

Marchwood Parish Council

Marchwood Village Hall
Village Centre
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8th September 2015

To: Members of the Amenities Committee, remainder of Council for information.

Dear Councillor

A meeting of the Amenities Committee will be held in the Pine Room, Marchwood Village Hall, on Monday 9th November 2015 at 7.30pm, you are summoned to attend.

Yours sincerely

Clerk to the Council

AGENDA

1. **Apologies for absence**
2. **Public participation** - may speak for up to three minutes.
3. **Declarations of Interest**
4. **Chairman's report**
5. **Minutes:** To confirm the minutes of the meeting held on 14th September 2015.
6. **Budget recommendations for 2016/17** – (Appendix A)
To set the budget for the next financial year. Members are reminded that their budget statement is a recommendation only and will go to the Policy & Resources Committee for consideration, prior to the setting of the Parish Council budget and submission of precept.
7. **Play Inspection Reports:** To note the reports and recommendations for Over 12's under 12's and Admiralty Quay Play Area. (Circulated)
8. **AMF Supervisors Report:** (Appendix B)
9. **Replacement Brushcutter** (Appendix C)
10. **Fairy Doors** (Appendix D)
11. **Parish Council priorities for 2015-16 (verbal update)**
 - a) **Greater / improved access to our Open Spaces linked to the SANG's at NFDC**
 - b) **Allotments**
 - c) **Dog fouling and litter**
 - d) **Footpath improvements behind St John's Church / cycle to school project.**
12. **Request from resident to site memorial bench in the Village** (Appendix E)

Members of the public are welcome to attend meetings of the Parish Council. Copies of items referred to in the agenda are available from the Parish Council office on request.

Budget recommendations for 2016 / 2017

2135. Play area replacements: this covers the day to day maintenance and repairs. A replacement swing seat for example costs £300. No increase on last year.
2137. U12 Play area: this is an EMR for the replacement of the U12 play area. Likely to require a basket swing. No increase on last year.
2138. Over 12 play area: this is an EMR for the removal and replacement of the Over 12 play area. No increase on last year.
2139. Open space maintenance: this budget covers the plants, boat planting, bulbs, repairs, water bills, cutting of St Johns hedge and maintain part of Cork Lane. No increase on last year's budget. No increase on last year's budget.
2141. Public seating: budget to repair and replace seats and wooden benches in the village. Any monies left at year end to be transferred into EMR
2142. Dog bins: this budget covers the replacement and disposal of the waste from the bins. Any monies left at year end to be transferred to EMR. No increase on last year's budget.
2144. Tree Mgt: this budget covers the tree surveys and any works that are needed to maintain the council trees including the new orchard. It is proposed to transfer any monies left at year end into an EMR. No increase on last year's budget.
2145. Litter bins: this is for new or replacement of bins around the village. It is proposed to transfer any monies left at year end to be transferred into EMR. No increase on last year's budget.
2146. Skate Park: this is an EMR for the maintenance replacement of the skate park. No increase on last year's budget.

2147. Admiralty Quay play area: this is an EMR for the replacement of the play area. No increase on last year's budget.
2148. Notice boards / signs: for the replacement of any signs or noticeboards. Any monies left at year end to be transferred to EMR. No increase on last years budget.
2150. Bridge at Oaklands: this is an EMR for the replacement of the bridge. No increase on last year's budget.
2153. Good Citizens project: this project has not been undertaken in the last couple of years. Funds held in EMR should we ever wish to do this project in future. As in 2015/16 no budget proposed for this year.
2154. Tree planting scheme: Funds held in EMR should we ever wish to do this project in future. No budget proposed for this year.
2157. Footpaths: this is an EMR for new or upgrading footpaths around the village. No budget for this year due to EMR level.
2170. War Memorial restoration: this budget is to cover any costs for the maintenance of the memorials, to include flagpole and seating. It is proposed to transfer any monies left at year end into an EMR. No increase on last years budget.

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Calculation 2016/17

		<u>Last Year 2014/15</u>		<u>Agreed Budget</u>	<u>Current Year 2015/16</u>			<u>Projected Actual</u>	<u>Next Year Budget</u>
		<u>Budget</u>	<u>Actual</u>		<u>Net Virement</u>	<u>Revised Budget</u>	<u>Actual YTD</u>		
201	Amenities								
2135	Play Area Replacements	1,000	126	1,000	0	1,000	0	1,000	
2137	Under 12 Play Area	2,200	350	2,200	0	2,200	600	2,200	
2138	Over 12 Play Area	1,000	0	1,000	0	1,000	0	1,000	
2139	Open Space Maintenance	2,000	3,920	2,000	0	2,000	427	2,000	
2141	Public Seating	250	0	250	0	250	2,991	250	
2142	Dog Bins	500	586	750	0	750	525	750	
2144	Tree Management	8,500	2,682	6,000	0	6,000	1,173	6,000	
2145	Litter Bins	250	0	250	0	250	459	250	
2146	Skate Park	250	-1,990	250	0	250	0	250	
2147	Admiralty Quay Play Area	250	0	250	0	250	0	250	
2148	Notice Boards	500	128	500	0	500	0	500	
2150	Bridge at Oaklands	1,000	0	1,000	0	1,000	0	1,000	
2157	Footpaths	500	0	0	0	0	0	0	
2170	War Memorial Restoration	500	720	500	0	500	0	500	
4990	Transfer to EMR	0	22,182	0	0	0	0	0	
4991	Transfer from EMR	0	-9,254	0	0	0	0	0	
	OverHead Expenditure	18,700	19,450	15,950	0	15,950	6,174	15,950	
2180	Developer Contribution	0	22,728	0	0	0	-5,800	0	
	Total Income	0	22,728	0	0	0	-5,800	0	
201	Net Expenditure	18,700	-3,278	15,950	0	15,950	11,974	15,950	

