

All minutes are draft until approved by the Council at the next meeting

### **Marchwood Parish Council**

Minutes of the meeting of the Parish Council held at Marchwood Village Hall on  
Monday 16<sup>th</sup> July 2018 at 7.30pm.

Councillors: \*Mr R Young (Chairman) – in the Chair

*Mrs R Andrews	*Ms B Golden
*Mr D Hindle	°Mrs A Hoare
*Mr D Makinson	*Mr K Petty
°Mr M Proctor	*Mr J Piernicki
°Mrs J Saxby	*Mr M Saxby

\* Indicates attendance  
o Indicates apologies for absence

In attendance: Mr B Gibbs (Clerk to the Council)

Also present: David Harrison – County Councillor  
Sue Bennison – District Councillor  
Mrs C Cockeram (Deputy Clerk to the Council)  
2 members of the public.

Prior to the meeting commencing, Cllr Young welcomed Brendan Gibbs to the Council as its new Clerk.

#### **Apologies for absence:**

38. Apologies for absence were received from Cllrs Hoare and Proctor.

#### **Declarations of Interest**

39. No declarations of interest were made.

#### **Public Participation**

40. A member of the public spoke about the number of Heavy Good Vehicles on the Marchwood Industrial Estate and asked if the Council kept any records of movements in and out of the estate. The member of the public continued by saying it was apparent that there had been an increase in traffic throughout the estate since the beginning of this year. Cllr Young commented that the responsibility for the licensing and regulating operators of heavy goods vehicles lies with the Traffic Commissioners. In response the member of the public asked if the estate was capable of coping with any extra traffic.

Cllr Young agreed to follow this matter up.

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A member of the public spoke about air pollution levels in the village and asked if the Council had any powers to request vehicle owners to switch their engines off when dropping children off at both the junior and infant schools.

The member of the public said that significant improvements in air quality can be achieved as a result of simple things such as this and offered the Council copies of a leaflet promoted by New Forest District Council and Hampshire County Council promoting this initiative.

Cllr Young said that the Council would write to the schools asking for this information to be included in future newsletters.

### **Chairman's report**

41. Cllr Young began his report by congratulating Mrs Cockeram on her twenty years' service with the Parish Council. He commented that she would have seen many changes in the way Parish Councils are run over that period of time.

Cllr Young informed the Council of the passing of Mr Graham Walmsley. Graham had served as a member of the Parish Council between 2006 and 2011 and as a member of the New Forest District Council between 2003 and 2007. Cllr Young said that his presence would be greatly missed throughout the village. On behalf of the Parish Council, Cllr Young sent his sincere sympathies to Mr Walmsley's family. A card would also be sent in due course.

Cllr Young concluded his report by saying that the recent Marchwood Summer Fete had been a great success despite hot conditions and also despite a clash with an England world cup fixture.

### **Minutes**

42. **RESOLVED:** To confirm the minutes of the meeting held on the 11th June

### **Report from County Councillor**

43. Cllr Harrison began his report by commenting about the number of consultations that the County Council were currently undertaking in order to identify where cost savings can be made. These were concerned with such diverse topics as street lighting, bus services and adult social care, support for homeless people.

Cllr Harrison commented on the level of service provided by Hampshire Highways department and said that its resources were being diminished over time. He commented positively that the online reporting tool on the Hampshire County Council website appeared to be working well.

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Members commented on the following topics specifically referring to highways matters.

- Overgrown vegetation on roadside verges.
- Littering from vehicles
- Inappropriate parking with the village.
- Inappropriate lorry parking with the village.
- Overgrown hedges.

Cllr Harrison said that in all instances like these there should be a report made via the website. Scarce resources could not be allocated without there being a body of evidence to support the work undertaken to resolve the issues reported.

Cllr Harrison concluded his report by saying that Hampshire County Council has decided not to progress any new schemes for 20 mph zones following a review of schemes trialled elsewhere.

### **Report from District Councillors**

44. Cllr Bennison spoke about the Marchwood Cycle Path extension and the Long Lane Footpath projects. Both projects have made progress that is slower than anticipated but it is hoped to be able to report on real progress after the recess.

Cllr Bennison promoted a recycling “Wheel” that showed an A to Z of how to manage household recycling. She would endeavour to obtain copies for the Parish Office in due course.

Cllr Bennison concluded here report with some information about planning enforcement.

### **Reports from Council representatives on outside bodies.**

45. Cllr Petty provided a detailed report on the Marchwood Summer Fete. It had been a successful event despite the weather and in spite of the competition from the World Cup fixture. Cllr Petty said that it was very welcome to see more people being involved in the organisation of the event and also from those manning the stalls during the day. There were some minor issues with parking despite the perception from some that this would be a major concern. In response to a question Cllr Petty said that informal car parking on the recreation ground was neither sustainable nor desirable.

### **Cork Field Bollards**

46. The Clerk presented a brief report on the need to provide ten steel bollards at the Cork Field Recreation Ground. This was to ensure better security at the site when there were areas of inadequate fencing and hedges. The Clerk presented three quotes from local suppliers for the Council’s attention.

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The three quotes were as follows.

Contractor A £355 + VAT

Contractor B £750 + VAT

Contractor C £371.68 + VAT

**RESOLVED:** The Parish Council accepted Contractor A's quote.

The Clerk commented that the work would be undertaken to be completed ahead of the school holiday period. The Clerk also commented that this item of business was being dealt with by Full Council only because the Amenities Committee would not meet again until after the summer holiday period was over.

### **Committee Minutes**

47. **RESOLVED:** The Planning Committee minutes from the 14<sup>th</sup> May and the 14<sup>th</sup> June 2018 were received without comment.

### **The Handy Trust**

48. The Clerk presented an invoice from the Handy Trust to meet the Parish Council's contribution to the cost of the Youth & Community Worker as well as a contribution towards the management and support of the service level agreement.

This invoice totalled £10,066.

The Clerk explained that this was the third year of the present Service Level Agreement and that no invoice had been received in year two (2017-18) with year one's invoice being £7732.93.

**RESOLVED:** The Parish Council approved the invoice for payment.

### **Staff reward and recognition**

49. **RESOLVED:** in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

There being no further business the meeting closed at 8.23pm

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Chairman

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**Exempt Business**

50. As discussed earlier in the meeting, Mrs Colette Cockeram had recently completed twenty years' service in the Parish Council's employment. The Parish Council had previously rewarded other employees when they had completed this length of service.

Councillors were happy to approve a similar level of reward to Mrs Cockeram.

**RESOLVED:** To award Mrs Colette Cockeram a sum of £150 in vouchers of her choice.

Members asked the Clerk to ensure that reward and recognition should be added to the agenda of a future Policy and Resources meeting in order to establish a clear protocol for managing the recognition of employee long-service.