

All minutes are draft until ratified by the Council at the next meeting

**Marchwood Parish Council**

Minutes of the meeting of the  
Parish Council  
held at Marchwood Village Hall  
on Monday 12<sup>th</sup> October 2015 at 7.00pm.

Councillors: \*Mr M Saxby (Vice Chairman) – in the Chair

*Mrs J Bovey	*Mr D Dale
*Ms B Golden	*Mr D Hindle
*Mrs A Hoare	*Mr K Petty
*Mr M Proctor	*Mrs J Saxby
°Mr F White	*Mr R Young

- \* Indicates attendance
- o Indicates apologies for absence

In attendance: Mrs M Wathen (Clerk to the Council)

Also present: Sue Bennison – District Councillor  
David Harrison – County Councillor

**Apologies for absence:**

84. Apologise for absence were received from Cllr Fred White.

**Public Participation**

85. There was no public participation.

**Declarations of Interest**

86. Cllr Young declared a non-pecuniary interest in item 133 due to his employment.  
Cllr Mrs Bovey declared a pecuniary interest in item 134 as she is a partner in an executive car business.

**Chairman's report**

87. The Chairman gave no report.

**Minutes**

88. **RESOLVED:** To confirm the minutes of the meeting held on 20<sup>th</sup> July and 17<sup>th</sup> August 2015.

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**Report from New Forest District Councillors**

89. Cllr Mrs Bennison reported:

90. Environmental Protection Liaison Committee – 8<sup>th</sup> October

A presentation on Marchwood Power Station basically telling us that some £27-30M will be invested in new turbines, lifetime extension for parts, modification to gas turbine, and replacing cooling water pumps. The reason for this expense is three fold.

1. Health and Safety
2. Environment
3. Profit

It was a couple of years ago now that I reported on presentation from the Power Station to the Environmental Protection Liaison Committee, when they advised us they were going through the process to install a “black Start” capability. I asked at this latest meeting if they had completed that installation – and the answer is they did not.

Then in October 2014 I reported on the latest Eel regulations and that with the use of finer filters it would prevent eels being sucked in through the water intake pipes. It was reported at this latest meeting that both Fawley and Marchwood Power Station were unable to fit these finer filters and that Fawley were looking as some mitigation measures such as providing conditions elsewhere for eels to multiply.

Lastly reference to Air Quality Management, Marchwood’s diffusion tube monitoring still continues.

91. Application No. 15/11254

The Planning Application for the installation and operation of an asphalt plant for a 5 year period will be discussed at NFDC Development Control meeting on Wednesday. The recommendation by officers is to “raise no objection”. It will then progress to HCC Development Control on 18<sup>th</sup> November for a final decision.

It is my intention to speak at both Development Control Committee meeting.

92. Cork Farm Development

I was pleased to receive a copy of the letter from Sean Woodward, Executive Member for HCC to say that “fundamental concerns would most likely lead to a recommendation to refuse any planning application submitted”. So we will have to wait to see what further proposals come forward for this site if any.

93. Community Grant

Just to say that I still have the majority of my community grant still available for allocation. Please contact me if a small sum of money will help with any community based project in and around the village.

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94. Cllr Mrs Hoare reported:
95. New Forest District Council has announced that there will be a freeze in the cost of buying a Parking Clock in 2016.  
The cost remain £20.00 for a 3 hour short stay clock, £100, for a year's long stay clock, or you can buy a quarterly long stay clock for £25.00. All clocks can be bought at Hythe council offices and Lyndhurst. They can also be purchased on line.
96. It is also planned to introduce a texting service to remind people what day their glass collections fall on. I have no dates as yet, but NFDC is working hard to ensure this happens quickly.
97. So far this financial year NFDC has provided 9 affordable homes, including 4, 1 bedroomed flats in Testwood Crescent, Totton, and 14 properties have been built by housing associations, all of which are rented.
98. I am very pleased with the revised plans for traffic calming and the completion of the footpath along Long Lane. As a council we need to keep up the pressure to ensure this is completed as soon as is possible. At the moment the project remains on the list but still requires some funding.
99. I asked for the hedges to be cut along Tavells Lane, between Bilberry Rd and Main Rd, so people could access the bus stop, which has been done.
100. I have sorted out replacement rubbish sacks for residents who had been given faulty sacks.
101. I have attended 26 Civic Engagements from the 1<sup>st</sup> September up to today.
102. I would like to publically thank our Clerk and Deputy Clerk for all their dedication and hard work over the last 3 months, helping to ensure the completion of our Bury Rd cycle path and providing a much need home for the fairies.
103. I would also like to say thank you to all our grounds men, as the village is looking lovely.

