

All minutes are draft until ratified by the Council at the next meeting

Marchwood Parish Council

Minutes of the meeting of the
Parish Council
held at Marchwood Village Hall
on Monday 7th December 2015 at 7.38pm.

Councillors: *Mr F White (Chairman) – in the Chair

*Mrs J Bovey	*Mr D Dale
°Ms B Golden	*Mr D Hindle
°Mrs A Hoare	*Mr K Petty
°Mr M Proctor	*Mrs J Saxby
*Mr M Saxby	*Mr R Young

* Indicates attendance
o Indicates apologies for absence

In attendance: Mrs M Wathen (Clerk to the Council)

Also present: Sue Bennison – District Councillor
1 member of the public

Apologies for absence:

135. Apologies for absence were received from Cllr Ms Golden, Cllr Mrs Hoare, Cllr Harrison and Cllr Proctor.

Public Participation

136. There was no public participation.

Declarations of Interest

137. No declarations of interest were made.

Chairman's Report

138. As most of you will know due to personal medical circumstances I have had to miss a number of meetings since I last reported to you.

139. I have represented the parish at a number of occasions in addition to normal parish meetings.

22nd Oct Circus liaison meeting.
22nd Oct Fawley Parish Council Annual Parish Service. Great fun!!
4th Nov S.E Quadrant meeting.
6th Nov Cycle Path Opening

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- 8th Nov Remembrance Sunday service and lunch with the Sir Galahad Association.
- 1st Dec Meeting with Peter Harper Treasurer Marchwood Youth Club
- 3rd Dec Tree planting at the Orchard. Great fun!!!

140. Marchwood Youth Club and Handy Trust Youth Worker.
Later in the meeting David Dale, Darryl Hindle and Jane Bovey will report to you as our representatives to the Youth Club and the Handy Trust.

I was asked by our Deputy Clerk to meet with Pete Harper the Treasurer of the Marchwood Youth Club. This was to enable me to “listen” to the Youth Club and be aware of their concerns.

For different reasons, relationships between the Youth Club, The Handy Trust and the Parish Council have not always been harmonious. Pete Harper was keen to emphasise the he wished to rebuild a relationship based on mutual trust. He brought to my notice certain issues that were concerning the Youth Club. Similarly I have seen the concerns raised by Cllr David Dale raised by him in his report dated the 12th Oct and the issue of under utilisation of our building raised by Cllr Darryl Hindle earlier.

We are currently negotiating a new Service Level Agreement with the Handy Trust and this should be ready for consideration in January.

When we have the new Service Level Agreement to hand I will convene a meeting of our 3 representatives, myself and the clerk so we can move forward. In the meantime I think it would be better that we do not engage in idle speculation as to the outcome.

Minutes

141. **RESOLVED:** To confirm the minutes of the meetings held on 12th and 19th October 2015.

Report from New Forest District Councillors

142. Cllr Mrs Hoare gave a written report:
143. I attended the Hampshire and Isle of Wight 4 Youth Awards on the 1st December 2015, Marchwood Youth Club, won “The training and Development Award” So huge congratulations to them. It was lovely to see so many of the young people who go the youth club attend the presentation.
144. I would also like to say congratulations to:
- Sadie Floyd, Sam Graham, Lewis hall, George O'Brian, Aimee O'Hagan, Callum Panter, Jaz Pressey, Charly Williams.
Who all attend Marchwood Youth Club and were awarded their Young Leader certificates at the evening.

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145. The Marchwood wins don't stop there, on the 26th November I attended the Brilliance in Business Awards, where W, J and R Dance Ltd, won the New Forest District Council Award for Outstanding Customer Care, So congratulations to all who work at our local Welcome Store.
146. Finally am pleased to see that Goulding properties have re-painted the disabled parking space in the village centre.
147. Happy Christmas and a peaceful New year.
148. **Please can we send a letter congratulating Marchwood Youth Cub on this achievement.**
149. Cllr Mrs Bennison reported :
150. The Council
As I am sure you know Dave Yates retired from the Council at the end of October and Bob Jackson has been appointed to take on this role. Bob was one of the two Executive Directors and was responsible for the Finances of the Council.
- Bob is carrying out a Senior Management Review, the existing two tier senior management team consists of two Executive Directors and 9 Heads of Service.
- The new team will be: Bob Jackson as Chief Executive and 5 Executive Heads. These will be selected in the first instance through an internal process. Interviews for 3 roles (Business Management, Communities and Operations) are planned for 10th and 11th December and we should know the outcome by next week. One of the new Executive Heads will also take on the role of Deputy Chief Executive for a trial 12 months period. Bob will continue with the responsibility for Statutory Financial Officer but this will be reviewed in 6 month's time. It is expected that these changes will generate an annual saving of over £300,000.
151. The Promenade – Rose Bed
I am pleased to be able to confirm that the proposed refurbishment of the Rose bed on the Promenade in front of the Quayside Walk apartments has now been completed. When I made a site visit last Friday morning the machines were still on site laying down the last of the gravel over the weed suppressant membrane. The new shrubs are red and white rosa rugosa plants, so it should look very smart and colourful next summer with lots of lovely red hips in the autumn.
152. Community Orchard
I was pleased to attend on Friday the planting of the fruit trees in the new Community Orchard. It was encouraging to see so many school children taking part from the little ones up to pupils from Applemore College. Roma Williams leads the GardenMore team at the college and she told me of the exciting plans they have for the newly created raised bed garden that the pupils have all helped to create. I have been invited to visit to view their achievements so far and to help in some way with some gardening know how which I am happy to do especially as a number of Marchwood youngsters attend Applemore College.

