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MARCHWOOD COMMUNITY ASSOCIATION

Marchwood Village Hall, Village Centre, Marchwood, Hants. SO40 4SX
Telephone: 023 8066 7927

Marchwood Parish Council
The Village Hall
Marchwood

FAO The Clerk to the Parish Council

Dear *Melanie,*

Marchwood Parish Council - Rent & Utilities Review

I have been requested by the Management Committee to write to you regarding the rent and utility cost review due in November 2013.

Firstly may I say that we have been very encouraged by having the Parish Council Office at the Village Hall which I am sure you will agree has been of benefit to both organisations.

So as to give you as much time as possible when considering budgeting etc. the Finance Sub Group have considered the situation and confirm as follows:

Rent

The present rental charge is £7,900 per year or £1975 per quarter.

After consideration we confirm the increase of 2.53%.

$£7900 \times 2.53\% = £200$ per annum.

The new figure is £8100 per annum or £2025 per quarter.

Utilities

After careful consideration we set out the increase as follows:

The electricity consumption for the year ended 31/10/2010, the year before the Parish Council rented the Oak Room was 14,700 units.

The consumption for the year ended 31/10/2012 was 22,320 units.

The increase being 7620 units per annum.

Calculating the rate of electricity at 10p per unit, the electricity cost to the MCA has been £760.00 per year or 190.50 per quarter.

The present payment received from the Parish Council is £150 per quarter, which leaves a deficit of 40.50 per quarter.

We therefore propose to increase the utilities charge to £800.00 per annum or £200.00 per quarter to cover the additional costs to the Association and to recoup some of the deficit. (We will not be making any retrospective claim).

Summary

The new rent and utilities charges will be £8100.00 and £800.00.

These increases will not take effect until April 2014

The rental charge will be reviewed again during November 2016.

The utilities change will be reviewed again during November 2014.

If you have any queries regarding the above please do not hesitate to make contact with the Association.

Yours faithfully,



Colin Partridge

Treasurer

04/08/2013