#### **Report from Hampshire County Councillor**

104. Cllr Harrison reported that:
105. Footway & Cycle Link to Totton  
As I'm sure most of you know the project to create a new safe cycle & footway linking Marchwood to Totton has now been largely completed.

There are a few small things that need to be ironed out and the possibility of some improvements. I'm meeting with the cycling officer at the New Forest National Park on site next week to discuss these.

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I am looking forward to the official opening ceremony on the 6th November, which will be a chance to acknowledge the contribution of everybody who made it possible.

106. Tarmac Application

The application to construct a tarmac plant at Marchwood Industrial Estate will go before the Regulatory Committee of Hampshire County Council on November 18th. I have objected to the proposal and registered my intention to speak at the meeting. I have also reserved a place for a deputation from Marchwood Parish Council.

107. Cork Farm

I have heard nothing further from the agents for Barker Mill Estates. I know that they were told by officers at HCC that the plans for an industrial estate and anaerobic digestion plants were unlikely to be given consent and that they are said to be considering "other options".

108. Devolution

Hampshire County Council, along with other local authorities, including New Forest District Council and the National Park Authority have all signed up to a prospectus, asking for more powers to be devolved from central government. This is likely to happen with regard to retention of business rates locally. It might be that we will have more control over bus services. I am not sure that it will go very much further. The Chancellor wants the new proposed combined authorities to accept a new Mayor as the price for having new powers. I don't think all councils will agree to this. It's a case of wait and see.

109. Environment

It was good to see MPC well represented at the Environmental Liaison Committee last week. We listened to some interesting presentations from the bosses of large industries about progress being made reducing the harmful impact of what they are doing.

110. Grants

My grant budget for this financial year is now spent or committed. Some of you may recall that it was reduced from £10,000 per annum to £8,000 per annum. There is a proposal to cut it still further, (perhaps to £5,000). I am resisting this on the basis that the money is always very well used and helps so many local organisations. Again. It's wait and see!

111. Is there any funding to do roads such as Park Lane? **If it's dangerous they will patch repair, unfortunately the planned maintenance budget has been really cut.**

112. Cycle Route – is there to be a crossing at Trotts Lane? **The island to be installed at Trotts Lane is still to be done.**

113. What is the purpose of the posts in the middle of the cycle path? **It is to stop horse and carts from using the path.**

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**Reports of Representatives to Outside Bodies**

114. Cllr Dale gave the following report on Marchwood Youth Club:

I have attended club meetings of both Junior and Senior Sections over recent months. Unfortunately much of that time was in the summer when youth club activities ceased in the premises at Lloyd Recreation Ground.

I am concerned that the volunteer staff at the Youth Club seem unclear of the exact role the Handy Trust Youth Worker should play in the meetings and management of the Club. There seem to be divided opinions of what should be the responsibilities of the 'dedicated youth worker for Marchwood'. This term is commonly used but is it correct?

My understanding is that the Youth Worker is contracted for 25 hours per week which involves visits to:

Marchwood Junior School

Marchwood Infants School

Applemore College

CueT's Snooker Club

Brockenhurst College students at Marchwood Construction and Marine Technology Training Centre

I was given this information in discussions with the new Youth Worker, Sammy, and Candy Huxham, Senior Youth and Community Worker.

Staff at the Youth Club seem to be of the opinion that the 'dedicated Youth Worker for Marchwood' should be providing a leadership role in the club and full attendance at club sessions.

It is clear to me that the new youth worker which the Parish Council support financially is not able to meet the commitment and perceived role in Marchwood Youth Club expected by its volunteer workers.

In my opinion there should be, if indeed they are not already in existence, the following:-

- A Management Committee with clear aims and objectives, with representation from parents, parish council, Handy Trust, school teachers and other village bodies and organisations and including two representatives from the Senior Club membership. Minutes to be taken and distributed soon after the meeting.
- A Volunteer Club Leader trained and accountable to the Management Committee, ensuring that the aims and objectives are clearly understood by

volunteer workers and co-operating with the Handy Trust Youth Worker where possible.

