

Budget Report for 2013/14Description of Budget Layout

Columns C&D show 2011/12 Budget and Precept.

Columns E&F show 2012/13 Budget and Precept.

Column G shows ½ year actual spend and column H shows estimated expenditure for the remainder of the year.

Column I shows the budget for 2013/14, column J the brought forward figure (i.e. income promised, under/over spend in previous year) and column K shows the anticipated Precept. Col L + increased, - decreased or = stay same compared with 2011/12.

Column 'M' indicates transfer from Developers Contribution Fund.

Budget columns show the sum the Council intends to spend or is accumulating to meet future needs.

EMR = Ear Marked Reserve

Summary: The proposed budget for 2012/13 would reflect a precept of £210340 which is an increase of 3944 (1.91%) over the 2012/13 precept of £206,396.

THIS DOES INCLUDE THE PCSO BUDGET OF £7000 WHICH HAS NOT BEEN SPENT IN 2012.13 AND WHICH COULD BE OFFSET TO REDUCE THE PROPOSED PRECEPT FOR 2013/14 TO £203340. HOWEVER WE STILL DO NOT KNOW IF THE CHANGE IN COUNCIL TAX BENEFITS WILL HAVE ANY EFFECT ON THE PRECEPT FOR 2012.13 AND I WOULD SUGGEST SOME ALLOWANCE FOR THIS SHOULD BE MADE.

Rolling budgets for play areas have been accrued by £2300 each for the Under and Over 12's.

This budget is assuming that part funding to salaries (£6000) and machinery replacements (£3350) is again drawn from the Developers Contribution Fund held by the Parish Council.

The budget for tree maintenance has been double to £8000 as recent inspections have indicated significant works will be required in the future.

This budget shows the insurance separately for Parish Council and Lloyds Trustee to accommodate the changes to the Pavilion for the Youth Club, however NO other provision has been shown to cover any additional running costs incurred as a result of the youth building as these figures are not yet available.

Row No:

3. **Salaries:** We anticipate that salaries for 2012/13 will be within budget, this is primarily due to a saving in pension contributions for staff who have 'opted out'. The budget for 2013/14 is based on current salaries with no increase. The total Salary bill has been offset with a contribution from Developers Fund of £6000.
5. **Training:** We anticipate the budget will be underspent this year and propose a similar budget for 2013/14.
6. **Employee Exps:** Expenditure for the year anticipated to be within budget with a surplus to carry forward against expenditure for 2013/14.
7. **Office Rent & Rates:** Actual spend for 2012/13 will be within budget. Current rent will be reviewed from November 2013.

8. **Small Business Rate Relief:** We currently have 100% relief but this will be reduced to 50% only next year plus inflation. There is currently no legislation that 100% relief will be granted.
9. **Hall Rental:** Actual spend for 2012/13 expected within budget, similar allowance for 2013/14.
10. **Electricity:** Current year as per agreement with V Hall. Small increase allowed for 2013/14.
11. **Telephone:** Anticipate costs within budget. Propose similar budget for 2012/13.
12. **Postage and Misc Exps:** Anticipate actual spend within budget. Similar budget for 2013/14.
13. **Office Supplies:** Actual spend again under budget. Similar budget for 2013/14.
14. **Subs/Publications:** Actual spend within budget. Similar budget for 2013/14.
15. **Insurance:** The budget has been split between Parish Council and Lloyds Recreation.
16. **Village news print:** Actual spend within budget. Budget for 2013/14 no change.
17. **Councillors Expenses:** Anticipate actual spend within budget. Similar budget proposed for 2013/14.
18. **Service contracts:** Anticipate budget will be fully spent, similar budget for 2013/14.
19. **Office equipment:** Anticipate actual spend for 2012/13 within budget, similar budget proposed for 2013/14.
20. **Legal Fees:** No direct legal fees incurred this year. Carry forward budget with small increase for future expenses.
21. **Audit:** Anticipate costs within budget. Budget for 2013/14 no change.
22. **Public relations:** No expenditure this year, carry forward for 2013/14.
23. **Youth Dev. Project:** Fully spent this year no provision for next year.
24. **Grants:** No further expenditure this year top up to similar provision for 2013/14.
25. **Police Community Safety Officer:** This has not been spent this year and will not be continued. Unspent fund could offset precept increase or provision for Council Tax Benefit changes.
26. **Youth Worker:** Budget for 2012.13 fully spent. Provision for 2013/14 as per Handy Trust proposal.
29. **Village hall Car Park Access:** Actual costs over budget. Allowance for 2013/14 with small increase on this year.
30. **Elections:** Current provision will be carried forward. Increase rolling budget.
31. **Contingencies:** Reserve fund carry forward.
32. **Replacement:** New Flails for grasscutters purchased in 2011. We would recommend continuing a rolling budget for replacing maintenance vehicles and machinery as necessary.
33. **Office Provision:** No expense this year – No budget for this precept.
40. **Play Area Replacements.** Nil expenditure against this budget for 2012/13. Carry forward with no change.
41. **Under 12's Play Area:** This was refitted during 2007-8 at a cost of £69000 Top up rolling budget for future update.
42. **Over 12's Play Area:** This was updated during 2011.12. Balance of fund carried forward and top up for future expenditure.
43. **Open Space Maintenance.** We anticipate a carry forward balance of £1550 at the end of this year which should again be topped up to give a budget of £2000.
44. **Tree Management:** The expenditure for current year has a major shortfall and inspections have highlighted a lot of work currently necessary. Budget to be increased to cover on-going expenditure.

