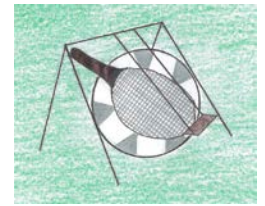


TRUSTEE OF LLOYD RECREATION GROUND

Marchwood Village Hall
Village Centre
Marchwood
SO40 4SX



11th June 2018

Dear Trustee

Annual General Meeting of the Trustee of Lloyd Recreation Ground will be held in the Pine Room, Marchwood Village Hall on Monday 18th June at 7.30pm.



Acting Clerk to the Trustee

AGENDA

1. **Apologies**
2. **Election of Chairman**
3. **Election of Vice Chairman**
4. **Public Participation**
5. **Declarations of Interest**
6. **Chairman's report**
7. **Minutes** – to approve the Minutes of the meeting held on 22nd January 2018.
8. **To receive reports from Outside Bodies**
9. **Appointment to Outside Bodies** – Marchwood Youth Club and Marchwood Scout & Guide Building Committee.
10. **To receive the annual report for 2018/19** – Report A.
11. **Football pitch 2018/19 season** – Due to the continuing Scout & Guild Build there will be no football for the coming season.
12. **Outstanding invoices:** Are the attached invoices able to be written off? Report B.
13. **Circus Update** – Report C – Future Circus for 2020?
14. **Marchwood Fete** – Decision on display stand and volunteers

Report of the Trustee of Lloyd Recreation Ground – 2018/19
Registration No. 284618

The sole managing Trustee of the Charity is Marchwood Parish Council and the Parish Council is currently: Mrs R Andrews, Mrs B Golden, D Hindle, Mr D Makinson, Mrs A Hoare, K Petty, M Proctor, Mrs J Saxby, M Saxby, J Pienicki and R Young.

Acting Clerk to the Trustee: Mrs C Cockeram
Address: Marchwood Village Hall, Village Centre, Marchwood, SO40 4SF

The report covers the activities of the Trustee over the last year in pursuit of the aims of the charity **'to hold and maintain open space for the use of the parishioners and to provide sport and recreation facilities'**.

The attached accounts show the income and expenditure relating to the Lloyd Recreation Ground. Parish Council employees carry out the administrative and maintenance functions of the Charity. All expenditure for the Charity is met by the Parish Council. The income of the Charity was transferred to the Parish Council in full to cover some of the expenditure incurred.

Members of the public may attend meetings of the Trustee and may speak up to 3 minutes.

Lloyd pavilion

The Pavilion houses the youth club and this is run by a committee and a part-time Youth Worker assists them. They open one evening a week for a Junior and Senior Session. As in previous years a 'Sports and Play in the Park' was held in July and August. This event has now been extended to cover every school holiday. The old Scout building has now been demolished and the new Scout & Guild Building is now being built and progressing quickly.

Play area

Play area inspections are carried out weekly by the Parish Council staff and annually by Play Ground Inspectors.

All weather courts

The all-weather court income has increased from the previous year. We now have regular bookings for the 3G court, from Marchwood Rangers. The 5 a side court was used less by the Army Netball team and the Youth Club over the winter period.

Football pitch

There is currently no football at the Lloyds. This is due to the Scout & Guild Build and the Health & Safety issues.

Rent

Scout Hut: Ground rent has decreased for year 2017/18 due to the closure & demolition of the Scout Hut.

Youth Club: 2017/18 has reduced due to the temporary closure to the Youth Club for H&S reasons.

Lloyd Recreation Ground

Accounts for year 2018/19

Income	£		Expenditure	£
All weather courts	£2,336.00			
Football pitch	£ 490.00			
Ground rent Scouts	£ 240.00			
Key deposit	£ 60.00			
Youth Club rent	£ 291.62			
			o/balance & Transfer	£12.99
			Bank Charges	£18.00
TOTAL	£3417.62		TOTAL	£30.99

All weather courts income includes the £502.00 due from Soccer Six which now has been accrued for 2018/19.

All expenditure is paid for by Marchwood Parish Council as Sole Managing Trustee of the Charity.

It should be noted that in line with Audit advice Lloyd Trustee income for 2017/18 is no longer accounted for within the Parish Council Accounts package and is accounted for via a separate spreadsheet.

At the end of the financial year all income to the charity was passed to Marchwood Parish Council to offset some of the expenses. The expenses of the charity have been approved as part of the Parish Council accounts.

A full break down of the accounts is attached.

