2016/17</b>		4840
	<b>-3398.31</b>	<b>4840</b>
<b>Tree management expenditure £8,627</b>		
Tree maintenance work Nov 17	2802.82	
Tree work Feb 18	3776.6	
Tree works October 17	623.28	
Tree Maint March 18	850	
	<b><u>8052.7</u></b>	
Balance overspend ie £2,627 to be transferred from EMR Trees.		
<b>Footpaths expenditure £9,931 funded from S106</b>		

Dear Councillors,

I would like to bring to the Committee's attention a judgment from a recent case heard in the Court of Appeal.

The background to the case is a tree in a parish council's ownership (Witley PC) fell onto a bus following its route along a main road. The driver was severely injured.

Witley Parish Council was sued for damages by the driver alleging negligence by way of failing to inspect the tree on a regular basis. The driver won his case and Witley's appeal recently failed at the Court of Appeal.

Although the court judgement is quite complex the main issue for us to note is the Court of Appeal judges ruled that 3 or 4 yearly inspection regimes are not sufficient when applied to trees in "high risk" areas.

In effect, the tree that fell had had developed a fungus that had severely compromised its health since it was last inspected.

As you will no doubt be aware, the Council has a Service Level Agreement with the New Forest District Council in order to provide a tree inspection and management regime for all of the trees in the Council's ownership.

This has worked well over many years and has many benefits including the ability to call upon the services of appointed tree surgeons at beneficial rates.

However, the agreement is built around the concept of 4 yearly inspections.

I am in discussion with the District Council's tree officers about the long-term consequences of the case and will report back to the Committee over time.

For the moment the Committee should simply minute the receipt of this report and await further correspondence from me after I have had a chance to speak with my colleagues at the District Council.