

Melanie Wathen

From: Birch, Dean <dean.birch@hants.gov.uk>
Sent: 30 May 2012 20:44
To: Melanie Wathen
Subject: RE: Dedicated ACSO for Marchwood

Sensitivity: Confidential

Good evening,

May I firstly apologise for the delay in my response. Committing an officer to Marchwood for 80% of their duty time would obviously remove that resource from my team and this would obviously have an impact on the wider New Forest coverage. I have had to go away and pursue what if any recruitment is planned for our service that may assist with covering your request. I presume that you are looking for a similar service to that in Hythe & Dibden where they have two officers 100% of their duty time, but with one officer. I think the 80% figure originates from the guidelines that PCSO's needed to be out on patrol 80% of their duty time. I think that we both know that in reality that this rarely has been the case with other pressures etc.

As I am sure you can imagine the financial cost to Hythe & Dibden Parish Council is quite great to achieve two officers on a full time basis and this is in no way in the region of the £6-8k that parish councils have been paying for a PCSO.

I am more than happy to cost the same system as in Hythe but with one officer in Marchwood being available 80% of their time and this would be £22,972 for 30hrs(80%) per week covering and dealing with community safety issues for the parish of Marchwood. This is obviously a very large sum to find and I would like to offer an alternative. If your exact requirements could be established I think that your areas of concern could be covered for less than 80% of an officers working week. These Service Level Agreements work best when the officers are line managed by HCC but the majority of day to day tasking comes from the client in this case yourselves. There is also the need for a consistent officer and not the process of ever changing who covers the area, I would if we could agree promote that Marchwood was covered by the same officer except for leave and sickness etc.

If an agreement could be made between both parties I would like to suggest that a hourly chargeable rate of £14.92 per hour that the officer was committed to Marchwood Parish Council on Community Safety business. This hourly rate would include:

A suitable vehicle for carrying out the Service(depending on financial commitment this could display Marchwood PC logo's etc)

That such vehicle was suitably equipped so that the Officer is able to carry out the Service.

Ensure that the Officer has adequate means of communication to contact the emergency services and other agencies and lone worker application in place.

Dependant on the financial commitment the officers uniform could be dual badged to display Marchwood PC logo's.

Day to day tasking from the parish council so that relevant resident and parish issues are addressed.

Establish reporting systems for council and elected members to receive updates from the service. There is also the possibility to establish a community messaging system via email similar to the successful one that is running in Hythe.

To be effective and achieve the higher service delivery that comes with a dedicated officer I think that an officer would need a minimum of 10hrs to 15hrs per week in the parish of Marchwood.

I hope that this information is of some assistance.

Kind regards

Dean Birch

Culture, Communities and Business Services (CCBS) Community Safety Service Western TAOR Team Leader
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-----Original Message-----

From: Melanie Wathen [<mailto:clerkmpc@btconnect.com>]

Sent: 10 May 2012 12:08

To: Birch, Dean

Subject: RE: Dedicated ACSO for Marchwood

Sensitivity: Confidential

Hello Dean

Sorry for the delay in replying to you but I have had time off and been busy.

We would be looking at having an ACSO on the same basis as we had the PCSO which was 80% of their duty time. This did not mean that the PCSO was in Marchwood all of the 80% but could be in the office or attending meetings relating to Marchwood.

We do have a desk in our office in the village centre that is only used 2 days a week which could be shared if needed.

I hope that this information helps but if not please do not hesitate to contact me.

regards

Melanie Wathen
Clerk to the Council

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-----Original Message-----

From: Birch, Dean [mailto:dean.birch@hants.gov.uk]

Sent: 26 April 2012 19:21

To: Melanie Wathen

Subject: RE: Dedicated ACSO for Marchwood

Importance: High

Sensitivity: Confidential

Dear Melanie,

Thank you for contacting me in respect to the possibility of a dedicated ACSO for Marchwood. I am happy to meet with you to discuss various options or prepare something that you can present to your elected members. I am free next week between 10.30 and 13.00 on Tuesday, Wednesday and Thursday.

If you would rather I prepare something, the basics I would require would be:

- 1- Are you looking for a full time officer(37hrs a week) or just a certain number of hours.
- 2- If you were looking for a full time officer would you like to be involved in the recruitment/selection process.
- 3- If not full time what hours, coverage you would be looking for.

In the New Forest we currently have Service Level Agreements with Hythe & Dibden Parish and Totton & Eling Town Councils as I am sure you are aware that have been established for several years now.

The costing is different with each SLA as Hythe have two dedicated officers and we supply a vehicle that is sign written to reflect their funding etc, Parish Council logo's on clothing etc. Hythe supply office accommodation for their officers. Once I have established your exact requirements I could produce some accurate costings for you.

I am not technically "on duty" till 13.00hrs tomorrow and in a meeting all afternoon, but I will respond as swiftly as possible to any questions you may have.

I hope we can find an arrangement that will suit our two organisations and deliver a joint service to the residents of Marchwood.

Kindest regards,

Dean.

Dean Birch

Culture, Communities and Business Services (CCBS) Community Safety Service Western TAOR Team Leader
07793 759052

GCSx - Secure email: rssadb@hants.gcsx.gov.uk <http://www3.hants.gov.uk/communitysafety.htm>
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From: Melanie Wathen [mailto:clerkmpc@btconnect.com]
Sent: Thu 26/04/2012 12:19
To: Birch, Dean
Subject: Dedicated ACSO for Marchwood

Dear Dean

For the past three years we have had a dedicated PCSO for Marchwood as we part funded them. We have now been asked not to renew this contract as they are short of PCSO's on the Waterside and would prefer them to be more flexible and not dedicated to specific areas.

My Cllr's have therefore asked me to contact you and to enquire how much it would cost to have a dedicated ACSO for Marchwood.

I hope that you are able to assist me with this enquiry and look forward to hearing from you in the near future.

regards

Melanie Wathen

Clerk to the Council

Marchwood Parish Council

Marchwood Village Hall

Village Centre

Marchwood

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