**Lloyds Recreation Ground
2017 - 18
Nominal Ledger Report**

Code	Month	Date	Reference	Source	Transaction	Debit £	Credit £
Opening Balance							12,987.01
3177 Grants Receivd from LRG TRUST	4	31/07/2017		451 Journal	Removal of charity from accs	0.00	
	4	31/07/2017		452 Journal	Correct coding of debtor		0.00
5100 Grant to MPC	3	06/06/2017		300051 Purchase Ledger	Agreed tsf/1284/TSFR TO MPC	13,000.00	
	4	31/07/2017		451 Journal	Removal of charity from accounts	0.00	
5180 Income Court Hire	2	02/05/2017		38 Cash	Tennis		6.00
	3	05/05/2017	500001/39	Cash	Marchwood Rookies Court Hire		32.00
	3	22/05/2017	500001/40	Cash	Marchwood Rookies Court Hire		48.00
	4	11/07/2017	500003/INV57/41	Cash	Court hire Paul drake		112.00
	4	11/07/2017	500003/42	Cash	Marchwood Rookies Court Hire		120.00
	6	26/09/2017	500004/43	Cash	Lizzie court hire.		20.00
	10	17/01/2018		500006 Cheque	Marchwood Rangers INV61 3G APRIL/DEC17		708.00
	10	29/01/2018		500006 Faster Payment	J.COOKIE Netball inv62		115.00
	12	26/03/20`8		500008 Cash	5th New Forest Cubs football		25.00
	12	31/03/2018		Journal	Income Due Marchwood Rangers 2017/18 not receiced until 2018/19.		648.00
	12	31/03/2018		Journal	Income due Soccer School 17/18 not received.		502.00
							2,336.00
5181 Income Pitch Hire	2	02/04/2017		12 Cash	Hire Football Pitch		55.00
	2	09/04/2017		13 Cash	Hire Football Pitch		50.00
	2	16/04/2017		14 Cash	Hire Football Pitch		55.00
	2	20/04/2017		15 Cash	Hire Football Pitch		50.00
	2	25/04/2017		16 Cash	Hire Football Pitch		55.00
	2	30/04/2017		17 Cash	Hire Football Pitch		80.00
	3	07/05/2017	500001/18	Cash	Hire Football Pitch		55.00
	3	12/06/2017	500002/inv55	Cheque	Hire Football Pitch		40.00
	5	01/09/2017	INV 56	Giro Credit	Hire Pitch Brockenhurst College		50.00
							490.00
5182 Scout Hut Lease	1	31/03/2017		439 Journal	INV54 5th NFSCOUTS LEASE 16/17	350.00	
	3	06/06/2017	500001/inv54	Cheque	Rent 2016/17		350.00
	11	22/02/2018		500007 Cheque	5th New Forest scouts Inv 63 Rent to nov17		240.00
						350.00	590.00
5183 Misc Income	3	30/06/2017			Unity trust bank Service Charge	18.00	
	6	26/09/2017		500004 Cheque	Unity Trust (A/C Refund)		0.00
5184 Key Deposit	2	02/05/2017		37 Cash	3G Key Deposit		40.00
	8	22/11/2017	500005/44	Cash	Key Deposit Netball J.Cooke		20.00
							60.00
5186 Youth Club Rent	1	31/03/2017		443 Journal	MYC Rent April 17		41.67
	1	01/04/2017		450 Journal	opening MYC April rent	41.67	
	8	22/11/2017		500005 Cheque	Youth Club rent 2017/18		500.00
	12	31/03/2018		Journal	Pre payment rent 2018/19 received 17/18	208.38	
						250.05	541.67
					Account Totals	13,618.05	17,004.68
					Net Balance		3,386.63