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- Trained volunteer Youth Workers.
- A Club Members Committee who have opportunities to influence what activities are provided, who are given opportunity to plan and run activities and to be encouraged to take responsibilities.

These seem to me to be suitable aims and objectives:

- To assist young people in their personal and social development so as to encourage growth in self esteem and confidence and help young people to learn from their experiences and cope with positive and critical feedback
- To help young people to participate in the life of the club, to express their views and play an active part in their planning and management of their own activities
- To help young people to gain a greater understanding and respect for their own traditions and those of others by engaging in programmes that reflect the principles of equality, diversity and inter dependence.
- To assist young people to become aware of their rights and responsibilities as active citizens.

I visited the club on Monday 28<sup>th</sup> September. I was unaware that a staff meeting had been called but it was very disorderly with many people talking loudly at the same time, showing a lot of feeling about the role of the dedicated youth worker provided by Handy Trust.

The following Monday 5<sup>th</sup> October I visited again and met Candy Huxham and Sammy the new Youth Worker. There was a strained atmosphere. Disappointingly, I noted that Candy and Sammy and volunteer helpers, stood and talked together at the "tuckshop bar". Happily one volunteer was involved with the young people.

The club facilities are good and there has obviously been commitment to provide those within the club room but significant problems exist which are damaging the moral of many of the volunteer staff.

I have taken on my role as representative from the Parish Council to the club at what seems to be a bad time in the life of what has obviously been a thriving and successful club.

With regard to the value which our residents get for the public money spent, it probably needs a more detailed look at what the Youth Worker is doing in her many areas of activity in which Handy Trust has asked her to operate. This perhaps needs to be discussed.

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115. Cllr Dale gave a report from Age Concern:

This is based in Dibden Purlieu and runs services in the eastern part of New Forest area. It provides information services for older people including health, housing, benefits and general wellbeing, offering support in approaching Adult Services of New Forest District Council, Benefits Agency and the Health Service etc.

There are three Lunch Clubs operating from the Horrill Centre in Dibden, West Totton Lunch Club, Bartley Village Hall and Central Totton Lunch Club, Totton and Eling Community Centre.

Three Charity shops provide much of the income to supply the services given by Age Concern New Forest. They are at Dibden Purlieu, Totton and Holbury.

There are Computer Clubs at various locations, Foot Clinics at Testvale Surgery, Totton, Hythe Community Centre, Fenwick, Blackfield Medical Centre and Hythe Medical Centre.

The Waterside Good Neighbours Scheme offers individual help with shopping, dog walking, reading or writing letters, collecting prescriptions, escorting to hospital and dental appointments etc.

There is an Information and Advice Service. Jane Archer visits clients at the office in Dibden Purlieu, in their homes and advises over the telephone. From April 2014 to 31<sup>st</sup> March 2015 two hundred and thirty three clients were helped and £255,384.48 gained for them in benefits which otherwise they might not have been able to get. This service was funded by the Big Lottery and Age Concern is determined to continue this with added funding through the Charity Shops, which is partly why Holbury shop has been opened.

I have visited two of the shops and been asked to be on the Board of Trustees and so I must I suppose now declare an interest. I do help as a Good Neighbour when I am able.

It is an interesting observation that clients who make very small donations for transport and escorting, often are quite wealthy and tell me of luxury cruises that they are planning. Yet the Managers of Charity shops which provide a lot of the funding are paid at below the living wage rates, an issue on the agenda of the Trustees. That's life!

I have attended three trustees meetings and the AGM.

116. Cllr Petty reported that Marchwood Twinning has met and were starting to organise the visit for next year.

117. Cllr Petty reported that he had now been appointed as Chairman of the Fete Committee. The Committee had been joined by 2 new volunteers. The fete this year lost about £1000 from its reserves. The objective for next year is to have more activities to keep young people entertained and at the fete.