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153. Bury Lane Cycle Path
Since attending the official opening of the long awaited Bury Lane Cycle path I have been contacted by a resident regarding one or two small problems that have arisen. The flooding problem Simon Barker is taking a look at to see what measures can be taken to ensure that this is not a continual problem. Simon has suggested that anything that arises concerning the permissive path itself Langdown Management Ltd be contacted.
154. I have also asked Adam Bunce at County for similar information regarding those areas where the path physically joins the public highway network which would be their responsibility.
155. Asphalt Plant Application
156. This application originally planned for November and then deferred to December has now been moved on again to possibly January 2016 for discussion and a recommendation made by the Regulatory Committee at County.
157. I have now received the latest traffic data that I requested that County should undertake, this will give us up to date information on traffic movements on Jacobs Gutter/Bury Road/Normandy Way to compare with the 2013 data and provide information on increased traffic movements.
158. Military Port
159. I along with Cllr Hoare, Parish Clerk, Mr. Elliott and Mr. Groom met Isabel Bruce of Calmac on Thursday 3rd December. The object of the meeting was to create a route of communication with the parish, local members and residents.
- Firstly Isabel advised that they had signed the lease on 1st November which is for a term of 35 years. They will take over the running of the site from 1st April 2016. They are in the process of assessing what is on the site and giving consideration as what they will do with the site. It was agreed that once there is sufficient information to disseminate to the residents an explanatory leaflet will be door dropped initially, then further information bulletins will be put in the Village News so that the residents can be further updated on the progress of the site.
160. An important point raised by Isabel is that they want to be good neighbours, and with good governance they should be able to achieve that goal.
161. There will of course be discussions with Development Control regarding planning applications which Calmac will need to submit depending on their use of the site, which I expect will be forthcoming next year.
162. Community Grant
I am pleased to report that I am able to support Marchwood Twinning Association again. They are planning a trip to Blenheim Palace with their twinning friends from St. Contest the weekend of 6th to 8th May 2016. I have now used my entire grant funding for this year.

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163. **Well done to the Deputy Clerk and Groundsman for the excellent work on Friday in planting the Community Orchard.**

Report from Hampshire County Councillor

164. How time flies, it seems like only last week since I provided my last report... perhaps the surest sign yet of my advancing years !
165. **Sea Mounting Centre**
We now know that Solent Gateway are the people who will be looking to make commercial use of the sea mounting centre. The legal challenge by ABP has been withdrawn. Like you all, I am looking forward to finding out what the company have in mind. Whilst employment is welcome, we need to try and minimise any harmful impacts to the environment and local people. Hopefully, they will come and see us early in the New Year and share their ideas.
166. **Tarmac Application**
The new planning application for a facility at Marchwood Industrial Estate wharf was due to be considered by the Regulatory Committee of Hampshire County Council this month, but has been put back until January. A site visit for members of the committee has taken place. I will speak against it. I am seeking to find out who is behind and why the recent traffic monitoring equipment on roads into Marchwood was set up. It may well be related.
167. **Totton College**
This facility is now under the management of NACRO. I have had several visits to the college in recent months. I'm really hopeful that things can turn around. They are aiming to make the college a centre of excellence, concentrating on vocational skills and qualifications.
168. **County Finance**
In previous reports, I referred to the financial challenges faced by the authority. In the recent Comprehensive Spending Review, the Chancellor recognised the difficulty facing authorities with Social Care responsibilities and is allowing them to precept for a 2% ring-fenced increase. I am calling for HCC to take full advantage of this because I think older, vulnerable people will suffer very badly unless sufficient funding is made available to care for them.
169. **New Forest National Park Authority**
There has been some disquiet about habitat restoration schemes that are located nearer to properties and I recently supported a decision to defer one, until further work had been carried out to help reassure nearby home owners and businesses about the likely flood impacts. Overall, there have been scores of successful projects in various locations across the forest, helping land that was judged to be in an unfavourable condition to the standard expected of an SSSI site.
170. **The NPA recently got a major boost with a successful bid for Heritage Lottery funding, which will mean 5 years work improving the New Forest on a landscape scale. You can read all the details on the NPA website.**

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171. **Could Cllr Harrison look into the consultation on Children's Centres? It is believed that the current 52 centres could be reduced to 16. They do a lot of valuable work with the U5's.**

Reports of Representatives to Outside Bodies

172. Cllr Hindle reported that Marchwood Community Association had appointed a new treasurer as the current one is retiring. Steve Daly will take over from January.
173. Cllr Mrs Saxby reported that the Village Traders evening had been a success.
174. Cllr Petty reported that the Marchwood Twinning Association were expecting their friends from France on the weekend of 6-8th May 2016. They are planning a visit to Blenheim Palace. Conversation classes still take place on a Wednesday evening in the Church Hall.
175. Cllr Mrs Bovey reported that she recently attended both a normal and EGM meeting of The HANDY Trust. She found both these meetings useful.
176. Cllr David Dale reported that Marchwood Youth Club were looking to see if we get value for money from our Youth Worker.
177. Cllr Petty reported that the Marchwood Fete Committee had decided on a name for the day 'All the fun of the farm', there is to be a petting corner this year. Stalls will cost £15 for non-profit organisations and £20 for businesses. The Fete Committee have received grants from Cllr's Bennison and Hoare.
178. Cllr Dale reported that the CEO of Age Concern is due to retire soon and they are looking at recruiting a replacement. There does not seem to be many clients from Marchwood on their books. Perhaps Age Concern could do an article for the Village News.
179. Cllr Bovey reported that the SE Quadrant meeting is very interesting and helpful in finding out local information.

