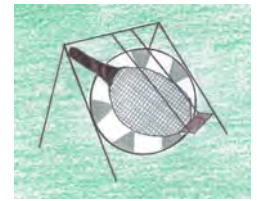


TRUSTEE OF LLOYD RECREATION GROUND

Marchwood Village Hall
Village Centre
Marchwood
SO40 4SX



16th May 2017

Dear Trustee

A meeting of the Trustee of Lloyd Recreation Ground will be held in the Pine Room, Marchwood Village Hall on Monday 22nd May 2017 at 7.30pm.



Clerk to the Trustee

AGENDA

1. **Apologies**
2. **Election of Chairman**
3. **Election of Vice Chairman**
4. **Public Participation**
5. **Declarations of interest**
6. **Chairman's report**
7. **Minutes** – to approve the Minutes of the meeting held on 8th May 2017
8. **To receive reports from Outside Bodies**
9. **Appointment to Outside Bodies** – Marchwood Youth Club and Marchwood Scout & Guide Building Committee
10. **To receive the annual report for 2016/17** – Report A
11. **To approve the transfer of all income to Marchwood Parish Council to contribute towards some of the expenditure incurred during 2016/17 and 2017/18.**
12. **Football pitch 2017/18 season** – request for continuation of use from Marchwood Rangers FC, Portside FC, Forest Edge Rovers FC. Winsor United FC would like to use the ground.
Report B.
13. **Outstanding invoices:** to write the attached invoice off - Report C.
14. **Party in the Park 3:** verbal update
15. **Exclusion of Press and Public**
16. **Scout & Guide building:** verbal update

Report of the Trustee of Lloyd Recreation Ground – 2016/17
Registration No. 284618

The sole managing Trustee of the Charity is Marchwood Parish Council and the Parish Council is currently: Mrs R Andrews, Mrs B Golden, D Hindle, Mrs A Hoare, D Makinson, K Petty, M Proctor, Mrs J Saxby, M Saxby, F White and R Young.

Clerk to the Trustee: Mrs M Wathen

Address: Marchwood Village Hall, Village Centre, Marchwood, SO40 4SF

The report covers the activities of the Trustee over the last year in pursuit of the aims of the charity **‘to hold and maintain open space for the use of the parishioners and to provide sport and recreation facilities’**.

The attached accounts show the income and expenditure relating to the Lloyd Recreation Ground. Parish Council employees carry out the administrative and maintenance functions of the Charity. All expenditure for the Charity is met by the Parish Council. The income of the Charity was transferred to the Parish Council in full to cover some of the expenditure incurred.

Members of the public may attend meetings of the Trustee and may speak up to 3 minutes.

Lloyd pavilion

The Pavilion now houses the youth club and this is run by a committee and a part-time Youth Worker assists them. They open two evenings a week. As in previous years a ‘Sports and Play in the Park’ was held in July and August. This event has now been extended to cover every school holiday. The existing Scout building is due to be replaced. Planning permission has been received and talks are on-going with the Guides and Scouts.

Play area

Play area inspections are carried out weekly by the Parish Council staff and annually by Play Ground Inspectors.

All weather courts

The all weather court income has increased from 2015/16. This is due to having regular block bookings for the 3G court.

Football pitch

There are currently three teams that play football at the Lloyds. The income for the year was increased on last year. However, it was still lower than we predicted. Trying to predict the level of income is very difficult as some years are wetter than others.

Lloyd Recreation Ground

Accounts for year 2016/17

Income	£		Expenditure	£
All weather courts	£1,277.00			
Football pitch	£1,779.00			
Ground rent Scouts	£350.00			
Key deposit	£26.00			
Youth Club rent	£479.00			
Car boot sale	0			
TOTAL	£3911.00		TOTAL	£

All expenditure is paid for by Marchwood Parish Council as Sole Managing Trustee of the charity.

At the end of the financial year all income to the Charity was passed to Marchwood Parish Council to offset some of the expenses. The expenses of the charity have been approved as part of the Parish Council accounts.

A full break down of the accounts is attached.