Month No : 12

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Lloyd Trustee</u>							
301 <u>Lloyd Recreation Ground</u>							
5000	Transfers to EMR	0	2,745	0	-2,745	-2,745	0.0 %
	Lloyds Recreation Ground Trust :- Income	0	2,745	0	-2,745	0	-2,745
1125	Insurance	0	112	0	-112	-112	0.0 %
3101	Salaries	0	0	1,200	1,200	1,200	0.0 %
3125	Insurance	0	2,072	2,000	-72	-72	103.6 %
3136	Pavilion	543	3,092	4,000	908	908	77.3 %
3137	Play Area	0	213	500	287	287	42.7 %
3138	Courts	-40	57	1,000	943	943	5.7 %
3139	General Maintenance Irg	0	1,398	750	-648	-648	186.4 %
3140	Pitch	0	0	400	400	400	0.0 %
3141	Courts Everyday Costs	120	168	500	332	332	33.7 %
3145	Basketball Pitch	0	0	100	100	100	0.0 %
3154	Tree Works	0	0	500	500	500	0.0 %
	Lloyd Recreation Ground :- Expenditure	624	7,113	10,950	3,837	0	3,837
3177	Grants Received from LRG trust	3,387	16,387	0	16,387		0.0 %
	Lloyd Recreation Ground :- Income	3,387	16,387	0	16,387		
	Net Expenditure over Income	-2,763	-6,529	10,950	17,479		
500 <u>Lloyds Recreation Ground Trust</u>							
5180	Income - Court Hire	0	0	1,000	-1,000		0.0 %
5181	Income - Pitch Hire	0	0	2,000	-2,000		0.0 %
5182	Scout Hut Lease	0	0	350	-350		0.0 %
5183	Miscellaneous Income	0	0	400	-400		0.0 %
5186	Youth Club Rent	0	0	500	-500		0.0 %
	Lloyds Recreation Ground Trust :- Income	0	0	4,250	-4,250		
	Net Expenditure over Income	0	0	-4,250	-4,250		
	Lloyd Trustee :- Expenditure	624	9,858	10,950	1,092	0	1,092
	Income	3,387	16,387	4,250	12,137		385.6 %
	Net Expenditure over Income	-2,763	-6,529	6,700	13,229		

A/c Code 1125 Insurance		Annual Budget				0			
Centre 301 Lloyd Recreation Ground		Committed				0			
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit	
Opening Balance							0.00		
1125	301	2	10/05/2017	CAMECOMP	Purchase Ledger	26518902/1221/RENEW1/6/17-31/5	112.00		
Account Insurance							Account Totals	112.00	0.00
Centre Lloyd Recreation Ground							Net Balance Month 12	112.00	

A/c Code 3125 Insurance		Annual Budget				2,000			
Centre 301 Lloyd Recreation Ground		Committed				0			
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit	
Opening Balance							0.00		
3125	301	1	20/04/2017	CAMECOMP	Purchase Ledger	9745/142/1199/INSCHARITY 17/18	2,071.57		
Account Insurance							Account Totals	2,071.57	0.00
Centre Lloyd Recreation Ground							Net Balance Month 12	2,071.57	

A/c Code 3136 Pavilion		Annual Budget				4,000		
Centre 301 Lloyd Recreation Ground		Committed				0		
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance							0.00	
3136	301	1	31/03/2017	439	Journal	MYC INV2355 ELECT JAN/MARCH1	142.01	
3136	301	1	31/03/2017	441	Journal	ELECTRIC LLOYDS JAN/MARCH17		718.31
3136	301	1	31/03/2017	441	Journal	GAS LLOYDS JAN/MARCH17		215.92
3136	301	1	07/04/2017	SOU001	Purchase Ledger	ELECTLLOYDS/1189/ELECTLLOYD	718.31	
3136	301	1	19/04/2017	SOU001	Purchase Ledger	GASQTR1/1188/GAS QTR JAN/MAF	225.92	
3136	301	1	27/04/2017	SOUTHWATE	Purchase Ledger	70110472477/1219/LLOYDS AUG/M	262.25	
3136	301	3	06/06/2017	INV2355	Cashbook	electricity contribtion		142.01
3136	301	4	06/07/2017	HANTSCC	Purchase Ledger	58046115/1271/T ROLLS GLOVES V	5.82	
3136	301	4	12/07/2017	SOU001	Purchase Ledger	331132548/0009/1279/TENNIS APR	20.38	
3136	301	4	12/07/2017	SOU001	Purchase Ledger	471671378/0008/1280/LLOYD APRI	165.11	
3136	301	4	12/07/2017	SOU001	Purchase Ledger	341131658/0028/1281/LLOYD PAV	403.26	
3136	301	4	12/07/2017	AQUACARE	Purchase Ledger	253499/1301/6MTH AUDIT JULY 17	54.00	
3136	301	5	10/08/2017	BUSSTREAM	Purchase Ledger	2755106/3/1307/WATER APRIL/AU	157.06	
3136	301	6	26/09/2017	500094	Cashbook	Electric inv 2356		50.27
3136	301	7	27/10/2017	SOU001	Purchase Ledger	0011/1364/Southern Electric	167.55	
3136	301	7	27/10/2017	SOU001	Purchase Ledger	0031/1366/Southern Electric	322.31	
3136	301	10	02/01/2018	SOU001	Purchase Ledger	341131658/0032/1426/ELECT OCT-	411.79	