Budget and Precept 2016/17

180. **RESOLVED:** To approve the budget and precept for 2016/17 as attached at appendix A. To request the precept figure of £216,100 from New Forest District Council. This includes a Precept Support Grant of £2,729.

Investment Strategy Policy

181. **RESOLVED:** To approve the Investment Strategy Policy with immediate effect. Appendix B.

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Parish Council reserves and the returns received on them

182. **RESOLVED:** To invest the Parish Council reserves in the following products in line with the Council's Investment Strategy Policy.

<i>Product</i>	<i>Term</i>	<i>Amount</i>
CCLA Local Authorities Property Fund	5 years	£50,000
Lloyds Bank	2 years	£50,000
Nationwide	1 year	£75,000
CCLA Public Sector Deposit Fund	1 year	£50,000

Income & Expenditure against budget

183. **RESOLVED:** To note the current income and expenditure against budget. Appendix C.

Parish Council meeting 07-12-16

184. **RESOLVED:** To change the date of this meeting to the 12-12-16 so that it remains on a Monday.

Lightsource Renewable Energy

185. **RESOLVED:** To accept the one of payment of £15,000 if the planning permission to extend the permission of the site is extended to 30 years. Cllr White and M Saxby to have the delegated power to sign any legal paperwork in relation to this item.

Parish Council priorities 2015-16

186. New Scout and Guide Build
187. **RESOLVED:** To submit the planning application for approval to NFDC. The Parish Council to pay for the planning application fee. Provide regular updates for residents via Facebook and the website.
188. Engage with the Community at more events
Officers and Cllr's worked with local schools to plant the new Community Orchard behind the village hall.

Correspondence

189. Hampshire County Council – Shaping Hampshire, Highways Maintenance Consultation.

RESOLVED: To respond to the consultation.
Further dimming of street lighting - Medium level savings 10% reduction as above, but with greater dimming in less busy rural areas and villages, compared to urban towns centres.

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Grass cutting – medium level savings to reduce grass cutting to one cut per year, in rural areas (roads where speed limit is more than 40mph). However, there is concern over visibility splays.

Weed killing – medium level saving to halve the frequency of weed killing from twice a year, to one treatment per year.

190. The Local Government Boundary Commission for England – Electoral review of Hampshire consultation.

RESOLVED: To support this review.

191. Royal Fleet Auxiliary Association – update on the improvements to the Falklands memorial.

RESOLVED: To request two white fibreglass flagpoles. The benches have been ordered and we are awaiting the final proofs. Re-etching of the memorial is still being investigated as the RFAA funding cannot cover this.

There being no further business the meeting closed at 2105.

_____ Chairman

Budget and Precept 2016 / 2017

The budget and precept has been produced using the same finance package as last year.

In previous years any money predicted to be unspent by the end of the financial year was shown as a carried forward figure and therefore the precept needed was reduced. However, in fact this was not correct and any money unspent at the end of the financial year unless coded as an Earmarked Reserve (EMR) was added or scrapped into the general reserves.

The Parish Council therefore has a current general reserve of around £130,000 which is exactly what we should have. The Governance and Accountability for Local Councils, A Practitioners' Guide 2008 (England) states 'Earmarked reserves, which are set aside for specific purposes and for savings for future projects, should be realistic and approved by the council. It is generally accepted that general (ie un-earmarked) revenue reserves usually lie within the range of three to twelve months of gross expenditure. However, the amount of general reserves should be risk assessed and approved by Council'.

Therefore the budget and precept for 2016/17 has been started from scratch as per last year and will not take into account any carried forward figures.

This budget is assuming that part funding to salaries (£6000) and machinery replacements (£3350) is again drawn down from the Developers Contribution fund held by the Parish Council.

Summary: The proposed budget for 2016/17 would reflect a precept of £213,371 which is an increase of 1.65% over the 2015/16 precept of £209,942. This equates to a rise of £1.69 per annum or 3.2p per week for a Band D property. In addition to the above figure we have a discretionary Precept Support Grant of £2729 down from £5458 in 2015/16. The above calculation based on a tax base of 2050.8 properties.

If the Parish Council were to increase the Precept by 1.99% this would give Officers an extra £749 for the budget. This would allow them to reduce the amount taken from the S106 monies which are due to run out in the next 5 years or go towards the loss of the Precept Support Grant which we will face next year. This would equate to a rise of £2.06 Per annum or 4p per week for a Band D property.

Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Calculation 2016/17

	<u>Last Year 2014/15</u>		<u>Agreed Budget</u>	<u>Current Year 2015/16</u>			<u>Projected Actual</u>	<u>Next Year 2016/17</u>
	<u>Budget</u>	<u>Actual</u>		<u>Net Virement</u>	<u>Revised Budget</u>	<u>Actual YTD</u>		<u>Next Year Budget</u>
101 Administration								
1101 Salaries	91,800	93,922	94,900	0	94,900	57,419	0	95,800
1102 Salaries/Tax/NI	29,100	27,699	27,700	0	27,700	15,692	0	29,900
1103 Salaries/Pensions	24,100	24,526	25,400	0	25,400	14,800	0	25,500
1108 Training	750	392	750	0	750	0	0	750
1109 Employees Expenses	1,100	327	1,100	0	1,100	337	0	700
1111 Office Rent and Rates	9,100	8,103	9,200	0	9,200	4,725	0	9,200
1113 Hall Rental	750	537	750	0	750	331	0	750
1114 Electricity	800	783	900	0	900	490	0	850
1121 Telephone	1,500	1,343	1,500	0	1,500	833	0	1,600
1122 Postage & Miscellaneous Exps	400	181	500	0	500	107	0	250
1123 Office Supplies	400	241	400	0	400	163	0	400
1124 Subs/Publications/Licences	1,600	1,083	1,700	0	1,700	1,442	0	1,800
1125 Insurance	2,750	2,828	2,900	0	2,900	2,799	0	2,900
1132 Village News	5,000	4,960	5,000	0	5,000	2,522	0	5,000
1134 Chairman's Allowance	200	388	200	0	200	120	0	200
1135 Councillors Expenses	200	113	200	0	200	41	0	200
1138 Service Contracts	3,000	1,351	3,000	0	3,000	1,598	0	2,800
1150 Office Equipment	900	494	900	0	900	763	0	600
1155 Accountancy Fees	360	360	400	0	400	15	0	400

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Budget Detail - By Centre

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Note : Preliminary Budget Calculation 2016/17

		<u>Last Year 2014/15</u>		<u>Current Year 2015/16</u>			<u>Next Year 2016/17</u>		
		Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
1156	Legal Fees	2,500	897	2,500	0	2,500	161	0	1,500
1157	Audit	1,300	1,215	1,500	0	1,500	230	0	1,500
1158	Public Relations	0	3,677	1,000	0	1,000	265	0	1,000
1161	Damage refunds	0	0	0	0	0	90	0	0
1163	Youth Worker	9,485	9,485	9,800	0	9,800	4,745	0	10,000
4990	Transfer to EMR	0	4,601	0	0	0	0	0	0
4991	Transfer from EMR	-6,000	-14,291	-6,000	0	-6,000	0	0	-6,000
	OverHead Expenditure	181,095	175,217	186,200	0	186,200	109,687	0	187,600
1175	Precept Support Grant	8,187	8,187	5,458	0	5,458	0	0	2,729
1176	Precept Received	205,608	205,608	209,942	0	209,942	215,400	0	213,371
1177	Miscellaneous Admin Income	0	133	0	0	0	142	0	0
1180	Village News Income	5,000	4,748	5,000	0	5,000	2,838	0	4,800
1196	Interest Received	0	115	500	0	500	79	0	200
2177	Grants Recieved	0	15,500	0	0	0	0	0	0
	Total Income	218,795	234,291	220,900	0	220,900	218,459	0	221,100
101	Net Expenditure	-37,700	-59,074	-34,700	0	-34,700	-108,771	0	-33,500
102	Grants								
1361	Other Grants	2,000	1,323	1,500	0	1,500	1,050	0	1,500
4990	Transfer to EMR	0	677	0	0	0	0	0	0

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Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Calculation 2016/17

		<u>Last Year 2014/15</u>		Agreed Budget	<u>Current Year 2015/16</u>			Projected Actual	<u>Next Year 2016/17</u>
		Budget	Actual		Net Virement	Revised Budget	Actual YTD		Next Year Budget
4991	Transfer from EMR	-500	0	-500	0	-500	0	-500	
	OverHead Expenditure	1,500	2,000	1,000	0	1,000	1,050	1,000	
	Total Income	0	0	0	0	0	0	0	
102	Net Expenditure	1,500	2,000	1,000	0	1,000	1,050	1,000	
104	General Funds								
1112	Mchwd Vill Hall car park	1,500	1,400	1,400	0	1,400	700	1,400	
1426	Elections	1,000	0	1,000	0	1,000	0	1,000	
1439	Replacements	3,350	580	3,350	0	3,350	646	3,350	
4990	Transfer to EMR	0	7,120	0	0	0	0	0	
4991	Transfer from EMR	-3,350	-6,700	-3,350	0	-3,350	0	-3,350	
	OverHead Expenditure	2,500	2,400	2,400	0	2,400	1,346	2,400	
104	Net Expenditure	2,500	2,400	2,400	0	2,400	1,346	2,400	
105	Council Property								
1536	General Maintenance	1,000	224	1,000	0	1,000	97	300	
1540	Tools	750	783	750	0	750	902	800	
1541	Fuel	3,300	2,867	3,500	0	3,500	1,286	3,300	
1543	Vehicle Maintenance	1,200	1,192	1,200	0	1,200	977	1,200	

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Budget Detail - By Centre

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Note : Preliminary Budget Calculation 2016/17

		<u>Last Year 2014/15</u>		<u>Current Year 2015/16</u>			<u>Next Year 2016/17</u>		
		Budget	Actual	Agreed Budget	Net Virement	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
1544	Road Tax	450	445	450	0	450	431	0	500
1545	Vehicle Insurance	1,600	1,625	1,750	0	1,750	1,625	0	1,700
1547	MPC PAVILION UTILITIES	0	97	0	0	0	0	0	0
	OverHead Expenditure	8,300	7,232	8,650	0	8,650	5,317	0	7,800
105	Net Expenditure	8,300	7,232	8,650	0	8,650	5,317	0	7,800
201	Amenities								
2135	Play Area Replacements	1,000	126	1,000	0	1,000	0	0	1,000
2137	Under 12 Play Area	2,200	350	2,200	0	2,200	600	0	2,200
2138	Over 12 Play Area	1,000	0	1,000	0	1,000	0	0	1,000
2139	Open Space Maintenance	2,000	3,920	2,000	0	2,000	450	0	2,000
2141	Public Seating	250	0	250	0	250	2,991	0	250
2142	Dog Bins	500	586	750	0	750	552	0	750
2144	Tree Management	8,500	2,682	6,000	0	6,000	1,723	0	6,000
2145	Litter Bins	250	0	250	0	250	459	0	250
2146	Skate Park	250	-1,990	250	0	250	0	0	250
2147	Admiralty Quay Play Area	250	0	250	0	250	0	0	250
2148	Notice Boards	500	128	500	0	500	0	0	500
2150	Bridge at Oaklands	1,000	0	1,000	0	1,000	0	0	1,000
2157	Footpaths	500	0	0	0	0	0	0	0

