

All minutes are draft until ratified by the Council at the next meeting

Marchwood Parish Council

Minutes of the meeting of the
Annual Meeting of the Parish Council
held at Marchwood Village Hall
on Monday 18th May 2015 at 7.30pm.

Members: *Mr K Petty – in the Chair

*Mrs J Bovey

*Ms B Golden

°Mrs A Hoare

*Mrs J Saxby

*Mr F White

*Mr D Dale

*Mr D Hindle

*Mr M Proctor

*Mr M Saxby

* Indicates attendance

○ Indicates apologies for absence

In attendance: Mrs M Wathen (Clerk to the Council)
Mrs C Cockeram (Deputy Clerk to the Council)

Also present: 3 members of the public

1. Cllr Petty reflected on the sad news that Cllr Vango-Fisher had passed away in early May. He was the heart and soul of Marchwood. A minutes silence was held.

Thank you to our Past Councillors Keith Elocate, Brian Jackson and Rolli Rowlands for their service.

Thank you also to the remaining Councillors and staff for all of their hard work over the past year.

Election of Chairman & Declaration of acceptance of office

2. **RESOLVED:** That Cllr White be elected as Chairman of the Council, to serve until the next Annual Meeting in May 2016. Cllr White duly signed the declaration of acceptance to office and took the chair.

Election of Vice Chairman

3. **RESOLVED:** That Cllr M Saxby is elected as Vice Chairman of the Council, to serve in office until the Annual Meeting in May 2016.

Apologies for absence

4. Apologise were received from Cllr Mrs Hoare, District Cllr Mrs Bennison and County Cllr Harrison.

All minutes are draft until ratified by the Council at the next meeting

Declarations of Interest

5. Cllr Hindle, Mrs J Saxby and Saxby declared a non-pecuniary interest in the Village Hall car park / ransom strip item.

Appointment of Standing Committees

6. **RESOLVED:** That the Standing Committees be appointed as follows:
7. Amenities: Cllr White, Cllr M Saxby, Cllr Mrs Bovey, Cllr Mrs Hoare, Cllr Mrs Saxby and 1 vacant post.
8. Planning: Cllr White, Cllr M Saxby, Cllr Mrs Golden, Cllr Hindle, Cllr Petty and Cllr Proctor.
9. Policy & Resources: Cllr White, Cllr M Saxby, Cllr Mrs Bovey, Cllr Hindle, Cllr Petty and 1 vacant post.

Public Participation

10. There was no public participation.

Chairman's Report

11. Cllr White thanked the Members for electing him as Chairman for the newly elected Parish Council and Mike Saxby for agreeing to be my Vice Chairman.

I shall serve you and the residents of Marchwood to the best of my ability. I wish you to realise that I am always available to discuss any issue that concerns you, please do not hesitate to contact me.

Councillor Mrs Hoare is not with us tonight as she is to be elected as Chairperson of New Forest District Council. We wish her well in her new position but more importantly she is still a Parish Councillor for Marchwood.

Minutes

12. **RESOLVED:** To confirm the minutes of the meeting held on 16th March 2015.

All minutes are draft until ratified by the Council at the next meeting

Appointment of representatives to outside bodies for 2015/16

13. **RESOLVED:** To appoint representatives for 2015/16 as follows:

Marchwood Community Association	Cllr Hindle
New Forest Association of Local Councils	Cllrs Saxby & White
Public Transport Liaison Committee	Cllr Dale or the Clerk
Waterside Citizens Advice Bureau	Cllrs Mrs Saxby or White
Age Concern	Cllr Dale
New Forest Env. Protection Liaison Cttee	Cllrs Mrs Bovey & Dale
New Forest Consultative Panel	Cllr Proctor
Waterside Youth Steering Group	
The Handy Trust	
Energy Recovery Facility Panel	Cllr Mrs Hoare
Marchwood Twinning Association	Cllr Petty
Waterside Heritage	Cllr White
Marchwood Fete	Cllr Petty
Marchwood Youth Group	Cllr Dale

14. Cllr Mrs Bennison entered the meeting at 1953.

Appointment of Staffing Panel

15. **RESOLVED:** That the Staffing Panel would comprise of the Chairman, Chairman of the P&R Committee and Cllr Mrs Saxby.