Month No : 12

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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Lloyd Trustee

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
301 <u>Lloyd Recreation Ground</u>							
1125 Insurance	0	110	0	-110		-110	0.0 %
3101 Salaries	327	924	1,900	976		976	48.6 %
3124 Subs/Public/Licences	0	100	0	-100		-100	0.0 %
3125 Insurance	0	1,986	1,950	-36		-36	101.8 %
3136 Pavilion	640	6,006	4,000	-2,006		-2,006	150.2 %
3137 Play Area	0	0	500	500		500	0.0 %
3138 Courts	0	80	1,000	920		920	8.0 %
3139 General Maintenance Irg	0	80	1,000	920		920	8.0 %
3140 Pitch	0	220	500	281		281	43.9 %
3141 Courts Everyday Costs	62	138	600	462		462	22.9 %
3145 Basketball Pitch	0	0	200	200		200	0.0 %
3154 Tree Works	0	0	500	500		500	0.0 %

Lloyd Recreation Ground :- Expenditure	1,029	9,643	12,150	2,507	0	2,507	79.4 %
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Net Expenditure over Income	1,029	9,643	12,150	2,507			
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500 Lloyds Recreation Ground Trust

5170 Trust Money Received	5,090	5,090	0	5,090			0.0 %
5180 Income - Court Hire	532	1,277	1,400	-123			91.2 %
5181 Income - Pitch Hire	265	1,779	3,300	-1,521			53.9 %
5182 Scout Hut Lease	350	350	350	0			100.0 %
5183 Miscellaneous Income	-18	-52	400	-452			-13.0 %
5184 Key Deposit	0	26	0	26			0.0 %
5186 Youth Club Rent	22	479	350	129			136.9 %

Lloyds Recreation Ground Trust :- Income	6,241	8,950	5,800	3,150			154.3 %
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Net Expenditure over Income	-6,241	-8,950	-5,800	3,150			
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Lloyd Trustee :- Expenditure	1,029	9,643	12,150	2,507	0	2,507	79.4 %
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Income	6,241	8,950	5,800	3,150			154.3 %
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Net Expenditure over Income	-5,212	693	6,350	5,657			
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A/c Code 5170 Trust Money Received							Annual Budget	0	
Centre 500 Lloyds Recreation Ground Trust							Committed	0	
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit	
Opening Balance								0.00	
5170	500	12	31/03/2017	420	Journal	Trust Monies 15/16		5,090.30	
Account Trust Money Received							Account Totals	0.00	5,090.30
Centre Lloyds Recreation Ground Trust							Net Balance Month 12		5,090.30

A/c Code 5180 Income - Court Hire							Annual Budget	1,400
Centre 500 Lloyds Recreation Ground Trust							Committed	0
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance								0.00
5180	500	1	04/04/2016	INV45	Cashbook	Hire Pitch March 16		30.00
5180	500	1	13/04/2016	385	Journal	Marchrangerspitch feb/march	30.00	
5180	500	1	13/04/2016	385	Journal	Hire pitch youth club jan/marc	196.88	
5180	500	1	21/04/2016	92	Cashbook	Hire 3G court 30/3/16		20.00
5180	500	1	21/04/2016	93	Cashbook	Hire 3G Court		10.00
5180	500	2	04/05/2016	inv47	Cashbook	Court hire Jan-march 16		196.88
5180	500	2	10/05/2016	94	Cashbook	Hire Netball court		16.00
5180	500	3	21/06/2016	95	Cashbook	Netball 23/5/16		8.00
5180	500	3	21/06/2016	96	Cashbook	Netball 25/05/16		32.00
5180	500	3	21/06/2016	98	Cashbook	Tennis Hire		3.00
5180	500	3	21/06/2016	99	Cashbook	Netball 7/6/16		8.00
5180	500	3	21/06/2016	100	Cashbook	Netball		8.00
5180	500	3	21/06/2016	5	Cashbook	Netball 16/6/16		8.00
5180	500	4	21/06/2016	6	Cashbook	Netball 21/6/16		8.00
5180	500	4	23/06/2016	7	Cashbook	Netball 23/6/2016		8.00
5180	500	4	28/06/2016	8	Cashbook	Netball 28/6/2016		8.00
5180	500	4	05/07/2016	9	Cashbook	Netball		8.00
5180	500	4	06/07/2016	10	Cashbook	Hire 3G Court		20.00
5180	500	4	06/07/2016	11	Cashbook	Netball		16.00
5180	500	4	07/07/2016	12	Cashbook	Hire Tennis court		3.00
5180	500	4	11/07/2016	13	Cashbook	Netball		8.00
5180	500	4	13/07/2016	14	Cashbook	Hire 3G Court		20.00
5180	500	4	13/07/2016	15	Cashbook	Netball		16.00
5180	500	4	14/07/2016	16	Cashbook	Netball		16.00
5180	500	4	18/07/2016	17	Cashbook	Netball		8.00
5180	500	4	18/07/2016	18	Cashbook	Netball		24.00
5180	500	4	21/07/2016	19	Cashbook	Netball		12.00