3136	301	10	15/01/2018	SOU001	Purchase Ledger	471671378/0013/1433/GAS LLOYDS	217.57	
3136	301	11	17/02/2018	BUSSTREAM	Purchase Ledger	2755106/4/1461/LLOYDS AUG17/FE	112.90	
3136	301	11	21/02/2018	FWHITE	Purchase Ledger	WORKLIGHTS/1457/PURCHASE W	99.00	
3136	301	11	27/02/2018	COMPSECUR	Purchase Ledger	40558/1464/YOUTHCLUBSERVICE/	190.00	
3136	301	12	08/03/2018	HANTSCC	Purchase Ledger	58072956/1474/BATTERIES/HAMPS	7.95	
3136	301	12	16/03/2018	SAFETYSIGN	Purchase Ledger	SIGNS/1480/FIRE EXIT SIGNS/SAF	27.79	
3136	301	12	31/03/2018	485	Journal	Lloyds Gas jan/march 18	190.82	
3136	301	12	31/03/2018	485	Journal	Lloydselect jan/march 18	458.11	
3136	301	12	31/03/2018	486	Journal	Tsf tennis elect cost Ref 1279		20.38
3136	301	12	31/03/2018	495	Journal	Youth electinv2398 july/oct17		60.34
3136	301	12	31/03/2018	495	Journal	Youth electinv2398 oct/dec17		60.55

Account	Pavilion	Account Totals	4,359.91	1,267.78
Centre	Lloyd Recreation Ground	Net Balance Month 12	3,092.13	

A/c Code	3137	Play Area	Annual Budget	500				
Centre	301	Lloyd Recreation Ground	Committed	0				
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
						Opening Balance	0.00	
3137	301	5	31/07/2017	WICKSTEED	Purchase Ledger	735556/1304/CRADLE SEAT/WICKS	213.31	
Account	Play Area	Account Totals	213.31	0.00				
Centre	Lloyd Recreation Ground	Net Balance Month 12	213.31					

A/c Code	3138	Courts	Annual Budget	1,000				
Centre	301	Lloyd Recreation Ground	Committed	0				
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
						Opening Balance	0.00	
3138	301	10	02/01/2018	SOU001	Purchase Ledger	331132548/0013/1427/ELECTTENNI	57.26	
3138	301	11	16/01/2018	SWATKINS	Purchase Ledger	KEY3G1/1456/REFUND DEPOSI 3G	40.00	
3138	301	12	31/03/2018	486	Journal	Tsf cost key deposit		40.00
Account	Courts	Account Totals	97.26	40.00				
Centre	Lloyd Recreation Ground	Net Balance Month 12	57.26					

A/c Code	3139	General Maintenance Irg	Annual Budget	750				
Centre	301	Lloyd Recreation Ground	Committed	0				
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
						Opening Balance	0.00	

3139	301	3	13/07/2017	007955	Cashbook	cylinder keys	30.00	
3139	301	10	25/01/2018	EXTERIORUK	Purchase Ledger	8903/1435/LED BOLLARD LIGHTS/E	1,368.00	

Account	General Maintenance Irg	Account Totals	1,398.00	0.00
Centre	Lloyd Recreation Ground	Net Balance Month 12	1,398.00	

A/c Code	3141	Courts Everyday Costs	Annual Budget	500
Centre	301	Lloyd Recreation Ground	Committed	0

Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance							0.00	
3141	301	1	31/03/2017	441	Journal	ELECT LLOYDSTENNISJAN/MARCH17		61.53
3141	301	1	19/04/2017	SOU001	Purchase Ledger	ELECTTENNIS/1190/ELECTTENNIS	61.53	
3141	301	7	27/10/2017	SOU001	Purchase Ledger	0012/1365/Southern Electric	16.23	
3141	301	8	15/11/2017	ONLYGLOBAI	Purchase Ledger	814155/1391/BASKETBALL NETS/O	11.84	
3141	301	11	05/02/2018	NDUELL	Purchase Ledger	KEYREFUND/1444/COURT KEY 6/M	20.00	
3141	301	12	31/03/2018	485	Journal	Lloyds tenniselectjan/march 18	60.01	
3141	301	12	31/03/2018	486	Journal	Tsf tennis elect Ref 1279	20.38	
3141	301	12	31/03/2018	486	Journal	Tsf cost key deposit	40.00	
Account	Courts Everyday Costs				Account Totals		229.99	61.53
Centre	Lloyd Recreation Ground				Net Balance Month 12		168.46	