45. **Public Seating:** Current EMR fund, propose to carry forward with no change.
46. **Dog Bins:** Anticipate under spend this year's budget. Propose similar budget 2013/14 to cover emptying of bins contract with NFDC and one replacement if required.
47. **Lighting:** Budget carry forward with no change required.
48. **Litter Bins:** Current EMR Fund of £500. Propose to carry forward with no increase.
49. **Skate Park:** Maintenance budget brought forward of £750. Carry forward with small increase.
50. **Admiralty Quay Play Area:** This is being updated during the current year and anticipate the budget will be fully spent. Small allowance for on-going repairs.
51. **Notice Boards:** Carry forward with no change.
52. **Bridge at Oaklands:** Current EMR balance of £4750 to be increased annually by £1000 for any future repairs.
53. **Good Citizen Project:** Carry forward and top up with no change.
54. **Tree Planting Scheme:** Carry forward with no change.
55. **Footpaths:** Current EMR fund to carry forward and increase with £500 annually.
56. **SID SLR:** No expenditure this year. Carry forward with no change.
60. **General Maintenance:** Anticipate budget will not be fully spent at the end of this year. Top up to £1200.
61. **Tools:** Anticipate budget will be fully spent by end of year. Propose similar budget for 2013/14.
62. **Fuel:** Anticipate fully spent by end of year. Propose increase budget for 2013/14.
63. **Vehicle Maintenance:** Anticipate budget will be fully spent small increase for 2013/14.
64. **Road Tax:** Small increase for 2013/14.
65. **Vehicle Insurance:** Policy changed this year to include named drivers only to keep the cost within budget. Similar budget for next year.
76. **Salaries:** This is a new budget for the Caretaker role. This budget has transferred from the PC salaries budget.
77. **Pavilion:** Rolling budget to cover ongoing maintenance costs incl. Legionella checks.
78. **Insurance:** this has been split from the Parish Council policy.
79. **Play Area:** Costs this year met from contingencies. Propose accruing new budget for ongoing maintenance.
80. **Courts:** £1000 increase on rolling budget to cover future resurfacing.
81. **General Maintenance:** Carry forward rolling budget.
82. **Pitch:** Carry forward balance and top up.
83. **Basketball pitch:** Small alterations this year. Top up similar budget.
84. **Tree works:** This is a budget specifically for works at the Lloyd Recreation Ground.