5180	500	4	26/07/2016	21	Cashbook	Tennis Court	9.00
5180	500	6	27/06/2016	59	Cashbook	Hire 3G	24.75
5180	500	6	23/08/2016	25/26	Cashbook	Hire 3G Court	28.50
5180	500	11	03/12/2016	inv 52	Cashbook	3ghire	336.00
5180	500	11	13/02/2017	33	Cashbook	3 G Football 11/2/17	40.00
5180	500	11	13/02/2017	34	Cashbook	3G Hire	10.00
5180	500	11	13/02/2017	tfees	Cashbook	Tennis Fees	9.00
5180	500	12	16/03/2017	inv 53	Cashbook	Hire 3G Dec 16 to March 17	532.00

Account	Income - Court Hire	Account Totals	226.88	1,504.13
Centre	Lloyds Recreation Ground Trust	Net Balance Month 12		1,277.25

A/c Code	5181	Income - Pitch Hire		Annual Budget	3,300			
Centre	500	Lloyds Recreation Ground Trust		Committed	0			
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance								0.00
5181	500	1	21/04/2016	DH77	Cashbook	Hire Pitch 3/4/2015		55.00
5181	500	1	21/04/2016	dh78	Cashbook	Hire Pitch 10/4/2016		55.00
5181	500	1	21/04/2016	DH79	Cashbook	Hire Football Pitch 17/4/16		55.00
5181	500	2	24/04/2016	DH81	Cashbook	hIRE PITCH 24/4/16		55.00
5181	500	2	01/05/2016	DH83	Cashbook	Hire Pitch 01/05/16		55.00
5181	500	2	07/05/2016	dh84	Cashbook	Charity Football Hire Pitch		24.00
5181	500	3	23/06/2016	58	Cashbook	Football		20.00
5181	500	6	03/09/2016	85DH	Cashbook	Hire Football Pitch		55.00
5181	500	6	04/09/2016	86DH	Cashbook	Hire Football Pitch		55.00
5181	500	8	10/09/2016	87DH	Cashbook	Hire Pitch 10/9/16		55.00
5181	500	8	11/09/2016	89DH	Cashbook	Hire Pitch 11/9/2016		55.00
5181	500	8	17/09/2016	90DH	Cashbook	Pitch Hire 17/9/16		55.00
5181	500	8	25/09/2016	91DH	Cashbook	Pitch Hire 25/9/2016		55.00
5181	500	8	01/10/2016	92DH	Cashbook	Hire Pitch 01/10/2016		55.00
5181	500	8	02/10/2016	93DH	Cashbook	Hire Football Pitch 2/10/2016		55.00
5181	500	8	09/10/2016	94DH	Cashbook	Hire Pitch		50.00
5181	500	8	16/10/2016	95DH	Cashbook	Hire Pitch 16/10/16		55.00
5181	500	8	23/10/2016	96DH	Cashbook	Hire Pitch 23/10/2016		55.00
5181	500	8	29/10/2016	97DH	Cashbook	Hire pitch 29/10/2016		55.00
5181	500	8	05/11/2016	98DH	Cashbook	Hire Pitch 5/11/2016		55.00
5181	500	8	06/11/2016	99DH	Cashbook	Hire Pitch		55.00
5181	500	9	12/11/2016	100	Cashbook	Hire Pitch 12/11		55.00
5181	500	9	13/11/2016	100A	Cashbook	Hire Pitch 13/11/16		55.00
5181	500	9	03/12/2016	1	Cashbook	Football Pitch Hire		55.00
5181	500	11	11/12/2016	2	Cashbook	Pitch Hire 11/12/16		55.00
5181	500	11	29/01/2017	3	Cashbook	Pitch Hire 29/1/2017		50.00

Date	Time	Account	Reference	Source	Transaction	Debit	Credit
12/02/2017	4	Cashbook	Pitch Hire 12/2/17			50.00	
18/02/2017	5	Cashbook	Pitch Hire 18/2/17			55.00	
19/02/2017	6	Cashbook	Pitch Hire 19/2/17			55.00	
27/02/2017	7	Cashbook	Hire Pitch 27/2/17			55.00	
12/03/2017	8	Cashbook	Hire Pitch 12/3/17			55.00	
18/03/2017	9	Cashbook	Hire pitch 18/3/17			55.00	
19/03/2017	10	Cashbook	Hire Pitch 19/3/17			50.00	
26/03/2017	11	Cashbook	Hire pitch 26/3/17			50.00	

Account	Income - Pitch Hire	Account Totals	0.00	1,779.00
Centre	Lloyds Recreation Ground Trust	Net Balance Month 12		1,779.00

A/c Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit	
5182	500	1	13/04/2016	385	Journal	Scout lease 15/16	350.00		
5182	500	2	04/05/2016	57	Cashbook	Annual Rent		350.00	
5182	500	12	31/03/2017	426	Journal	INV 54 5TH NFSCOUTS LEASE16/17		350.00	
Account Scout Hut Lease							Account Totals	350.00	700.00
Centre Lloyds Recreation Ground Trust							Net Balance Month 12		350.00