A/c Code	3177	Grants Received from LRG trust	Annual Budget	0
Centre	301	Lloyd Recreation Ground	Committed	0

Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance								0.00
3177	301	3	12/06/2017	500090	Cashbook	Grant to MPC 17/18		13,350.00
3177	301	4	31/07/2017	452	Journal	Correct coding of debtor	350.00	
3177	301	12	31/03/2018	502	Journal	Income from Lloyds trust 17/18		3,386.63
Account	Grants Received from LRG trust				Account Totals		350.00	16,736.63
Centre	Lloyd Recreation Ground				Net Balance Month 12			16,386.63

A/c Code	5000	Transfers to EMR	Annual Budget	0
Centre	301	Lloyd Recreation Ground	Committed	0

Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance							0.00	
5000	301	1	30/04/2017	447	Journal	EMR331 Play Area Maint 15/16	325.00	
5000	301	1	30/04/2017	447	Journal	EMR331 Play Area Maint 16/17	500.00	

Report of the Trustee of Lloyd Recreation Ground – 2018/19
Registration No. 284618

Outstanding Invoices:

Soccer Six: After numerous attempts at contacting the company for the outstanding payment – see below.
Advice on how proceed?

Soccer Sixes outstanding invoices

23-03-2017	Received website enquiry about using the 3G pitch for a league.
27-04-2017	Replied to above email giving times available
27-04-2017	Adam Ayres asked for booking form and said would use Tuesdays and Wednesdays 7-9pm.
27-04-2017	Replied sending booking form and saying Tuesday not available but Thursday was.
27-04-2017	Matt Scoffham emailed confirming booking for Wednesday and will book Thursday once Tuesday up and running.
04-05-2017	Matt Scoffham returned booking form for Wednesday night's starting 31 st May 2017.
23-05-2017	Email sent asking if pitch still wanted from 31-05-2017?
23-05-2017	Confirmation from Sarah Scoffham that they would be starting on 31-05-2017.
03-07-2017	Matt Scoffham sent email but never received.
04-07-2017	Invoice for £370 sent for May and June bookings
14-07-2017	Matt Scoffham resent email above asking for a reply.
18-07-2017	Reply to the above email sent
10-08-2017	Invoice for £132.00 sent for July bookings. Sent by email to Matt Scoffham
18-08-2017	Tom Pugh emailed cancelling the booking due to lack of teams and interest.
21-08-2017	Email sent saying noted booking cancelled and could invoices be paid
21-08-2017	Tom Pugh replied saying would chase up invoices.
28-11-2017	Invoices resent to Matt Scoffham by email
15-01-2018	Mitch Cartwright emailed asking if we had a pitch that could be booked
15-01-2018	Replied saying would consider once outstanding invoices had been paid
15-01-2018	Alexander McDonagh emailed asking if we had a pitch that could be hired
15-01-2018	Replied saying would consider once outstanding invoices had been paid
26-01-2018	Emailed Accounts@soccersixes with invoices attached asking for payment.
26-01-2018	Received confirmation that Ross Spacey had read email. Another email sent to him informing of bank a/c changes.

26-01-2018	Received email from Ross Spacey saying that he has no record of our pitch being used and could we supply the contract.
26-01-2018	Emailed Ross advising that a contract had not been received but a booking form had been filled in and returned. This was copied to him.
07-02-2018	Email sent to Ross and no response had been received and invoices were still outstanding.
20-03-2018	Phoned and spoke to Sean who was going to pass a message to a/c's. Still no response. (0845 300 8886)
26-03-2018	Phoned again and got answer machine. Message left asking for someone to ring back.
26-03-2018	Phoned again and spoke to Karen from a/c's who said they could not help straight away as there was a back log due to the snow. I said it did not snow in July or August. Emailed invoices through to accountpayable@soccersixes.net giving them 10 days to pay or will start small claims court action.

Report of the Trustee of Lloyd Recreation Ground – 2018/19
Registration No. 284618

Happy's Circus – update

Happy's Circus was held on Thursday 24th May 2018 at the Lloyd Recreation Ground.

The event was attended by approx. 300 people, down from 2016.
No refreshments were sold at this year's event.

It was also recommended that we sell the tickets through a company called PTA Events online to promote additional sales. A small % was lost through their fees.

The Circus cost £2700.00 to hold

Total cash and cheques received:	£1116.00
Online Sales	£ 694.44
Total	£1810.44
Therefore loss of	£ 890.00

Decision

1. Do the Trustee agree to hold another Circus on the Lloyd Recreation Ground in 2020?