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118. Cllr Hindle reported that Marchwood Community Association are holding a fashion show at the end of October.
119. Cllr Proctor reported that the New Forest Consultative Panel had an interesting meeting. The Forestry Commission are trying to stop commercial mushroom picking from within the New Forest. There are also concerns from some parties as to the effect that the Wetlands Restoration is having on the forest.
120. Cllr Mrs Bovey reported that she attended the HALC AGM. There was an item on Devolution and the main message seemed to be join early as you can exit at any time. There is a website that all my find useful [www.mycommunity.org.uk](http://www.mycommunity.org.uk)

### **Committee Minutes**

121. **RESOLVED:** To receive as follows:  
Amenities: 14th September 2015  
Planning: 3rd August, 7th September and 28th September 2015  
Policy & Resources: 21st September 2015

### **To receive the External Auditors report for year ended 31st March 2015**

122. **RESOLVED:** The External Auditors report was noted and the Clerk reported that all changes had been made from the 1<sup>st</sup> April to be compliant with the recommendations.

### **To receive the interim Internal Auditors report for 2015-16**

123. **RESOLVED:** The report was noted and congratulations to the staff for a clear report.

### **Spending Commitments for 2015 – 2020**

124. **RESOLVED:** To refer this item to the next Policy & Resources Committee.

### **Investment Strategy Policy**

125. **RESOLVED:** To refer this item to the next Policy & Resources Committee.

### **Parish Council reserves and it's returns**

126. **RESOLVED:** To refer this item to the next Policy & Resources Committee.

### **Appoint representatives to The HANDY Trust and the Village Traders**

127. **RESOLVED:** That Cllr Mrs Bovey be appointed as the representative to The HANDY Trust and Cllr Mrs Saxby be appointed as representative to the Village Traders.

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**Parish Council priorities for 2015 – 2016**

128. **RESOLVED:** To make the following items a priority for the Council for 2015 – 2016.

<i>Project</i>	<i>Committee</i>
Bury Road cycle / foot path	Planning
Long lane footpath by Saints ground	Planning
Long Lane footpath after the bend	Planning
Greater / improved access to our open spaces linked to the SANG's at NFDC. To include more information boards, geo tagging etc.	Amenities
Cycle / foot path to Hythe	Planning
New Scout and Guide building	Parish Council
Engage with the Community more at events	Parish Council
Allotments	Amenities
Highway / road access issues such as HGV's using restricted roads	Planning
Monitoring the effect of industrial development	Planning
Dog fouling and litter	Amenities
Footpath improvements behind St John's Church / cycle to School project	Amenities

Review the Community Plan and add the above items to the relevant committee agenda as a standing item.

**Local Council Award Scheme**

129. **RESOLVED:** That the Council hereby confirms that the following information is available on the Parish Councils website.

Its Standing Orders and Financial Regulations	<a href="http://www.marchwoodparishcouncil.org.uk/policies/">http://www.marchwoodparishcouncil.org.uk/policies/</a>
Its Code of Conduct and a link to councillors' registers of interests	<a href="http://www.marchwoodparishcouncil.org.uk/policies/">http://www.marchwoodparishcouncil.org.uk/policies/</a> <a href="http://www.marchwoodparishcouncil.org.uk/council/you-r-councillors/">http://www.marchwoodparishcouncil.org.uk/council/you-r-councillors/</a>
Its publication scheme	<a href="http://www.marchwoodparishcouncil.org.uk/policies/">http://www.marchwoodparishcouncil.org.uk/policies/</a>
Its last annual return	<a href="http://www.marchwoodparishcouncil.org.uk/council-finances/">http://www.marchwoodparishcouncil.org.uk/council-finances/</a>
Transparency information about council payments	<a href="http://www.marchwoodparishcouncil.org.uk/council-finances/">http://www.marchwoodparishcouncil.org.uk/council-finances/</a>