			Budget	Precept	Budget	Precept	Actual 6th Month	Year End Estimate	Budget	B/F	Precept	Dev Contr
	Description	Cost Centre	2011.12	2011.12	2012.13	2012.13	30-Sep-12	31-Mar-13	2013.14	2012.13	2013.14	2013.14
3	Salaries (inc.tax/pension)	1101-3	150000	137250	150000	139000	73744	74256	148000		142000	6000
5	Training	1108	700	-450	750	750	250	150	750	350	400	
6	Employees Expenses	1109	1300	1000	1200	850	303	497	1100	400	700	
7	Office Rent & Rates	1111	8300	8300	8500	8100	4608	3292	8200	600	7600	
8	Small Buisness rates								1015		1015	
9	Hall Rental	1113	750	750	750	650	274	326	750	150	600	
10	Electricity	1114	600	600	600	600	350	250	750	0	750	
11	Telephone	1121	1200	800	1200	1100	499	701	1200	0	1200	
12	Postage & Miscellaneous Exps.	1122	1200	1200	900	400	521	229	900	150	750	
13	Office Supplies	1123	1000	700	900	500	489	311	900	100	800	
14	Subs/Publications	1124	1500	1100	1600	1600	1428	172	1600	0	1600	
15	Insurance	1125	5300	3800	5300	4994	4739	561	2800	0	2800	
16	Village News Printing	1132	5000	4640	5000	4760	2480	2480	5000	40	4960	
17	Councillors Expenses	1135	700	0	700	700	196	104	700	400	300	
18	Service Contracts	1138	2400	2400	2500	2500	1735	765	2500	0	2500	
19	Office Equipment	1150	1000	350	900	900	0	500	900	400	500	
20	Legal Fees	1156	2000	900	2500	500	0	0	3000	2500	500	
21	Audit	1157	1600	1600	1600	1500	225	1200	1500	175	1325	
22	Public Relations	1158	600	200	600	0	0	0	500	600	-100	
23	Youth Development Project	1162	300	0	300	0	300	300	0	0	0	
24	Grants	1361	2000	1000	2000	1158	1216	0	2000	784	1216	
25	Police Community Safety Officer	1165	7000	7000	7000	7000	0	0	7000	7000		
26	Youth Worker	1163	6800	6300	7645	7645	3959	3959	8580	0	8580	
Administration Total (exc.salaries)			51250	42190	52445	46207	23572	15797	51645	13649	37996	
GENERAL FUNDS												
29	Village Hall car park	1112	1250	1160	1300	1250	700	700	1500	0	1500	
30	Elections	1426	3500	1500	1271	500	0	0	2021	1271	750	
31	Contingencies	1427	26100	1739	25080	0	2024	0	23056	23056	0	
32	Replacements	1439	15000		12308	0	0	0	15658	12308	0	3350
33	Office Provision	1440	1000	1000	0	-1000	0	0		0		
General Funds Total			46850	5399	39959	750	2724	700	42235	36635	2250	

			Budget	Precept	Budget	Precept	Actual 6th Month	Year End Estimate	Budget	B/F	Precept	
	Description	Cost Centre	2011.12	2011.12	2012.13	2012.13	30-Sep-12	31-Mar-13	2013.14	2012.13	2013.14	
	LLOYD RECREATION GROUND											
76	Salaries (inc.tax/pension)								2000	2000		
77	Pavilion	3136	4000	2700	4000	2500	1252	1498	4000	1250	2750	
78	Insurance								1850		1850	
79	Play Area	3137	250	0	250	250	2274	0	500	0	500	
80	Courts (inc. resurfacing)	3138	6650	1750	8000	1500	33	0	9000	7967	1033	
81	General Maintenance	3139	1000	0	1000	100	404	596	1000	0	1000	
82	Pitch	3140	500	0	500	204	257	0	500	243	257	
83	Basketball Pitch	3145	200	0	200	0	0	200	200	0	200	
84	Tree works								500		500	
	Lloyd Recreation Ground Total		12600	4450	13950	4554	4220	2294	19550	11460	8090	
	TOTAL		314540	210668	314241	211146	111089	114453	315955	91365	215240	
	OTHER INCOME											
89	Village News Income		3500	3200	3500	3500	3390	110	3500	0	3500	
90	Lloyd Rec - Court Hire		100	100	250	250	283	50	400	0	400	
91	Lloyd Rec - Pitch Hire		1000	1000	1000	1000	0	1000	1000	0	1000	
92	Youth Club Rent								350			
93	Scout Rent								300			
	Income Total		4600	4300	4750	4750	3673	1160	5550	0	4900	
	DEVELOPMENT CONTR. FUND											
96	<i>Opening balance</i>											98148.44
97	<i>Transfer to expenditure accounts</i>											9350
98	<i>Closing balance carried forward</i>											88798.44
	total after estimated income=PREC		309940	206368	309491	206396	107416	113293	310405	91365	210340	