

All minutes are draft until ratified by the Council at the next meeting

Marchwood Parish Council

Minutes of the
Annual meeting of the Parish Council
held at Marchwood Village Hall
on Monday 14th May 2018 at 7.00pm.

Councillors: *Mr R Young (Acting Chairman) – in the Chair

*Mrs R Andrews	*Ms B Golden
*Mr D Hindle	*Mrs A Hoare
*Mr D Makinson	*Mr K Petty
*Mr M Proctor	°Mrs J Saxby
*Mr M Saxby	

* Indicates attendance
○ Indicates apologies for absence

In attendance: Mrs C Cockeram (Deputy Clerk to the Council)

Also present: 2 members of the public and Adam Bunce (HCC)

Election of Chairman:

1. **RESOLVED:** That Cllr Young be elected as Chairman of the Council, to serve until the next Annual Meeting in May 2019. Cllr Young duly signed the declaration of office and took the chair.

Election of Vice Chairman

2. **RESOLVED:** That Cllr Mrs A Hoare is elected as Vice Chairman of the Council, to serve in office until the Annual Meeting in May 2019.

Co-Option of Councillor

3. **RESOLVED:** To postpone selection till the Parish Council meeting in June. To invite applicants to the meeting.

Apologise for absence

3. Apologise were received from Cllr Mrs Saxby, and County Cllr Harrison.

Declarations of Interest

4. None.

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Appointment of Standing Committees

5. **RESOLVED:** That the Standing Committees be appointed as follows:
6. Amenities: Cllr Young, Cllr Mrs Andrews, Cllr Mrs Hoare, Cllr Proctor and Cllr Mrs Saxby. (Vacancy)
7. Planning: Cllr Young, Cllr Mrs Golden, Cllr Hindle, Cllr Makinson, Cllr M Saxby. (Vacancy)
8. Policy & Resources: Cllr Young, Cllr Hindle, Cllr Makinson, Cllr Petty, Cllr Saxby Cllr. Mrs Hoare

Public Participation

9. A member of the public suggested that 30mph stickers be displayed on the recycle bottle boxes throughout the village. This is something we can think about.

Chairman's report

10. Cllr Young reiterated that the new Clerk would be starting on the 2nd July and has now signed the contract. He also thanked the previous Clerk, Melanie Wathen for her 10 years of dedication to the Council and the Village of Marchwood. A thank you to Fred White for his role as Councillor and Chairman and lastly to the Deputy Clerk for stepping up to the role of Clerk for the interim period.

Minutes

11. **RESOLVED:** To confirm the minutes of the meeting held on 12th March 2018.

Appointment of Representatives to Outside Bodies 2018/19

12. **RESOLVED:** To appoint representatives for 2018/19 as follows:

Marchwood Community Association	Cllr Hindle
New Forest Association of Local Councils	Cllrs White & Hoare
Public Transport Liaison Committee	Cllr Makinson
Waterside Citizens Advice Bureau	
Age UK	
New Forest Env. Protection Liaison Cttee	Cllrs Young & Hoare
New Forest Consultative Panel	Cllr Proctor
Waterside Youth Steering Group	Cllr Young
The Handy Trust	Cllr Young
Energy Recovery Facility Panel	Cllrs Mrs Andrews
Marchwood Twinning Association	Cllr Petty
Waterside Heritage	Cllr Proctor
Marchwood Fete	Cllr Petty
Marchwood Youth Group	Cllr Young
Quadrant meetings	Cllr Young

Appoint the Staffing Panel

13. **RESOLVED:** That the Staffing Panel would comprise the Chairman, Chair of P&R and Cllr Mrs Andrews.

GDPR

14. **RESOLVED:** Once the alterations have been made to adopt the policy in principle and to confirm formal adoption at the next meeting of the Policy & Resources Committee.

Cllrs Mrs Hoare and Bennison arrived to the meeting.

Reports from New Forest District Councillors

15. Cllr Mrs Bennison reported:

NFDC - Environment Panel

A very sharp eyes resident noticed a mistake in my January report on the Environment Panel.

The paragraph read as follows:-

An analysis of a sample of black bag waste in 2015/16 showed that 8.5% of the contents was made up of News/Magazines, Mixed Paper, Cardboard, Plastic Bottles, Steel Cans and Aluminium Cans. ## A further 19% was made up of Mixed Plastics, Hard Plastics, Glass containers, WEEE, Batteries and Garden Waste. All of these materials can be recycled and should be put into our clear bags.

