

To help protect your privacy, links to images, sounds, or other external content in this message have been blocked. [Click here to unblock content.](#)

Janice Mansfield

From: Computershare Voucher Services
[CVS.upcejmkemdkejbbef@mailservice.computershare.co.uk] **Sent:** Fri 6/8/2012 3:00 PM
To: Janice Mansfield
Cc:
Subject: Computershare Voucher Services – PLEASE READ
Attachments:

Alternative payment method

Dear Employer

We are aware that your chosen method of payment is currently by cheque, however, following a recent review of our service offering we will shortly be revising our payment process and this option will no longer be available.

What does this mean for you?

We will no longer be accepting cheque payments after 31st July 2012. An alternative payment method will be required after this date.

Updating your account

To set up direct debit payments [click here](#) to access our direct debit mandate details. Once completed, the mandate will need returning to us at your earliest convenience.

If you choose to pay by BACS you will need the following payment information:

Account Name: Computershare Voucher Services BACS Collection

Account Number: 10000405

Sort Code: 16-08-95

Benefits

Direct Debit is our preferred method of payment, and will improve your customer service experience in the following ways:

- > Payments are processed faster.
- > Administration is reduced.
- > Vouchers are released more swiftly.

Should you have any questions please do not hesitate to contact us.

Kind regards,

Computershare Voucher Services

visit: www.computersharevoucherservices.com