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Budget Detail - By Centre

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		<u>Last Year 2014/15</u>		<u>Agreed Budget</u>	<u>Current Year 2015/16</u>			<u>Projected Actual</u>	<u>Next Year Budget</u>
		<u>Budget</u>	<u>Actual</u>		<u>Net Virement</u>	<u>Revised Budget</u>	<u>Actual YTD</u>		
2170	War Memorial Restoration	500	720	500	0	500	0	500	
4990	Transfer to EMR	0	22,182	0	0	0	0	0	
4991	Transfer from EMR	0	-9,254	0	0	0	0	0	
	OverHead Expenditure	18,700	19,450	15,950	0	15,950	6,775	15,950	
2180	Developer Contribution	0	22,728	0	0	0	-5,800	0	
	Total Income	0	22,728	0	0	0	-5,800	0	
201	Net Expenditure	18,700	-3,278	15,950	0	15,950	12,575	15,950	
301	<u>Lloyd Recreation Ground</u>								
3101	Salaries	2,200	1,033	2,200	0	2,200	87	1,900	
3125	Insurance	1,850	1,894	2,000	0	2,000	1,892	1,950	
3136	Pavilion	4,000	2,904	4,000	0	4,000	1,780	4,000	
3137	Play Area	500	0	500	0	500	9,756	500	
3138	Courts	1,000	40,488	1,000	0	1,000	0	1,000	
3139	General Maintenance lrg	1,000	603	1,000	0	1,000	1,515	1,000	
3140	Pitch	500	526	500	0	500	0	500	
3141	Courts Everyday Costs	600	733	600	0	600	132	600	
3145	Basketball Pitch	200	0	200	0	200	0	200	
3154	Tree Works	500	0	500	0	500	0	500	
4990	Transfer to EMR	0	9,286	0	0	0	0	0	

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Budget Detail - By Centre

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		<u>Last Year 2014/15</u>		Agreed Budget	<u>Current Year 2015/16</u>			Projected Actual	Next Year Budget
		Budget	Actual		Net Virement	Revised Budget	Actual YTD		
4991	Transfer from EMR	0	-7,282	0	0	0	0	0	
	OverHead Expenditure	12,350	50,185	12,500	0	12,500	15,162	12,150	
2177	Grants Recieved	0	3,327	0	0	0	0	0	
3180	Income-Court Hire	3,200	4,382	0	0	0	0	0	
3181	Income-Pitch Hire	1,400	1,884	0	0	0	0	0	
3182	Scout Hut Lease	350	350	0	0	0	0	0	
3183	Misc Income	350	390	0	0	0	0	0	
3184	Key Deposit	0	60	0	0	0	0	0	
3186	Youth Club Rent	350	350	0	0	0	0	0	
	Total Income	5,650	10,742	0	0	0	0	0	
301	Net Expenditure	6,700	39,443	12,500	0	12,500	15,162	12,150	
302	<u>Marchwood Youth Project 2012</u>								
	OverHead Expenditure	0	0	0	0	0	0	0	
2177	Grants Recieved	0	0	0	0	0	7,622	0	
	Total Income	0	0	0	0	0	7,622	0	
302	Net Expenditure	0	0	0	0	0	-7,622	0	

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Budget Detail - By Centre

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Preliminary Budget Calculation 2016/17

	<u>Last Year 2014/15</u>		Agreed Budget	<u>Current Year 2015/16</u>			Projected Actual	<u>Next Year 2016/17</u> Next Year Budget	
	Budget	Actual		Net Virement	Revised Budget	Actual YTD			
500	<u>Lloyds Recreation Ground Trust</u>								
5180	Income - Court Hire	0	0	3,200	0	3,200	109	0	1,400
5181	Income - Pitch Hire	0	0	1,550	0	1,550	880	0	3,300
5182	Scout Hut Lease	0	0	350	0	350	0	0	350
5183	Miscellaneous Income	0	0	350	0	350	360	0	400
5184	Key Deposit	0	0	0	0	0	20	0	0
5186	Youth Club Rent	0	0	350	0	350	175	0	350
	Total Income	0	0	5,800	0	5,800	1,544	0	5,800
	500 Net Expenditure	0	0	-5,800	0	-5,800	-1,544	0	-5,800
	Total Budget Expenditure	224,445	256,485	226,700	0	226,700	139,337	0	226,900
	Income	224,445	267,762	226,700	0	226,700	221,825	0	226,900
	Net Expenditure	0	-11,276	0	0	0	-82,488	0	0