The last sentence in bold type should have followed on from the words Aluminium Cans marked ## and the last sentence on mixed plastics then reads correctly in that 19% of the sample taken from Black Bags was made up of items which should not be in the black bags as they can be recycled through other channels. In the case of Glass containers through the Kerbside Glass Collection scheme and Garden Waste through the purchase of Green Bags for the Garden waste scheme.

Whilst speaking about recycling, I was somewhat alarmed by an item on Breakfast T.V. news that advised if bottles are washed, the bottle top screwed back on and the bottle then flattened, both could be put through the recycling system.

PLEASE not through our clear bag recycling system. Bottle tops are made of a harder plastic that here in the New Forest and Hampshire as a whole

CANNOT be recycled even if attached to the bottle. There are other ways that milk bottle tops can be recycled. I personally save my milk bottle tops which are sent to New Forest Mencap at New Milton. I understand they benefited to

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New Forest Spring Clean

In January I asked for volunteers for a litter pick in Marchwood. I am pleased to say that quite a number of residents did contact me and we had a very successful morning on Saturday 7th April. You would be amazed to see the variety of stuff what we collected.

The team were so enthused that we have set another date which is to be Saturday 12th May, so by the time you read this report we hopefully will have had another successful morning and Marchwood will look all the better for everyone's efforts.

I am so grateful to "The Team" who gave their time to make Marchwood look more cared for.

Community Fund

My small pot of money is available again from 1st April this year, if you have the need of a small amount on money to help with your organisation or project that is of benefit to the community please give me a call or email an let me know what you need.

Footpath 501 – there has been a report of graffiti on the listed walls at Admiralty Quay. I have contacted the Conservation Officer and he has mentioned a product called DOFF which removes paint. They will be looking into using this.

16. Cllr Mrs Hoare reported:

Universal Credit

Universal Credit will be rolled out in Marchwood for all new claimants from June 6th 2018; existing people claiming benefits can continue to claim housing benefit until 2019, when the department of Health and Pensions will begin to move everybody to Universal Credit.

There is a lot of information on the New Forest District Council Website or you can phone the Housing Benefits Team on 01590 646121 or the Universal Credit Helpline on 0800 3285644 if you have any concerns or problems.

Appletree Careline

New Forest District Council offers a Careline service. We can provide a community alarm for use within your home or garden, (for a small installation and monitoring fee.) This can be worn either as a pendant or a wrist band, which is monitored 24s hour a day 7 days a week.

A community alarm is a two way speech linked system linked to our emergency response centre.

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As well as these alarms, NFDC can offer a range of personal safety alarms such as fall detectors, carbon monoxide monitors and smoke detectors, again there is a lot of information on the NFDC website or you can ring 023 80285523.

Local Plan

The Review of NFDC's Local plan will be out for consultation for 6 weeks between June and July 2018, it can be accessed on line at the NFDC website, but if you are not online please contact me.

Village Events

This year Marchwood Village fete is being held on Saturday 7th July, at Lloyds Rec between 12noon and 4pm, the theme is Victorian, I am sure it is going to be a great day and I would ask all of you to come along and support the efforts of the fete committee who have worked so hard to restart our Village Fete.

While you are there you might want to visit the recycling information stall being run by myself and Sue Bennison, more exciting than it sounds.

On the same theme of Village events, Marchwood Forget-me-Nots are holding another exhibition on Saturday June 30th, between 10am and 4pm, Marchwood Church Hall, admission is free and it is well worth a visit.

Community Grant

I have donated £200 to the Village fete Committee and £100 to Marchwood Forget-me-Nots.

Finally by the time you are reading this, Mrs Melanie Wathen our Parish Clerk for the last 10 years will have left, I want to say thank you to her, for all her help and support over the last 10 years and for all she has done to help make Marchwood such a lovely place to live.

Report from Hampshire County Councillor

17. Cllr Harrison reported:

I start with an apology. Your meeting clashes with a meeting of New Forest District Council and a Fund raising event for Oakhaven Hospital, so please accept my apologies that I cannot be there in person.