A/c Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit	
Opening Balance								0.00	
5183	500	6	14/09/2016	FEE REFUND	Cashbook	ALTO Fee Refund		2.00	
5183	500	6	30/09/2016	UNITYTRUST	Purchase Ledger	STATEMENT31/1045/BANK SERVIC	18.00		
5183	500	9	31/12/2016	UNITYTRUST	Purchase Ledger	STATE35/1107/SERVICE CHARGE/I	18.00		
5183	500	9	31/12/2016	35	Cashbook	Reversal service charge		18.00	
5183	500	9	31/12/2016	UNITYTRUST	Purchase Ledger	SHEET35/SERVICE CH/SERVICE C	18.00		
5183	500	12	31/03/2017	UNITYTRUST	Purchase Ledger	SHEET39/1171/UNITYBANK SERV (18.00		
Account Miscellaneous Income							Account Totals	72.00	20.00
Centre Lloyds Recreation Ground Trust							Net Balance Month 12	52.00	

A/c Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance								0.00

5184	500	4	08/07/2016	GWILTSHIRE	Purchase Ledger	RECEIPT64KEY2/962/REPAYMENT	20.00	
5184	500	4	25/07/2016	20	Cashbook	Key Deposit Court		20.00
5184	500	4	26/07/2016	21	Cashbook	Key Deposit		20.00
5184	500	8	01/11/2016	28	Cashbook	KEY DEPOSIT		20.00
5184	500	9	08/12/2016	SEJHARMAN	Purchase Ledger	KEY4REFUND/1096/DEPOSIT REFL	14.00	

Account	Key Deposit	Account Totals	34.00	60.00
Centre	Lloyds Recreation Ground Trust	Net Balance Month 12		26.00

A/c Code	5186	Youth Club Rent	Annual Budget	350				
Centre	500	Lloyds Recreation Ground Trust	Committed	0				
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance								0.00
5186	500	1	31/03/2016	392	Journal	Youth club rent march 16	41.67	
5186	500	1	01/04/2016	393	Journal	trf funds to Yth Rent reYthcl		57.08
5186	500	2	27/04/2016	77	Cashbook	Rent March/april/may		66.92
5186	500	3	21/06/2016	97	Cashbook	Rent June 16		41.66
5186	500	4	28/07/2016	79	Cashbook	Rent July 16		41.67
5186	500	6	01/09/2016	statement3	Cashbook	Rent Aug16		41.67
5186	500	6	01/09/2016	27	Cashbook	Rent Sept 16		41.67
5186	500	8	28/09/2016	83pc	Cashbook	Rent October 16		41.67
5186	500	8	24/10/2016	29	Cashbook	Rent NOV 2016		41.67
5186	500	9	25/11/2016	30	Cashbook	Rent Dec 2016		41.67
5186	500	11	30/01/2017	32	Cashbook	Rent Feb 2107		41.67
5186	500	11	15/12/2017	31	Cashbook	Rent Jan 2017		41.67
5186	500	12	28/02/2017	85	Cashbook	Rent March 2017		41.67
5186	500	12	13/03/2017	RGRAY	Purchase Ledger	KEY8/1157/REFUNDDEP RECEIPT2	20.00	
5186	500	12	27/03/2017	35	Cashbook	Rent April 2017		41.67
5186	500	12	31/03/2017	430	Journal	MYC RENT APRIL 17	41.67	
Account	Youth Club Rent	Account Totals	103.34	582.36				
Centre	Lloyds Recreation Ground Trust	Net Balance Month 12		479.02				

Football pitch 2017/18 season

The Trustee has received requests from Marchwood Rangers FC, Portside FC and Forest Edge Rovers FC to continue using the ground for the 2017/18 season.

We have received a further request from Winsor United FC, they used the football pitch at the end of the season as their usual one became unavailable.

This would mean that the Trustee could have 4 adult teams listed to play at the ground.

Forest Edge Rovers FC play on a Saturday afternoon.

Marchwood Rangers FC play on a Sunday morning.

Portside FC play on a Sunday morning.

Winsor United FC play on a Sunday morning.

Outstanding invoices

We have one outstanding invoice for the year.

Invoice: 48

Issued to: Portside Football Club

For: damage to away team changing room and referee room.

Cost: £15.00

There was damage to the changing rooms which was noticed by the Caretaker. The football club contacted the office to say that the damage had been noted by a referee in 2015 and was not new. Therefore they were not happy to pay the invoice.