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1101	Salaries	101	Administration	Based forecast 1% pay award 16/17 and adj in contracted out NI in 16/17.£6k cont from Dev Cont.
1102	Salaries/Tax/NI	101	Administration	Based on forecast taxable pay 16/17.Includes large increase NI for contracted out employees 16/17.
1103	Salaries/Pensions	101	Administration	Based forecast Pensionable pay 2016/17 and includes increase £600 capital contribution per month.
1108	Training	101	Administration	Staff training
1109	Employees Expenses	101	Administration	Staff Mileage,travel,parking and uniforms
1111	Office Rent and Rates	101	Administration	£2025 per qtr.plus business rates £1025(assumes reduces to 50% from 100% for 2015/16) confirm dec
1113	Hall Rental	101	Administration	rental hall/rooms for 32 MPC meetings have allowed for increase charge sept 16 .
1114	Electricity	101	Administration	Marchwood Community £200 per qtr 2015/16 increase to £210 per qtr 2016/17 electricity costs.
1121	Telephone	101	Administration	Telephone lines and internet provision £1,460 plus mobile phones £200 less contribution youth £120.
1122	Postage & Miscellaneous Exps	101	Administration	Postage costs .Budget reduced actual 14/15 £181 to 30/9/15 £63 to reflect reduced usage.
1123	Office Supplies	101	Administration	Office supplies ie copy paper,files etc 14/15 actual £250.
1124	Subs/Publications/Licences	101	Administration	HALC £870,HALC HR £100,GIS £260,LCR mag £17,Clerk Councils Direct £48,Data prep Reg £35,SLCC
1125	Insurance	101	Administration	policy fixed for three years 15/16 £2799 plus 3% 2016/17.
1132	Village News	101	Administration	4 editions at £1,240 each.
1134	Chairman's Allowance	101	Administration	Amount set aside for expenditure authorised by chair ie wreaths..
1135	Councillors Expenses	101	Administration	Councillors exp incurred course of duties.
1138	Service Contracts	101	Administration	photocopierr new contract.TLC,Fire,play inspectionsetc,PAT,OMEGA,SAGE,Security,
1150	Office Equipment	101	Administration	Office equipment.Any underspend to EMR
1155	Accountancy Fees	101	Administration	Year End Accounts only.DCK Beavers No closedown
1156	Legal Fees	101	Administration	Legal fees to meet any legal issues that may arise.
1157	Audit	101	Administration	External BDO £650 based on 15/16 plus inf fee. Internal 2 x £430 Auditing Solutions
1158	Public Relations	101	Administration	public relations Events such as Circus any underspend to EMR.
1163	Youth Worker	101	Administration	New agreement for 2016/17 yet to be agreed.Estimate based on 2015/16 with some inflation.

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1175	Precept Support Grant	101	Administration	2015/16 £5,458.NFDC anticipate reduction to £2,729 for 2016/17 and £0 for 2017/18
1176	Precept Received	101	Administration	Assumed 1.63% increase in precept.to balance budget.
1180	Village News Income	101	Administration	Income from .Adverts expected to be at 14/15 level..Assumes no inrease charges.
1196	Interest Received	101	Administration	Interest on investment of funds as currently applied.
4991	Transfer from EMR	101	Administration	From Developers Contributions for 2014/15 (6000) and 2015/16 (£6000),16/17 (£6,000)
1361	Other Grants	102	Grants	Grants to organisations.Maintained at same level any underspend to EMR.
4990	Transfer to EMR	102	Grants	C/Fed Unspent Grants Budget
4991	Transfer from EMR	102	Grants	£500 from EMR 321 Grant to keep level grant £1000 net .Link to code 1361
1112	Mchwd Vill Hall car park	104	General Funds	charge for vehicle access £350 per qtr.Marchwood Village Hall car park.
1426	Elections	104	General Funds	Elections not due unless bi or full election .balance costs to be funded from EMR323
1439	Replacements	104	General Funds	Replacements vehicles etc funded by Developers Cont
4990	Transfer to EMR	104	General Funds	Unspent Elections Budget to EMR + Correction of Accumulated Interest Reserve
4991	Transfer from EMR	104	General Funds	From Developers Contributions (£3350 16/17) for relacements code 1439_
1536	General Maintenance	105	Council Property	Day to day repairs across village budget reduced to reflect actual spend 14/15 £224 & £97 to date .
1540	Tools	105	Council Property	small tools and safety equipment,etc.
1541	Fuel	105	Council Property	Budget adjusted to relect 2014/15 actual ,15/16 to date and allowance for increase fuel prices.
1543	Vehicle Maintenance	105	Council Property	Servicing,MOT'S of vehicles.
1544	Road Tax	105	Council Property	Tax on vehicles to include forecast increased charge
1545	Vehicle Insurance	105	Council Property	2015/16 actual £1625 plus 3% 16/17 gives£1700
2135	Play Area Replacements	201	Amenities	One off repairs to Equipment & Surfaces ie replacement swing £300
2137	Under 12 Play Area	201	Amenities	£2200 for possible repair /rep basket swing railings,surfaces gates.Unspent balance to EMR 328 .