The last two months at Hampshire County Council have been relatively quiet from a member perspective, with fewer meetings since the budget setting meeting which featured a decision not to proceed with some of the worst cuts

that were threatened to household waste recycling centres, bus subsidies and school crossing patrols.

Locally, we can celebrate the opening of a new Visitor Centre at Lepe Beach (albeit with increased car parking charges) and the re-opening of a revamped Totton library.

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I am afraid that progress with two local highway projects, improved pedestrian facilities in Long lane and a further extension of the Eling to Marchwood cycle route has been "snails pace". The problem seems to be lack of officer resource to deal with such things. A lot of re-scheduling goes on behind the scenes (which I am never told about). I and the two District Councillors keep pressing but nothing very much changes.

The Councillor grant facility has been suspended in recent weeks, but I am that I will receive a new budget allocation shortly. This is a lot less than it used to be and I also have some organisations on a waiting list but I will endeavour to assist all worthy causes.

As always, I am very happy to take on board any requests for assistance or to answer any questions. The best means of contacting me is now via the official HCC E-mail : david.harrison@hants.gov.uk.

Finally, I end by an acknowledgement of thanks to former Parish Council Chairman, Fred White who has recently stepped down from office, for all his hard work and support. The same is equally true of the Town Clerk, Melanie, who was an excellent public servant, experienced and fully committed to the role for so many years. They will both be hard acts to follow!

Reports of Representatives to Outside Bodies

18. Cllr Petty reported: Marchwood Twinning Association
Last weekend the Twinning Association hosted eighteen French guests from our twin town St Contest. It was a very successful weekend with skittles at the Bold Forester, a fish and chip supper in the Church hall and a trip to the Amberley Museum in West Sussex. A small delegation from the French group visited Marchwood Junior School where they received a warm welcome and tour of the school followed by a question and answer session with some of the pupils. Next year marks the twentieth anniversary of the signing of the twinning agreement between our two villages and we have been invited to visit St Contest over the May spring bank holiday. They would like as many people to attend as possible and so Marchwood Twinning Association will be encouraging villagers to travel over to what promises to be a great weekend.

Marchwood Fete Sat 7th July

Work continues to organise the Victorian Fair which we hope will be a fantastic event for all the Village. To mark the Victorian theme they have booked a

children's carousel, a barrel organ will be playing during the afternoon and there will be a Victorian bake off, with a Victoria sponge! There will also be a circus workshop, Punch and Judy, bouncy castles and slides, a tea cup ride, trampolines and a shooting gallery. Messy church will be providing art and crafts, the WI teas and cakes, the Scouts and Guides the BBQ, and the Pilgrim are proving liquid refreshments.

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 Cllr Young reported: Scout & Guild Build. The steels are now up and they are making progress with the walls and soon the roof. A site visit will be arranged this week to look at rescheduling the football for this season. A Trustee meeting will have to be arranged to discuss this.

Sue Bennison: A resident who lives on Drakes Close and whose property backs onto the Lloyd Recreation Ground has concerns regarding their privacy now the old Scout hut has been removed. Will there be planting to restore this?

As part of the planning conditions, planting and landscaping have to be done.

Committee Minutes

19. **RESOLVED:** To receive as follows:
 Amenities 12th February 2018
 Planning: 9th April 2018
 Policy & Resources: 23rd April 2018

Direct Debts, Standing Orders, Business Cards and Business Accounts

20. **RESOLVED:** to approve the following payments by the following means:

Payment	Type of payment	Frequency
Lloyds Bank - Salaries	Direct Debit	Monthly
BT	Direct Debit	Monthly
Sage	Direct Debit	Monthly
Business Stream – water	Direct Debit	Monthly
SSE Gas	Direct Debit	Quarterly
Southern Electric	Direct Debit	Quarterly
Information Commissioner	Direct Debit	Annually
Argos & Homebase	Business card	Ad hoc
Fuelgenie	Business card	Monthly
Holbury Tool Hire	Business account	Monthly
Travis Perkins	Business account	Ad hoc
Fair Weathers	Business account	¼ ly
Hampshire County Supplies	Business account	Weekly
A Plant	Business account / DD	Ad hoc

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Review of Parish Council & Committee meeting start times:

21. **RESOLVED:** To change the meeting times to 7.30pm as of immediate effect.

There being no further business the meeting closed at 19.45.

_____Chairman