Report of the New Forest District Councillors

16. Cllr Mrs Bennison reported that she was very pleased to have been re-elected as District Councillor. There are 18 new Councillors at NFDC. I am still serving on the Planning Committee but not the Environment Panel. I have received a Police email alert today that 2 houses within Marchwood have been broken into during the day during the last week.

Report from Hampshire County Councillor

17. Although County Councillor Harrison was not present he sent the following report. There is to be a Boundary review, undertaken by the Electoral Commission on the size of council and the areas represented. I don't know yet if this will impact on Marchwood.

Better news on the cycle path, the hitch with a complaint in the one house on the route has been resolved. There are no 'planning' issues. Work proceeds but I don't expect the cycle track to be opened until a safe crossing at Trotts Lane has been sorted out (being designed now).

All minutes are draft until ratified by the Council at the next meeting

Reports of representatives to Outside Bodies

18. Cllr Petty reported that the Marchwood Twinning Association had visited France over the May bank holiday weekend and enjoyed the many activities they provided for the 9 visitors.
19. Cllr Petty reported that the Marchwood Youth Club had recently had a meeting and they are looking at ways to support the Youth Worker and finance items that need to be purchased.
20. Cllr Petty reported that the Fete Committee are due to have a meeting this week. However, not as many stalls have been booked as in previous years. The Youth Club are not doing the BBQ this year so the Scouts and Guides have taken this over.

Committee minutes

21. **RESOLVED:** To receive as follows:
Amenities: 20th April 2015
Planning: 13th April and 27th April 2015
Policy & Resources: 27th April 2015

Finance

22. **RESOLVED:**
23. To approve the accounts for the year ended 31st March 2015. Appendix A.
24. To receive the Annual Return – Statement of Accounts and Annual Governance Statement for the year ended 31st March 2015. Appendix B. This was duly signed by the Chairman.
25. To record that arrangements have been made for the external audit to be completed and the return to be done in the prescribed manner.
26. To record that exercise of Electors Rights re. The accounts will be advertised as required for 14 days from 18th May 2015.
27. To defer this item to the next Parish Council meeting as the final report has not yet been received from the Internal Auditor.

Village Hall car park / ransom strip

28. **RESOLVED:** That the Parish Council pay the charge for the ransom strip until the end of term of the current Councillors.

All minutes are draft until ratified by the Council at the next meeting

General Power of Competence

29. **RESOLVED:** That as the Parish Council fulfils the requirements of eligibility. More than 8 Members of the Parish Council were elected at election and the Clerk is qualified in Section 7, General Power of Competence: CiLCA 2012. That the Power be adopted until the next full election.

Direct debts, Standing Orders, Business cards and Business accounts

30. **RESOLVED:** To approve the following payments by the following means:

Payment	Type of payment	Frequency
Lloyds Bank - Salaries	Direct Debit	Monthly
BT	Direct Debit	Monthly
Total Gas & Power	Direct Debit	Quarterly
Southern Electric	Direct Debit	Quarterly
Information Commissioner	Direct Debit	Annually
Argos & Homebase	Business card	Ad hoc
Fuelgenie	Business card	Monthly
Holbury Tool Hire	Business account	Monthly
Travis Perkins	Business account	Ad hoc
Fair Weathers	Business account	¼ ly
Hampshire County Supplies	Business account	weekly

S106 monies and the Village Centre projects

31. **RESOLVED:** The Clerk and Deputy Clerk to obtain quotes and purchase the items that have a long lead time. To refer this item to the Amenities Committee so that the detailed siting of the new items can be approved.

There being no further business the meeting closed at 20.44.

Chairman