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
2138	Over 12 Play Area	201	Amenities	£1,000 remove wooden play area and replace with equipment to be agreed unspent bal to EMR 328 .
2139	Open Space Maintenance	201	Amenities	Planting,hedging,clearances.Unspent balance to EMR 343
2141	Public Seating	201	Amenities	Ongoing replacement seating/ benches. Any underspend to EMR 344
2142	Dog Bins	201	Amenities	£500 waste collection £250 replacement bins.Unspent balance to EMR 345
2144	Tree Management	201	Amenities	Annual tree inspections 4 areas(one per yr) plus new orchard maint any underspend to EMR346
2145	Litter Bins	201	Amenities	Replacement Litter Bins.Underspend to EMR 347
2146	Skate Park	201	Amenities	£250 onging minor repairs. to EMR 328 if not spent.
2147	Admiralty Quay Play Area	201	Amenities	£250 to EMR 328 if not spent.
2148	Notice Boards	201	Amenities	Replacement /enhancement Village notice boards. To EMR 348 if not spent.
2150	Bridge at Oaklands	201	Amenities	To build up sufficient funds to repair/replace bridge at future date.Unspent balance to EMR 326.
2153	Good Citizens Project	201	Amenities	Funds in EMR .No budget
2154	Tree Planting Scheme	201	Amenities	Funds in EMR .No budget.
2157	Footpaths	201	Amenities	Funds to EMR if not spent to build up a reserve.
2170	War Memorial Restoration	201	Amenities	Costs maintaining Falklands & War Memorials ,Unspent balance to EMR 335
1114	Electricity	301	Lloyd Recreation Ground	share electricity costs
2178	Grant Received from MPC	301	Lloyd Recreation Ground	No longer required.
3101	Salaries	301	Lloyd Recreation Ground	Salary Caretaker increase to £8.07 per hour new min wage & 60 games
3125	Insurance	301	Lloyd Recreation Ground	Agreement 3% increase on 15/16 actual.Agreed 3 yrs.
3136	Pavilion	301	Lloyd Recreation Ground	Utility costs,maintenance,service contracts.Unspent funds year end to EMR 351.
3137	Play Area	301	Lloyd Recreation Ground	Repairs & maintenance surface and equipment.unspent funds to EMR331.
3138	Courts	301	Lloyd Recreation Ground	Costs re replacement/refurbishment courts.Unspent funds to EMR .
3139	General Maintenance Irg	301	Lloyd Recreation Ground	Day to day mainentance around ground.Balance to EMR 332.
3140	Pitch	301	Lloyd Recreation Ground	Expenses related to Pitch ie whiteliner,nets etc.Unspent to EMR 360.
3141	Courts Everyday Costs	301	Lloyd Recreation Ground	budget to show Courts costs ie electricity/maintenance.EMR 360
3145	Basketball Pitch	301	Lloyd Recreation Ground	Basketball Pitch maintence/replacement etc.Unspent balance to EMR 360.
3154	Tree Works	301	Lloyd Recreation Ground	Tree inspections maintenance.at Lloyds.Underspend to EMR 360.

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1156	Legal Fees	302	Marchwood Youth Project 2012	Allow for 2.5% Retention £1,738. Floor Repair £3,000
5180	Income - Court Hire	500	Lloyds Recreation Ground Trust	Based on 14/15 Youth club £1200,50% Marchwood rangers £800, £400 other.Agreed trustees £1,400
5181	Income - Pitch Hire	500	Lloyds Recreation Ground Trust	14/15 actual £1900 approx 34 games several months unplayable. assuming 60 matches 16/17
5182	Scout Hut Lease	500	Lloyds Recreation Ground Trust	Scout hut lease 16/17.No change
5183	Miscellaneous Income	500	Lloyds Recreation Ground Trust	Car Boot sale charge 16/17 agreed trustees meeting 15/6/2015
5186	Youth Club Rent	500	Lloyds Recreation Ground Trust	Annual Youth Club Rent

Month No : 7

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>101</u>	<u>Administration</u>							
1101	Salaries	7,794	57,419	94,900	37,481		37,481	60.5 %
1102	Salaries/Tax/NI	2,185	15,692	27,700	12,008		12,008	56.6 %
1103	Salaries/Pensions	2,106	14,800	25,400	10,600		10,600	58.3 %
1108	Training	0	0	750	750		750	0.0 %
1109	Employees Expenses	68	337	1,100	763		763	30.7 %
1111	Office Rent and Rates	0	4,725	9,200	4,475		4,475	51.4 %
1113	Hall Rental	88	331	750	419		419	44.2 %
1114	Electricity	24	490	900	410		410	54.5 %
1121	Telephone	30	833	1,500	667		667	55.5 %
1122	Postage & Miscellaneous Exps	44	107	500	393		393	21.4 %
1123	Office Supplies	17	163	400	237		237	40.8 %
1124	Subs/Publications/Licences	35	1,442	1,700	258		258	84.8 %
1125	Insurance	0	2,799	2,900	101		101	96.5 %
1132	Village News	92	2,522	5,000	2,478		2,478	50.4 %
1134	Chairman's Allowance	55	120	200	80		80	60.0 %
1135	Councillors Expenses	0	41	200	159		159	20.4 %
1138	Service Contracts	374	1,598	3,000	1,402		1,402	53.3 %
1150	Office Equipment	564	763	900	137		137	84.7 %
1155	Accountancy Fees	0	15	400	385		385	3.8 %
1156	Legal Fees	0	161	2,500	2,339		2,339	6.4 %
1157	Audit	0	230	1,500	1,270		1,270	15.3 %
1158	Public Relations	0	265	1,000	735		735	26.5 %
1161	Damage refunds	0	90	0	-90		-90	0.0 %
1163	Youth Worker	4,745	4,745	9,800	5,055		5,055	48.4 %
4991	Transfer from EMR	0	0	-6,000	-6,000		-6,000	0.0 %
	Administration :- Expenditure	18,218	109,687	186,200	76,513	0	76,513	58.9 %
1175	Precept Support Grant	0	0	5,458	-5,458			0.0 %
1176	Precept Received	0	215,400	209,942	5,458			102.6 %
1177	Miscellaneous Admin Income	0	142	0	142			0.0 %
1180	Village News Income	220	2,838	5,000	-2,163			56.8 %
1196	Interest Received	10	79	500	-421			15.8 %
	Administration :- Income	230	218,459	220,900	-2,441			98.9 %
	Net Expenditure over Income	17,988	-108,771	-34,700	74,071			
<u>102</u>	<u>Grants</u>							
1361	Other Grants	0	1,050	1,500	450		450	70.0 %
4991	Transfer from EMR	0	0	-500	-500		-500	0.0 %
	Grants :- Expenditure	0	1,050	1,000	-50	0	-50	105.0 %
	Net Expenditure over Income	0	1,050	1,000	-50			

