

Marchwood Parish Council

Minutes of the
Annual Meeting of the Parish Council
held at Marchwood Village Hall
on Monday 14th May 2012 at 7.30pm.

Members: *Mr F White – in the Chair

*Mr K Elcoate	*Ms B Golden
*Mrs S Harper	*Mr D Hindle
°Mrs A Hoare	*Mr K Petty
*Mr R Rowlands	*Mrs J Saxby
*Mr M Saxby	*Mr R Vango-Fisher

* Indicates attendance
o Indicates apologies for absence

In attendance: Mrs M Wathen (Clerk to the Council)

Also present: 2 members of the public

Election of a Chairman & Declaration of acceptance of Office

1. **RESOLVED:** That Cllr Mrs Hoare is elected as Chairman of the Council, to serve until the Annual Meeting in May 2013.

Election of Vice Chairman

2. **RESOLVED:** That Cllr White is elected as Vice Chairman of the Council, to serve in office until the Annual Meeting in May 2013.

Apologies for absence:

3. Apologise for absence were received from Cllr Mrs Hoare, Cllr Mrs Bennison and Cllr Harrison.

Declarations of Interest

4. No declarations of interest were made.
5. Cllrs Mrs Bennison and Harrison entered in the meeting at 1933.

Appointment of Standing Committees

6. **RESOLVED:** That the Standing Committees be appointed as follows:
7. Amenities: Cllr Mrs Hoare, Cllr White, Cllr Mrs Golden, Cllr Rowlands, Cllr Mrs Saxby and Cllr Vango-Fisher.

8. Planning: Cllr White, Cllr Elcoate, Cllr Mrs Harper, Cllr Hindle, Cllr Petty and Cllr Saxby.
9. Policy & Resources: Cllr Mrs Hoare, Cllr White, Cllr Hindle, Cllr Petty, Cllr Rowlands and Cllr Saxby.
10. Cllr Mrs Hoare entered the meeting at 1936.
11. Cllr Mrs Hoare took the chair and signed the Declaration of Office.

Public Participation

12. Cllr Rowlands gave an update on the Queens Diamond Jubilee celebrations. There are now 6½ hours of music and entertainment confirmed. There is entertainment aimed at the younger people such as bouncy castles and zorb balls. There will be catering and a bar available on the site. We are checking all insurances and risk assessments. We are due to holding a working party meeting on the 22nd May.

Could we get an extra toilet? This can be discussed on the 22nd May.

13. Please could we have an update on the Youth Project? **The Council's solicitor is currently preparing the contract between the Council and Forestside Construction. A CDM Co-Ordinator has been appointed and he has begun work on preparing the information and file required. The Clerk has applied to Jamie Burton at NFDC for the release of the grant money they hold.**

Chairman's Report

14. The Chairman thanked Cllr White for all of his hard work over the past two years which he served as Chairman to the Council. This was supported by all other Cllr's.

Minutes

15. **RESOLVED:** To confirm the minutes of the meeting held on 23rd April 2012.
16. To confirm the minutes of the meeting held on the 16th April with the following amendment: That the advice given by the Clerk at the meeting on the 2nd April regarding the suspension of Standing Orders number 11 was incorrect. This error was not realised until the next day. However, it would not have had any effect on the resolution as there were other legal reasons which would have over ruled Standing Orders such as not being insured.
The Power of Well Being ceased to be available to Local Councils from the 1st April 2012.

Appointment of representatives to outside bodies 2012/13

17. **RESOLVED:** To appoint representatives for 2012/13 as follows:

Marchwood Community Association	Cllr Hindle
Association of Local Councils in the New Forest District	Cllrs Mrs Hoare & White
Public Transport Liaison Committee	Cllr Petty
Waterside Citizens Advice Bureau	Cllr White or Cllr Mrs Golden
Age Concern	No representative
Village Traders	Cllr Rowlands
New Forest Env. Protection Liaison Committee	Cllr's Elcoate & White
New Forest Consultative Panel	Cllr Mrs Golden
Waterside Youth Steering Group	Cllr Mrs Harper
Energy Recovery Facility Panel	Cllr's Elcoate & Saxby
Marchwood Twinning Association	Cllr Mrs Saxby
Waterside Heritage	Cllr Vango-Fisher
Handy Trust	Cllr Mrs Harper

Appointment of the Staffing Panel

18. **RESOLVED:** That the Staffing Panel would comprise of the Chairman, Chairman of the P&R Committee and Cllr Rowlands.