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Budget Detail - By Centre

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Note : Preliminary Budget Calculation 2016/17

	<u>Last Year 2014/15</u>		Agreed Budget	<u>Current Year 2015/16</u>			Projected Actual	<u>Next Year 2016/17</u> Next Year Budget
	Budget	Actual		Net Virement	Revised Budget	Actual YTD		
Total Budget Expenditure	18,700	19,450	15,950	0	15,950	6,174	0	15,950
Income	0	22,728	0	0	0	-5,800	0	0
Net Expenditure	18,700	-3,278	15,950	0	15,950	11,974	0	15,950

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
2135	Play Area Replacements	201	Amenities	One off repairs to Equipment & Surfaces ie replacement swing £300
2137	Under 12 Play Area	201	Amenities	£2200 for possible repair /rep basket swing railings,surfaces gates.Unspent balance to EMR 328 .
2138	Over 12 Play Area	201	Amenities	£1,000 remove wooden play area and replace with equipment to be agreed unspent bal to EMR 328 .
2139	Open Space Maintenance	201	Amenities	Planting,hedging,clearances.Unspent balance to EMR 343
2141	Public Seating	201	Amenities	Ongoing replacement old benches. Any underspend to EMR 344
2142	Dog Bins	201	Amenities	£500 waste collection £250 replacement bins.Unspent balance to EMR 345
2144	Tree Management	201	Amenities	Annual tree inspections 4 areas(one per yr) plus new orchard maint any underspend to EMR346
2145	Litter Bins	201	Amenities	Replacement Litter Bins.Underspend to EMR 347
2146	Skate Park	201	Amenities	£250 onging minor repairs. to EMR 328 if not spent.
2147	Admiralty Quay Play Area	201	Amenities	£250 to EMR 328 if not spent.
2148	Notice Boards	201	Amenities	Replacement /enhancement Village notice boards. To EMR 348 if not spent.
2150	Bridge at Oaklands	201	Amenities	To build up sufficient funds to repair/replace bridge at future date.Unspent balance to EMR 326.
2153	Good Citizens Project	201	Amenities	Funds in EMR .No budget
2154	Tree Planting Scheme	201	Amenities	Funds in EMR .No budget.
2157	Footpaths	201	Amenities	Funds to EMR if not spent to build up a reserve.
2170	War Memorial Restoration	201	Amenities	Budget to meet ongoing cost flowers,water supply,Unspent balance to EMR 335

8. AMF Supervisors Report

- Fly tipping in lay-by by the Pilgrim Inn and Cork Field car park
- Replaced the old strimmer
- Removal of large Oak tree in St. John's field – stump and truck left
- Five new 'Fairy Doors' in the village
- Playground inspection done – work on going – basketball net removed, tripping hazard made safe, fencing replaced – all low risk.
- Graffiti on Skate Park painted over.
- New fencing for Orchard installed.
- Picnic bench at Cork Field has a burn mark – firework?
- Cross runner at the Over 12's removed
- Fencing at skate park repaired
- Tree opposite the entrance to Plantation Drive was reported to me – it was dangerous and could fall onto road. Reported by DC to Highways. Work was carried out on Sunday 1st November.
- Horses loose on Cork Field – ran into Normandy Way – owner contacted.

9. Replacement Bushcutter

A replacement Stihl Bushcutter has been purchased at a cost of £320.00. This is to replace the old one which was over 20 years old. This was purchased as a matter of emergency as it is used daily.

10. Fairy Doors

Due to the very positive response regarding the Fairy Doors, not only locally but all along the Waterside, would member consider a request to NFDC to allocate a small amount of the existing Section 106 monies to fund more? These could then be place along the Healthy Walks route around the village.

The large doors are £10.99

Smaller doors approx. £4.99



12. Memorial Bench

A request to site a memorial bench in the Village in memory of a young Marchwood girl, Brianne Jones who died at the age of 20. The bench has been commissioned by her friends and is currently at The Roebuck Public House

The idea of a 'Memorial/Remembrance Area' quite area had been suggested to be sited in a corner of the Orchard. Would members consider placing the bench here?