Month No : 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>104</u> <u>General Funds</u>							
1112 Mchwd Vill Hall car park	0	700	1,400	700		700	50.0 %
1426 Elections	0	0	1,000	1,000		1,000	0.0 %
1439 Replacements	0	646	3,350	2,704		2,704	19.3 %
4991 Transfer from EMR	0	0	-3,350	-3,350		-3,350	0.0 %
General Funds :- Expenditure	<u>0</u>	<u>1,346</u>	<u>2,400</u>	<u>1,054</u>	<u>0</u>	<u>1,054</u>	<u>56.1 %</u>
Net Expenditure over Income	<u>0</u>	<u>1,346</u>	<u>2,400</u>	<u>1,054</u>			
<u>105</u> <u>Council Property</u>							
1536 General Maintenance	0	97	1,000	903		903	9.7 %
1540 Tools	0	902	750	-152		-152	120.3 %
1541 Fuel	445	1,286	3,500	2,214		2,214	36.7 %
1543 Vehicle Maintenance	0	977	1,200	223		223	81.4 %
1544 Road Tax	0	431	450	19		19	95.8 %
1545 Vehicle Insurance	0	1,625	1,750	125		125	92.8 %
Council Property :- Expenditure	<u>445</u>	<u>5,317</u>	<u>8,650</u>	<u>3,333</u>	<u>0</u>	<u>3,333</u>	<u>61.5 %</u>
Net Expenditure over Income	<u>445</u>	<u>5,317</u>	<u>8,650</u>	<u>3,333</u>			
<u>201</u> <u>Amenities</u>							
2135 Play Area Replacements	0	0	1,000	1,000		1,000	0.0 %
2137 Under 12 Play Area	0	600	2,200	1,600		1,600	27.3 %
2138 Over 12 Play Area	0	0	1,000	1,000		1,000	0.0 %
2139 Open Space Maintenance	24	450	2,000	1,550		1,550	22.5 %
2141 Public Seating	0	2,991	250	-2,741		-2,741	1196.6
2142 Dog Bins	27	552	750	198		198	73.5 %
2144 Tree Management	550	1,723	6,000	4,277		4,277	28.7 %
2145 Litter Bins	0	459	250	-209		-209	183.5 %
2146 Skate Park	0	0	250	250		250	0.0 %
2147 Admiralty Quay Play Area	0	0	250	250		250	0.0 %
2148 Notice Boards	0	0	500	500		500	0.0 %
2150 Bridge at Oaklands	0	0	1,000	1,000		1,000	0.0 %
2170 War Memorial Restoration	0	0	500	500		500	0.0 %
Amenities :- Expenditure	<u>600</u>	<u>6,775</u>	<u>15,950</u>	<u>9,175</u>	<u>0</u>	<u>9,175</u>	<u>42.5 %</u>
2180 Developer Contribution	0	-5,800	0	-5,800			0.0 %
Amenities :- Income	<u>0</u>	<u>-5,800</u>	<u>0</u>	<u>-5,800</u>			
Net Expenditure over Income	<u>600</u>	<u>12,575</u>	<u>15,950</u>	<u>3,375</u>			

Month No : 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>301</u> <u>Lloyd Recreation Ground</u>							
3101 Salaries	0	87	2,200	2,113		2,113	4.0 %
3125 Insurance	0	1,892	2,000	108		108	94.6 %
3136 Pavilion	341	1,780	4,000	2,220		2,220	44.5 %
3137 Play Area	0	9,756	500	-9,256		-9,256	1951.2
3138 Courts	0	0	1,000	1,000		1,000	0.0 %
3139 General Maintenance lrg	30	1,515	1,000	-515		-515	151.5 %
3140 Pitch	0	0	500	500		500	0.0 %
3141 Courts Everyday Costs	24	132	600	468		468	22.1 %
3145 Basketball Pitch	0	0	200	200		200	0.0 %
3154 Tree Works	0	0	500	500		500	0.0 %
Lloyd Recreation Ground :- Expenditure	395	15,162	12,500	-2,662	0	-2,662	121.3 %
Net Expenditure over Income	395	15,162	12,500	-2,662			
<u>302</u> <u>Marchwood Youth Project 2012</u>							
2177 Grants Recieved	0	7,622	0	7,622			0.0 %
Marchwood Youth Project 2012 :- Income	0	7,622	0	7,622			
Net Expenditure over Income	0	-7,622	0	7,622			
<u>500</u> <u>Lloyds Recreation Ground Trust</u>							
5180 Income - Court Hire	25	109	3,200	-3,091			3.4 %
5181 Income - Pitch Hire	390	880	1,550	-670			56.8 %
5182 Scout Hut Lease	0	0	350	-350			0.0 %
5183 Miscellaneous Income	0	360	350	10			102.9 %
5184 Key Deposit	0	20	0	20			0.0 %
86 Youth Club Rent	29	175	350	-175			50.0 %
Lloyds Recreation Ground Trust :- Income	444	1,544	5,800	-4,256			26.6 %
Net Expenditure over Income	-444	-1,544	-5,800	-4,256			