Report from New Forest District Councillors

19. Cllr Mrs Bennison's report is attached at Appendix A.

Could both sides of Twiggs Lane be looked at regarding parking? Yes I will ask NFDC & HCC to look at the parking issues around the junctions.

20. Cllr Mrs Hoare's report is attached at Appendix B.

Why were the conifers at Staplewood Training Ground removed? The hedges were high maintenance. There is also a telephone / electricity wire that ran across the top of the hedge. This meant the hedge needed regular pruning to stop it damaging the wire. The hedge also blocked light to the rear of properties in Poplar Drive. The hedge will be replaced with a native one.

Report from Hampshire County Councillor

21. Cllr Harrison's report is attached at Appendix C.

22. Cllr Rowlands left the meeting at 2030.

Reports from Representatives to Outside Bodies

23. Cllr Vango-Fisher reported that Waterside Heritage is going to supply some display information for the Parish Reception on 21st May 2012.
24. Cllr Mrs Harper reported that The Handy Trust are pleased that the Youth Project is progressing and work is due to start soon on the construction of the new youth club.
25. Cllr Mrs Golden reported that she attended a very interesting meeting of the New Forest Consultative Panel that covered topics including the restoration works on the mire's (bogs). This is controversial as people are concerned about flooding and animals becoming trapped.
The quality of the rivers in the area is poor to moderate.
Light Detection Mapping (Lidar) is currently taking place over the whole of the forest. This produces very detailed digital pictures/models of the landscape. Full details are available on the National Park Authority (NPA) website.
The NPA are also undertaking work on finding out local history relating to WW2, again information can be found on their website.

Committee Minutes

26. **RESOLVED:** To receive as follows:
Amenities: 16th April 2012
Planning: 2nd and 30th April 2012
Policy & Resources: 23rd April 2012

Finance

27. **RESOLVED:**
28. To approve the accounts for the year ended 31st March 2012 (Appendix D).
29. To receive the Annual Return – Statement of Accounts and Annual Governance Statement for the year ended 31st March 2012 (Appendix E). This was duly signed by the Chairman.
30. To record that arrangements have been made for the external audit to be completed and the Audit Commission return to be done in the prescribed manner.
31. To record that exercise of Electors Rights re. The accounts have been advertised as required for 14 days from 8th May 2012.
32. To receive the final internal audit report for 2011-12 and to set up a working party to review the recommendations of both the internal and external audits. The working party to comprise of Cllr Petty, Cllr Mrs Golden, The Chair of P&R Committee.

Community Speed Watch

33. Community Speed Watch is a volunteer scheme for recording speeding traffic. Letters are then sent to the offender. The scheme costs in the region of £2500 - £3000 to set up.
Could we share the equipment with another Parish – yes
Will we get enough volunteers?
We could use the SID budget.
District Cllrs each get £650 and they would both give to this scheme.
The scheme needs a co-ordinator and this should be someone within the Parish Council.
If residents volunteer the need to cover the whole village not just their area / road.
34. **RESOLVED:** That the Clerk contact Totton & Eling Town Council to see if they would like to do a joint purchase of the equipment. Take the answer from Totton & Eling TC back to the Planning Committee.

New Forest District Council

35. The Localism Act 2011 and the new Standards Regime, proposed draft Code of Conduct and procedures.
36. **RESOLVED:** To adopt NFDC's Code of Conduct and procedures when it is approved and adopted by them.

There being no further business the meeting closed at 20.55.

Chairman