

All minutes are draft until ratified by the Committee at the next meeting

### **Marchwood Parish Council**

Minutes of the meeting of the Amenities Committee held at Marchwood Village Hall held on Monday 10<sup>th</sup> September 2018 at 7.30pm.

Councillors: \*Mrs J Saxby (Chairman) – in the chair

Councillors:       ○Mrs R Andrews       \*Mrs A Hoare  
                      \*Mr M Proctor       \*Mr J Piernicki  
                      \*Mr R Young

\* Indicates attendance  
○ Indicates apologies for absence

In attendance:       Mr B Gibbs (Clerk to Council), Mrs C Cockeram (Deputy Clerk to the Council), Mr A Lavington (AMF Supervisor)

Also present:        M Saxby, K Petty, D Hindle and two members of the public.

#### **Apologies for absence**

1.       Cllr R Andrews.

#### **Public Participation**

2.       Mrs Harper asked a question about the tonight's agenda. She would like to know why there were items concerning the Lloyd Recreation Ground on the agenda. Her understanding of the relationship between the Charity and the Parish Council did not permit charity items being discussed in Parish Council meetings. The Clerk replied that he was improving his understanding of the relationship between the two bodies. He continued by saying the two items on tonight's agenda were of an administrative nature rather than that affecting the Charity's policies and constitution.
3.       Mrs Kiralfy spoke about her concerns about trees in the vicinity of her house in Moss Drive. She explained that the trees were presenting problems due their bulk and the size of and density of their canopy when in leaf. She was happy to listen to the debate later in the meeting but wanted it known that the trees were having an impact upon her life.

#### **Declarations of Interest**

4.       No declarations of interest.

#### **Chairman's remarks**

5.       No Chairman' report

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## **Minutes**

6. The Clerk to the Council apologised for not properly advertising the receipt of previous minutes. The agenda item was therefore held over to the following meeting in November 2018.

## **Section 106 and Community Infrastructure Levy monies**

7. The Clerk presented a report showing the figures for both the outstanding Section 106 and CIL monies allocated to projects in Marchwood. These were broken down in to five projects as follows:
  - Marchwood Village Improvements. (total left £3,409.09)
  - Scout & Guide Headquarters. (total left £4,880.44)
  - Cork Field recreation ground. (all spent)
  - Marchwood recreational walking routes. (total left £99,608.60)
  - Crooked Hayes Copse. (total left £10,000)
  - CIL. (total left £945.12)

Councillors commented that it was time some of the projects listed should commence. The recreational walking route was highlighted as the prime example where there was a budget in place but no plans in place to bring the project to fruition.

Work should also be done to identify suitable projects where there was a budget in place but no ideas coming forward to spend this.

Cllr Hoare agreed to write to the Policy Planning team to arrange a meeting in order to “re-launch” those projects that had stalled.

It was noted that the Scout & Guide Headquarters was an on-going project and that improvements at the Cork Field recreation ground had been completed.

## **AMF Supervisors Report**

8. Mr Lavington presented his quarterly report to councillors and it is appended to these minutes. Councillors asked the following questions or made comments on the topics raised.
  - Was fly-tipping becoming a greater problem in the village or was it just within particular areas? (a) Specific areas such as Cork Field and Bury Road.
  - There have been issues at the Cork Field due to its proximity to the Household Waste Recycling Centre (HWRC). Changes in opening hours and restrictions on who can deliver waste to the HWRC were the main causes of fly-tipping.
  - Councillors were keen to thank Mr Ince for his work as the relief Groundsman during the summer months.

## **Amenities Budget 2018-19**

9. The Clerk provided a brief verbal report about the 2018-19 Amenities Committee budget.

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Items to note were as follows.

- A new litter bin had been installed at the Cork Field recreation ground.
- The Tree maintenance budget had an initial allocation of £6,000. This remains unspent so far this year.
- Members noted that the budget heading “War Memorial Restoration” referred to the Falklands Memorial only.

The Committee noted this information.

### **Trees on Parish Council managed land**

10. The Clerk presented a report to the committee about some of the trees in the Council’s ownership. It was apparent that some areas of woodland could do with better management due to their excessive height and broad canopy. Following on from the comments in the public session there is also a perception that some trees have outgrown their surroundings.

**RESOLVED:** The Clerk was asked to seek the opinion of the NFDC Arboricultural Officer on a proposal to crown lift, crown reduce and thin several trees. In addition an opinion should be sought on a proposal to remove some trees.

The Clerk also spoke about the need to have Land Registry plans and title registers showing all of the Parish Councils land assets.

**RESOLVED:** A budget of £200 was allocated to the Clerk in order to purchase any title registers required.

### **Silent Soldiers**

11. The Deputy Clerk presented a report on a proposal to purchase a “Silent Soldier” silhouette from the Royal British Legion. The idea being to install this on a prominent parcel of open space in time for the Armistice centenary commemoration in November.

The cost (in effect a suggested minimum donation) was £250.

**RESOLVED:** to purchase a Silent Soldier silhouette to be installed at the Main Road / Oakland Drive parcel of open space.

### **Cork Field Height Barriers and Bollards**

12. The Clerk gave a verbal report to the Committee about the project to improve security at the Cork Field recreation ground. He informed the Committee that the bollards had been installed to prevent unauthorised access. He added that it was now time to consider a proposal to provide a height barrier in order to limit the size of vehicles with authorised access to the field.

Three quotes were presented to the Committee.

Supplier A (Petersfield) £1,234.97 plus VAT

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Supplier B (Braintree) £1,253.69 plus VAT

Supplier C (Rugeley) £1,141.46 Plus VAT

**RESOLVED:** Supplier C was selected to supply the barrier provided that there was no additional cost in delivering it to Marchwood. If there were additional costs involved then Supplier A should be engaged.

Supplier A's quote included a charge for delivery.

**Lloyd Recreation Ground**

13. The Clerk presented a report on two items of business at the Lloyd recreation ground.

There was a water leak adjacent to the Landscape team's workshop. It had been identified that the leak was not arising from the Council's water supply. It is assumed that there is an historic (an unrecorded) secondary water supply in existence. The Committee was against any work being done to identify this leak at its cost. The clerk was asked to seek assistance from Southern Water.

A "Boot Camp" Fitness instructor had requested use of the recreation ground on Wednesday and Friday lunchtimes in order to promote fitness sessions.

The committee were happy in principle to approve the use of the field for this type of formal recreation subject to agreement on fees and payments

**RESOLVED:** The Clerk and Deputy Clerk were asked to meet with the instructor in order to agree a fee involved. The preferred outcome was payment in advance of the sessions taking place.

**Parish Council priorities**

14. a) Allotments. No new update.

b) Dog fouling and litter: (As AMF Supervisors report)

There being no further business the meeting closed at 8.50pm

Chairman .....