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A calendar of all meetings including the annual meeting of electors	<a href="http://www.marchwoodparishcouncil.org.uk/calendar-of-meetings/">http://www.marchwoodparishcouncil.org.uk/calendar-of-meetings/</a> and <a href="http://www.marchwoodparishcouncil.org.uk/agendas-2015/">http://www.marchwoodparishcouncil.org.uk/agendas-2015/</a> (because the calendar updates after each agenda is posted to the website).
Minutes of at least one year of full council meetings and all committee meetings	<a href="http://www.marchwoodparishcouncil.org.uk/council/minutes-2015/">http://www.marchwoodparishcouncil.org.uk/council/minutes-2015/</a>
Current agendas	<a href="http://www.marchwoodparishcouncil.org.uk/agendas-2015/">http://www.marchwoodparishcouncil.org.uk/agendas-2015/</a>
The budget and precept information for the current or next financial year	<a href="http://www.marchwoodparishcouncil.org.uk/council-finances/">http://www.marchwoodparishcouncil.org.uk/council-finances/</a>
Its complaints procedure	<a href="http://www.marchwoodparishcouncil.org.uk/policies/">http://www.marchwoodparishcouncil.org.uk/policies/</a>
Council contact details and councillor information in line with the Transparency Code	<a href="http://www.marchwoodparishcouncil.org.uk/contact-us/">http://www.marchwoodparishcouncil.org.uk/contact-us/</a> <a href="http://www.marchwoodparishcouncil.org.uk/council/your-councillors/">http://www.marchwoodparishcouncil.org.uk/council/your-councillors/</a>
Action plan for the current year	
Evidence of consulting the community	<a href="http://www.marchwoodparishcouncil.org.uk/">http://www.marchwoodparishcouncil.org.uk/</a> <a href="http://www.marchwoodparishcouncil.org.uk/cork-farm-proposals/">http://www.marchwoodparishcouncil.org.uk/cork-farm-proposals/</a>
Publicity advertising council activities	<a href="http://www.marchwoodparishcouncil.org.uk/">http://www.marchwoodparishcouncil.org.uk/</a> <a href="https://www.facebook.com/marchwood.parishcouncil">https://www.facebook.com/marchwood.parishcouncil</a>
Evidence of participating in town and country planning	<a href="http://www.marchwoodparishcouncil.org.uk/wp-content/uploads/2015/01/planning_m_07-09-15.pdf">http://www.marchwoodparishcouncil.org.uk/wp-content/uploads/2015/01/planning_m_07-09-15.pdf</a> <a href="http://www.marchwoodparishcouncil.org.uk/cork-farm-proposals/">http://www.marchwoodparishcouncil.org.uk/cork-farm-proposals/</a>

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The council further confirms by resolution that it has the following documents either on the website or electronically:

A risk management scheme	X:\Parish Council\PC agendas 2015\16-03-15 or <a href="http://www.marchwoodparishcouncil.org.uk/wp-content/uploads/2015/01/Parish_Council_a_16_03_15.pdf">http://www.marchwoodparishcouncil.org.uk/wp-content/uploads/2015/01/Parish_Council_a_16_03_15.pdf</a>
A register of assets	X:\Accounts\Asset registers
Contracts for all staff	On file, electronic versions corrupted.
Disciplinary and grievance procedures	<a href="http://www.marchwoodparishcouncil.org.uk/policies/">http://www.marchwoodparishcouncil.org.uk/policies/</a>
A policy for training new staff and councillors	<a href="http://www.marchwoodparishcouncil.org.uk/policies/">http://www.marchwoodparishcouncil.org.uk/policies/</a>
A record of all training undertaken by staff and councillors in the last year	X:\Training
A clerk who has achieved 12 Continuing Professional Development (CDP) points in the last year.	X:\Training

**Calendar of meetings for Marchwood Parish Council and its committees for 2016**

130. **RESOLVED:** To change the date of the Planning Committee from 29<sup>th</sup> February to 7<sup>th</sup> March. All other dates were approved.

**Direct Debit payment to Sage monthly for £28.00**

131. **RESOLVED:** To approve the above monthly payment to Sage by Direct Debit.

**Waterside Armed Forces Day 25<sup>th</sup> June 2016**

132. **RESOLVED:** To not participate in the Waterside Armed Forces Day 2016 but are more than happy to advertise the event within the parish.

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**What do we as a Parish Council think we can do to benefit or assist the migrant crisis?**

133. Cllr Mrs Bovey asked if there was anything that Marchwood or the Waterside as a whole could do to help with the migrant crisis.

Other Cllr's explained that NFDC would take whatever quota of refugees it was given. Marchwood is already multi-cultural and we will assist in the future if Marchwood is asked to house any of them.

**New Forest District Council, Review of Taxi Licensing Policy consultation**

134. This consultation was noted.

There being no further business the meeting closed at 20.55.

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Chairman