

Review of the internal and external audit reports

Cllr's Hindle and Petty met with the Clerk on 11th December 2012 to review the above reports.

Effectiveness

At present we use an independent auditor employed by Auditing Solutions. Auditing Solutions employ qualified staff who undertakes our audit using a robust audit plan to check our procedures, practices and policies.

Maintenance of accounting records and bank reconciliations

The internal auditor recommends that urgent training was undertaken for the new RFO.

The training was undertaken on the 20th December 2012 by the RFO, Clerk and Deputy Clerk. This will be reported to the internal auditor at his year end visit.

Review of corporate governance

The internal auditor has again raised concern at the level (£50,000) of our formal tender action. The working party have reviewed this and suggest a reduction to £40,000.

Assessment and management of risk

The internal auditor highlight the issue that the risk assessment software purchased by the Council was not working due to new PC's.

A software upgrade has been purchased and the risk assessments have been undertaken.

Review of income

It has been recommended by the internal auditor that the Clerk and RFO look at all overdue outstanding invoices.